



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

[www.winfredmpo.org](http://www.winfredmpo.org)

**Chair Judith McCann-Slaughter  
Policy Board Meeting Minutes October 15, 2025  
Meeting held via Teams**

**WinFred MPO Policy Board  
Member Jurisdiction Representatives**

	<b>Frederick County</b>		<b>VDOT</b>		<b>Staff</b>
✓	John Jewell		Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		<b>Non-Voting Members</b>	✓	Karen Taylor
✓	Michael Bollhoefer		Steven Minor, FHWA	✓	Taryn Logan
			Laura Keeley, FTA		
	<b>Winchester</b>		Amy Garbarini, DRPT		<b>Others</b>
✓	John Fox		Rusty Harrington, FAA	✓	Mike Ruddy, Winchester
	Daniel Hoffman			✓	John Bishop, Fred Co
✓	Richard Bell		<b>Alternates</b>		
	<b>Stephens City</b>		Perry Eisenach (Winchester)		
	Mike Majher	✓	Ed Carter (VDOT)		
			Wyatt Pearson (Frederick)		
		✓	Brad Reed (VDOT)		
			Matt Smith (VDOT)		
		✓	Adam Campbell, VDOT		

**WinFred Metropolitan Planning Organization (MPO)  
Policy Board Meeting Minutes**

**Date:** Wednesday, October 15, 2025

**Time:** 10:00 a.m.

**Location:** Held via Microsoft Teams

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## **1. Administrative Items**

- **Adoption of Agenda:**  
Motion made by Ms. McCann-Slaughter, seconded by Mr. Bollhoefer, to adopt the agenda as presented. Motion carried unanimously.
  - **Approval of Draft Minutes (August 20, 2025):**  
Motion made by Ms. McCann-Slaughter, seconded by Mr. Bollhoefer, to approve the minutes of the August 20, 2025, Policy Board Meeting. Motion carried unanimously.
  - **Financial Report:**  
Ms. Taylor presented the financial report. There were no questions or comments.
  - **MPO Staff Project Status Report:**  
Ms. Taylor and Ms. Logan provided updates on ongoing MPO projects.
  - **VDOT/DRPT Reports:**  
Representatives from VDOT and DRPT provided updates on current activities and funding programs.
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## **2. Public Comment Period**

No public comments were received.

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## **3. Smart Scale Project Modifications – DDI Improvements at Exit 317**

**Presenters:** Brad Reed (VDOT) and Taryn Logan (NSVRC) reviewed the proposed Smart Scale project modifications for the DDI Improvements at Exit 317.

**Action:**

Motion made by Ms. McCann-Slaughter, seconded by Mr. Jewell, to concur with the proposed Smart Scale project modifications. Motion carried unanimously.

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## **4. Highway TIP Amendment**

**Presenters:** Karen Taylor (NSVRC) and Adam Campbell (VDOT) discussed the proposed Highway TIP amendment.

**Action:**

Motion made by Ms. McCann-Slaughter, seconded by Mr. Bollhoefer, to forward the TIP amendment to the required 20-day public comment period and, pending any public comments received, grant final approval. Motion carried unanimously.

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**5. Upcoming Meeting Schedule**

- **Technical Advisory Committee:** *Canceled* – November 4, 2025 @ 10 a.m. (State Holiday)
  - **Policy Board:** November 19, 2025 @ 10 a.m. (via Teams)
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**6. Other Business**

Motion made by Ms. McCann-Slaughter to nominate Mr. Jewell to replace Mr. Ludwig as Vice Chair of the MPO Policy Board. Motion seconded by Mr. Bollhoefer. Motion carried unanimously.

Mr. Bell announced that Mr. Dan Hoffman's last day is this Friday, as he took a position as Town Manager in Herndon, VA.

Mr. Reed announced a series of I-81 public meetings scheduled.

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**7. Adjournment**

There being no further business, the meeting was adjourned at 10:26 a.m.