



## **WinFred MPO Policy Board Meeting Agenda**

**Meeting held via Teams**

**Wednesday, December 17, 2025, at 10 a.m.**

**[Teams Meeting Link](#)**

### **1. ADMINISTRATIVE ITEMS**

- Adoption of Agenda
- Review and approval of the Draft Minutes of October 15, 2025, Policy Board Meeting
- Draft Minutes of December 2, 2025, Technical Advisory Committee Meeting
- Financial Report
- MPO Staff Project Status Report
- VDOT/DRPT Reports

### **2. Public Comment Period**

### **3. Presentation: Draft FY27-30 Transit Transportation Improvement Program (TIP) – Amy Garbarini, DRPT**

Action requested: Motion to forward the Draft FY27-30 Transit TIP to the 20-day public comment period; pending comments received, final approval.

### **4. VDOT Highway Safety Performance Targets for 2026 – Taryn Logan, NSVRC**

Action requested: Motion that the MPO adopt the VDOT Highway Safety Performance Targets for 2026.

### **5. Upcoming Meeting Schedule:**

- Technical Advisory Committee: February 3, 2026 @ 10 a.m.
- Policy Board: February 18, 2025 @ 10 a.m.

### **6. Other Business**

### **7. Adjournment**

**A majority of the MPO voting members shall constitute a quorum (5 voting members)**

[Click here for a glossary of acronyms](#)

**DRAFT**



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

[www.winfredmpo.org](http://www.winfredmpo.org)

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**Chair Judith McCann-Slaughter  
Policy Board Meeting Minutes October 15, 2025  
Meeting held via Teams**

**WinFred MPO Policy Board  
Member Jurisdiction Representatives**

	<b>Frederick County</b>		<b>VDOT</b>		<b>Staff</b>
✓	John Jewell		Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		<b>Non-Voting Members</b>	✓	Karen Taylor
✓	Michael Bollhoefer		Steven Minor, FHWA	✓	Taryn Logan
			Laura Keeley, FTA		
	<b>Winchester</b>		Amy Garbarini, DRPT		<b>Others</b>
✓	John Fox		Rusty Harrington, FAA	✓	Mike Ruddy, Winchester
	Daniel Hoffman			✓	John Bishop, Fred Co
✓	Richard Bell		<b>Alternates</b>		
	<b>Stephens City</b>		Perry Eisenach (Winchester)		
	Mike Majher	✓	Ed Carter (VDOT)		
			Wyatt Pearson (Frederick)		
		✓	Brad Reed (VDOT)		
			Matt Smith (VDOT)		
		✓	Adam Campbell, VDOT		

V= Denotes virtual attendance

**WinFred Metropolitan Planning Organization (MPO)  
Policy Board Meeting Minutes**

**Date:** Wednesday, October 15, 2025

**Time:** 10:00 a.m.

**Location:** Held via Microsoft Teams

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## **1. Administrative Items**

- **Adoption of Agenda:**  
Motion made by Ms. McCann-Slaughter, seconded by Mr. Bollhoefer, to adopt the agenda as presented. Motion carried unanimously.
  - **Approval of Draft Minutes (August 20, 2025):**  
Motion made by Ms. McCann-Slaughter, seconded by Mr. Bollhoefer, to approve the minutes of the August 20, 2025, Policy Board Meeting. Motion carried unanimously.
  - **Financial Report:**  
Ms. Taylor presented the financial report. There were no questions or comments.
  - **MPO Staff Project Status Report:**  
Ms. Taylor and Ms. Logan provided updates on ongoing MPO projects.
  - **VDOT/DRPT Reports:**  
Representatives from VDOT and DRPT provided updates on current activities and funding programs.
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## **2. Public Comment Period**

No public comments were received.

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## **3. Smart Scale Project Modifications – DDI Improvements at Exit 317**

**Presenters:** Brad Reed (VDOT) and Taryn Logan (NSVRC) reviewed the proposed Smart Scale project modifications for the DDI Improvements at Exit 317.

**Action:**

Motion made by Ms. McCann-Slaughter, seconded by Mr. Jewell, to concur with the proposed Smart Scale project modifications. Motion carried unanimously.

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## **4. Highway TIP Amendment**

**Presenters:** Karen Taylor (NSVRC) and Adam Campbell (VDOT) discussed the proposed Highway TIP amendment.

**Action:**

Motion made by Ms. McCann-Slaughter, seconded by Mr. Bollhoefer, to forward the TIP amendment to the required 20-day public comment period and, pending any public comments received, grant final approval. Motion carried unanimously.

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**5. Upcoming Meeting Schedule**

- **Technical Advisory Committee:** *Canceled* – November 4, 2025 @ 10 a.m. (State Holiday)
  - **Policy Board:** November 19, 2025 @ 10 a.m. (via Teams)
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**6. Other Business**

Motion made by Ms. McCann-Slaughter to nominate Mr. Jewell to replace Mr. Ludwig as Vice Chair of the MPO Policy Board. Motion seconded by Mr. Bollhoefer. Motion carried unanimously.

Mr. Bell announced that Mr. Dan Hoffman's last day is this Friday, as he took a position as Town Manager in Herndon, VA.

Mr. Reed announced a series of I-81 public meetings scheduled.

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**7. Adjournment**

There being no further business, the meeting was adjourned at 10:26 a.m.

## **DRAFT WinFred MPO Technical Advisory Committee (TAC) Meeting Minutes**

**Tuesday, December 2, 2025 – 10:00 a.m.**

**Location:** Virtual Meeting via Microsoft Teams

### **Attendance**

- John Bishop, Frederick County
- Amy Garbarini, DRPT
- Kenny Johnson, WinTran
- Justin Hall, Winchester
- Adam Campbell, VDOT
- Taryn Logan, NSVRC
- Karen Taylor, NSVRC
- Mike Ruddy, Winchester
- Perry Eisenach, Winchester
- Eric Bittner, Frederick County

**Note:** A quorum was not present. Therefore, no formal motions were taken; all actions reflect consensus only.

### **1. Administrative Items**

- **Adoption of Agenda**  
A consensus was reached to move forward with the agenda as presented.
- **Review and Approval of April 1, 2025, Draft TAC Meeting Minutes**  
The minutes of the April 1, 2025, TAC meeting were reviewed.  
A consensus was reached to approve the minutes as corrected.
- **MPO Project Status Report**  
MPO staff provided updates on current MPO studies and projects.
- **VDOT/DRPT Reports**  
Representatives from VDOT and DRPT provided updates on current programs, initiatives, and project activities.

## **2. Public Comment Period**

No public comments were received.

## **3. Presentation: Draft FY27–30 Transit TIP**

Amy Garbarini (DRPT) presented the Draft FY27–30 Transit Transportation Improvement Program (TIP), providing an overview of proposed transit projects and funding allocations.

### **Action:**

A consensus was reached to recommend approval of the 20-day public comment period and, pending any public comments, final approval of the FY27–30 TIP to the Policy Board.

## **4. Upcoming Meeting Schedule**

- **Policy Board:** Wednesday, December 17, 2025
- **Technical Advisory Committee:** January meeting canceled; next meeting scheduled for February 3, 2026

## **5. Other Business**

John Bishop introduced Eric Bittner, the new County Planner.  
There was no additional business.

## **Adjournment**

The meeting adjourned at **10:11 a.m.**

**WIN-FRED MPO FYE 2026 UPWP**  
**Revenues & Fiscal Year to Date Expenses Summary by Task**  
**July 1, 2025 through PPE 12/05/2025**

UPWP Tasks	% Split VDOT/ DRPT	Highway Funding				Transit Funding				Total 100% MPO Expenditures	UPWP Funding Remaining
		FHWA Planning 80%	State Match 10%	Local Match 10%	Subtotal Highway VDOT	FTA 5303 80%	State Match 10%	Local Match 10%	Subtotal Transit DRPT		
<b>Task 1: Program Management and Administration Revenue</b>	<b>50/50</b>	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 100,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (23,902.63)	\$ (2,987.83)	\$ (2,987.83)	\$ (29,878.29)	\$ (23,902.63)	\$ (2,987.83)	\$ (2,987.83)	\$ (29,878.29)	\$ (59,756.58)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
T1 Revenue Balance Remaining		\$ 16,097.37	\$ 2,012.17	\$ 2,012.17	\$ 20,121.71	\$ 16,097.37	\$ 2,012.17	\$ 2,012.17	\$ 20,121.71	\$ 40,243.42	
<b>Task 2: Transportation Improvement Program (TIP)</b>	<b>95/5</b>	\$ 1,520.00	\$ 190.00	\$ 190.00	\$ 1,900.00	\$ 80.00	\$ 10.00	\$ 10.00	\$ 100.00	\$ 2,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (89.01)	\$ (11.13)	\$ (11.13)	\$ (111.26)	\$ (4.68)	\$ (0.59)	\$ (0.59)	\$ (5.86)	\$ (117.12)	
T2 Revenue Balance Remaining		\$ 1,430.99	\$ 178.87	\$ 178.87	\$ 1,788.74	\$ 75.32	\$ 9.41	\$ 9.41	\$ 94.14	\$ 1,882.88	
<b>Task 3: State/Federal Requested Work Tasks</b>	<b>72.49/27.51</b>	\$ 15,807.84	\$ 1,976.10	\$ 1,976.10	\$ 19,760.05	\$ 5,999.16	\$ 749.90	\$ 749.90	\$ 7,498.95	\$ 27,259.00	
NSVRC Administrative Expenses & Direct Costs		\$ (6,699.42)	\$ (837.43)	\$ (837.43)	\$ (8,374.28)	\$ (2,542.43)	\$ (317.80)	\$ (317.80)	\$ (3,178.04)	\$ (11,552.32)	
T3 Revenue Balance Remaining		\$ 9,108.42	\$ 1,138.68	\$ 1,138.68	\$ 11,385.77	\$ 3,456.73	\$ 432.09	\$ 432.09	\$ 4,320.91	\$ 15,706.68	
<b>Task 4: Transit Planning</b>	<b>0/100</b>					\$ 11,401.00	\$ 1,425.00	\$ 1,425.00	\$ 14,251.00	\$ 14,251.00	
NSVRC Administrative Expenses & Direct Costs						\$ -	\$ -	\$ -	\$ -	\$ -	
Consultant Expenses						\$ -	\$ -	\$ -	\$ -	\$ -	
T4 Revenue Balance Remaining						\$ 11,401.00	\$ 1,425.00	\$ 1,425.00	\$ 14,251.00	\$ 14,251.00	
<b>Task 5: Local Technical Assistance</b>	<b>70/30</b>	\$ 8,400.00	\$ 1,050.00	\$ 1,050.00	\$ 10,500.00	\$ 3,600.00	\$ 450.00	\$ 450.00	\$ 4,500.00	\$ 15,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (5,411.68)	\$ (676.46)	\$ (676.46)	\$ (6,764.60)	\$ (2,319.29)	\$ (289.91)	\$ (289.91)	\$ (2,899.12)	\$ (9,663.72)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T5 Revenue Balance Remaining		\$ 2,988.32	\$ 373.54	\$ 373.54	\$ 3,735.40	\$ 1,280.71	\$ 160.09	\$ 160.09	\$ 1,600.88	\$ 5,336.28	
<b>Task 6: Bicycle &amp; Pedestrian Plan Development</b>	<b>0/100</b>					\$ 17,722.00	\$ 2,215.00	\$ 2,215.00	\$ 22,152.00	\$ 22,152.00	
NSVRC Administrative Expenses & Direct Costs						\$ (9,926.81)	\$ (1,240.85)	\$ (1,240.85)	\$ (12,408.51)	\$ (12,408.51)	
Consultant Expenses						\$ (4,000.00)	\$ (500.00)	\$ (500.00)	\$ (5,000.00)	\$ (5,000.00)	
T6 Revenue Balance Remaining						\$ 3,795.19	\$ 474.15	\$ 474.15	\$ 4,743.49	\$ 4,743.49	
<b>Task 7: System Planning</b>	<b>93.15/6.85</b>	\$ 212,057.84	\$ 26,507.23	\$ 26,507.23	\$ 265,072.30	\$ 15,594.16	\$ 1,949.27	\$ 1,949.27	\$ 19,492.70	\$ 284,565.00	
NSVRC Administrative Expenses & Direct Costs		\$ (13,398.93)	\$ (1,674.87)	\$ (1,674.87)	\$ (16,748.66)	\$ (985.32)	\$ (123.17)	\$ (123.17)	\$ (1,231.65)	\$ (17,980.31)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T7 Revenue Balance Remaining		\$ 198,658.91	\$ 24,832.36	\$ 24,832.36	\$ 248,323.64	\$ 14,608.84	\$ 1,826.11	\$ 1,826.11	\$ 18,261.05	\$ 266,584.69	
<b>Task 8: Long Range Planning, Modeling, GIS and Data</b>	<b>90/10</b>	\$ 21,600.00	\$ 2,700.00	\$ 2,700.00	\$ 27,000.00	\$ 2,400.00	\$ 300.00	\$ 300.00	\$ 3,000.00	\$ 30,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (2,487.02)	\$ (310.88)	\$ (310.88)	\$ (3,108.77)	\$ (276.34)	\$ (34.54)	\$ (34.54)	\$ (345.42)	\$ (3,454.19)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T8 Revenue Balance Remaining		\$ 19,112.98	\$ 2,389.12	\$ 2,389.12	\$ 23,891.23	\$ 2,123.66	\$ 265.46	\$ 265.46	\$ 2,654.58	\$ 26,545.81	
<b>TOTAL BUDGETED REVENUES</b>		\$ 299,385.68	\$ 37,423.33	\$ 37,423.33	\$ 374,233.35	\$ 96,796.32	\$ 12,099.17	\$ 12,099.17	\$ 120,994.65	\$ 495,228.00	
<b>TOTAL EXPENSES FISCAL YEAR TO DATE</b>		\$ (51,988.69)	\$ (6,498.59)	\$ (6,498.59)	\$ (64,985.86)	\$ (43,957.51)	\$ (5,494.69)	\$ (5,494.69)	\$ (54,946.89)	\$ (119,932.75)	
<b>TOTAL BUDGETED REVENUES REMAINING</b>		\$ 247,396.99	\$ 30,924.75	\$ 30,924.75	\$ 309,247.48	\$ 52,838.81	\$ 6,604.48	\$ 6,604.48	\$ 66,047.77	\$ 375,294.25	

## **WinFred MPO Staff Report**

For background information on studies and projects, please visit the individual project pages on the [WinFred MPO website](#).

### **October-December 2025 (2<sup>nd</sup> Quarter Progress Report)**

#### **Task 1: Program Administration**

- Prepared agenda packets for October and December meetings, including compiling reports, coordinating with speakers, and ensuring all materials were distributed in advance.
- Updated the MPO website as needed, routinely every week, to provide the latest information on meetings, projects, and public participation opportunities.
- Prepared and submitted the 1st quarter invoice and progress report to VDOT and DRPT, ensuring accuracy and compliance with financial reporting standards.
- Managing the FY26 Unified Planning Work Program tasks by coordinating activities, tracking progress, and ensuring all deliverables are met on schedule.
- Staff attended the Governor's Transportation Conference in October in Richmond, Virginia. The event provided an opportunity to hear updates from state leadership, attend sessions on transportation funding and legislative priorities, and connect with agency partners to discuss ongoing and future planning efforts.

#### **Task 1.1: Public Participation and Outreach**

- Continuously manage and maintain the Title VI and Public Participation Plans to ensure compliance with federal regulations and promote inclusiveness in regional planning.
- Ensuring the WinFred MPO website is updated with the latest meeting information and public document notices, improving transparency and public accessibility to MPO activities.
- Maintaining the social media Facebook page for the WinFred MPO with multiple weekly posts highlighting upcoming meetings, project updates, and public input opportunities.
- Conduct outreach efforts to engage underrepresented communities in planning through direct engagement, public workshops, and digital campaigns.

#### **Task 2: Transportation Improvement Program (TIP)**

Under 49 U.S.C. 5303(j), each MPO is required to develop a four-year Transportation Improvement Program (TIP) in cooperation with state and public transit providers. The TIP includes capital and non-capital surface transportation projects, bicycle and pedestrian facilities, safety projects, and



other transportation enhancements. It must be fiscally constrained and align with the Metropolitan Transportation Plan (MTP).

- Maintaining the FY24-27 TIP and processing requested adjustments and amendments in collaboration with local jurisdictions, state agencies, and transit providers.
- Drafted the FY27\_30 Transit Transportation Improvement Program (ITP) for presentation and consideration of approval.

### **Task 3: Federal or State Requested Planning Work Program Items**

- Serving on the Board of the Virginia Association of Metropolitan Planning Organizations (VAMPO), providing regional perspectives on statewide planning initiatives.
- Attending all executive committee meetings, peer-to-peer meetings, and board meetings to stay informed on industry trends, legislative updates, and best practices.
- Serving as Secretary/Treasurer on the VAMPO Board, managing organizational finances, coordinating meetings, and facilitating strategic discussions.
- Collaborating with other MPOs to share resources, develop joint initiatives, and advocate for regional transportation funding. Attended MPO roundtable in Fishersville hosted by CSPDC.
- Attended all Project Pipeline Meetings, coordinated by VDOT, to provide representation and information for the MPO. Three studies are currently underway in Winchester/Frederick County.

### **Task 4: Transit Planning**

- Working with the Frederick County Transportation Committee, WinTran Staff, and the Frederick County BOS regarding the expansion of microtransit in the County, addressing service gaps and improving accessibility.

### **Task 5: Local Technical Assistance**

- Assisting local governments with transportation grant applications, data analysis, and project development to enhance regional mobility.

### **Task 6: Bicycle & Pedestrian Planning**

- The Bike and Pedestrian Committee meets monthly, bringing together local advocates, planners, and stakeholders to advance non-motorized transportation projects.
- Reviewing the current bike and pedestrian plan to assess progress and set priorities for FY26, ensuring alignment with community needs and funding availability.
- Identifying opportunities for new bike lanes, trails, and pedestrian infrastructure, leveraging federal and state funding sources.
- Promoting multimodal transportation options through public education campaigns and stakeholder engagement initiatives.

- Organized and hosted a Bicycle Friendly Community Workshop in Winchester in September for the MPO area. It was a great workshop led by a representative from the Bicycle Friendly America program. We had a great turnout from local representatives.

#### **Task 7: System Planning**

- **Exits 321-323 Improvements Study (Frederick County):**
  - Staff met with Frederick County and VDOT representatives regarding the project scope, refining objectives, and stakeholder feedback.
  - Frederick County staff has reviewed the project with its transportation committee and directed MPO staff to proceed.
  - Project is a carryover into FY26 UPWP, ensuring continued progress toward implementation.
  - Staff is actively seeking quotes for the project from the MPO's on-call consultant list.

#### **Task 8: Long-Range Planning, GIS, and Data**

- **WinFred Travel Demand Model Update:**
  - Model completion in October following extensive data validation and calibration efforts.
  - Model is ready for use, providing valuable insights for traffic forecasting, scenario planning, and infrastructure investment decisions.
  - Collaborating with local and state partners to integrate model outputs into long-range planning initiatives.

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This report outlines the key activities and responsibilities undertaken by MPO staff during the reporting period. Ongoing projects and planning efforts continue to support regional transportation improvements, enhance public engagement, and foster data-driven decision-making for the future.

## DRPT Agency Update – December 2025

### FFY26 5303 Funding

FY26 5303 grants are currently being reviewed internally and will be distributed to MPOs as they become available. Please review and approve your agencies contract as soon as they become available.

### FY27 Grantee Workshops

DRPT hosted out annual grantee workshops and recordings are available on our YouTube channel at the link below.

[Virginia DRPT - YouTube](#)

### FY27 Grant Applications

DRPT will begin accepting grant applications for the FY27 grant cycle in WebGrants on December 1<sup>st</sup>. Key dates are as follows:

- **October 1, 2025:** Pre-Application Available for all Major Expansion (MAJ) projects
- **December 1, 2025:** Pre-Application Deadline for all Major Expansion (MAJ) projects
- **February 1, 2026:** Full Application Deadline for all Major Expansion (MAJ) projects and all other State Transit Programs

Reach out to your DRPT contact with any additional questions as early as possible to avoid delays.

### FFY27-30 S/TIP Development

Thank you to all of our MPOs cooperation in our STIP kick-off calls during the month of October. Please continue to submit your finalized draft project lists, comments, and questions over the next few weeks as we continue to finalize the draft list of projects for MPO consideration. We anticipate a final draft list of projects by the end of December.

### Statewide Rail Plan Kickoff

DRPT has begun preparing for the update to our statewide rail plan. Engagement across the commonwealth will begin in early 2026! Reach out to your assigned planner with any questions, comments, or concerns you have ahead of engagement.

## 2025 CHSM Plan Update

DRPT is inviting all transportation providers and advocates to host a pop-up engagement event in September and October to gather feedback on the DRPT CHSM Plan. Rider input will help identify gaps, set priorities, and guide funding decisions that make mobility more equitable across the Commonwealth.

A do-it-yourself kit, which includes logistics guidance and sample questions, factsheet handout, and feedback forms, may be paired with a one-time or ongoing event, hosted whenever convenient. To register to host an engagement event, you may click here [Coordinated Human Service Mobility Plan - DRPT](#).

We are accepting comments on our open survey available [\[here\]](#) through December 5<sup>th</sup>

The Plan update is anticipated to be complete by the end of 2025.

## FRA NOFO – Federal-State Partnership (FSP) for Intercity Passenger Rail

FRA has published a Notice of Funding Opportunity (NOFO) for the Federal-State Partnership for Intercity Passenger Rail (FSP) ([HERE](#)). This grant provides funding for capital projects that reduce state-of-good-repair backlogs, improve performance, or expand or establish new intercity passenger rail service. Over \$5 billion is available for award for this grant.

Applications are due by January 7<sup>th</sup>, 2026.

Please contact your assigned planner or Taylor Holden ([Taylor.Holden@drpt.virginia.gov](mailto:Taylor.Holden@drpt.virginia.gov)) with any questions or technical assistance applying for this funding opportunity.

## VDOT District Planning Report to WinFred MPO Policy Board

### December 2025

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**I-81 Corridor Improvement Plan:** The [I-81 Corridor Improvement Plan](#) is evaluating future improvements to the interstate corridor. The plan recently completed the third round of public engagement in October, which included receiving public input on the draft list of prioritized projects. VDOT is now considering all comments received and will present the recommended projects for Commonwealth Transportation Board (CTB) in December, and the CTB will consider approving the Plan in January 2026. Notable prioritized projects in our region include future I-81 widening projects that compliment current widening projects. Round 1 of public engagement included identifying the main issues along the corridor, and Round 2 included identification of potential solutions.

**Project Pipeline:** A second round of online surveys will go live in November and December to garner feedback on study recommendations at the following locations:

1. **Route 7 East – *SURVEY LIVE THROUGH NOVEMBER 26***. Running 2.2 miles from Greenwood Road to the eastern Frederick County limits, this effort would pick up at the limits of a previous STARS study to the west. This study would focus on crash reduction and identify treatments to reduce crashes on this high-speed segment of Route 7.
2. **US 522 West, Urban segment – *SURVEY RELEASE EARLY DECEMBER***. Running 1.7 miles from the northern city limits to Echo Lane, this study would focus on crash reduction and multimodal access in the urbanized segment of US 522 adjacent to the City of Winchester. Consideration will also be given to the long-term configuration of the Route 37 interchange.
3. **US 522 West, Rural segment – *SURVEY LIVE THROUGH NOVEMBER 26***. Spanning 10 miles from Echo Lane to Red Oak Road, this study would focus on high-speed rural road safety and capacity preservation on US 522 west of Route 37. Considerations include high prevailing speeds and a roadway departure crash trend.

Background: Led by the Office of Intermodal Planning and Investment, [Project Pipeline](#) is a performance-based planning program to identify cost-effective solutions to multimodal transportation needs in Virginia. The objective of the program is to focus on the Commonwealth Transportation Board-adopted VTrans priority locations and corridors. This study program has been successfully used to help refine project scopes and enhance competitiveness in grant programs for several locations in WinFred.

WinFred Metropolitan  
Planning Organization  
1725 Shenandoah Ave.  
Front Royal, VA 22630



**Policy Board**

**Chair:**

**Richard Bell**  
*City of Winchester*

**Vice-Chair:**

**John Jewell**  
*Frederick County*

**Secretary/ Treasurer:**

**Brandon Davis**  
*NSVRC*

**City of Winchester:**

\* **John Fox**  
*Council Member*  
\* **Richard Bell**  
*Council Member*  
\* **Vacant**  
*City Manager*

**Frederick County:**

\* **Judith McCann-Slaughter**  
*Board of Supervisors*  
\* **John Jewell**  
*Board of Supervisors*  
\* **Michael Bollhoefer**  
*County Administrator*

**Stephens City:**

\* **Michael Majher**  
*Town Manager*

**VDOT:**

\* **Todd Stevens**  
*District Administrator*

**DRPT:**

**Amy Garbarini**  
*NOVA Transit Planner*

**FHWA:**

**Steven Minor**  
*Community Planner*

**FTA:**

**Laura Keeley**, *Director, Office of  
Planning & Program Development*

\* Denotes Voting Members

**TO: MPO Policy Board Members**

**FROM: Karen Taylor, Project Manager**

**DATE: December 17, 2025**

**SUBJECT: Draft FY27-30 Transit TIP**

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Federal regulations [49 U.S.C. § 5303(j) and 23 CFR 450.326] require all Metropolitan Planning Areas to develop and maintain a Transportation Improvement Program (TIP) to:

- Coordinate regional transportation planning
- Maximize resources
- Ensure transparency in the investment of federal transportation funds
- Support progress toward state and regional performance targets

Additionally, the TIP must:

- Be consistent with the WinFred MPO's Long-Range Transportation Plan (LRTP)
- Align with the Commonwealth's Six-Year Improvement Program (SYIP)
- Align with the Statewide Transportation Improvement Program (STIP)
- Be updated at least every four years
- Identify planned federal investments for both Highway and Transit projects

Amy Garbarini, a staff member with the Virginia Department of Rail and Public Transportation (DRPT), will present to the Policy Board on the development of the FFY 2027–2030 Transit Transportation Improvement Program (TIP) and the associated Statewide Transportation Improvement Program (STIP).

The Technical Advisory Committee (TAC) has reviewed the Draft FY27–30 Transit TIP. It is forwarding a recommendation to initiate the 20-day public comment period and, upon receipt of comments, grant final approval of the document.

**Action Requested:**

**Motion to forward the Draft FY27–30 Transit TIP to a 20-day public comment period and, pending comments received, to recommend final approval of the document.**



## MEMORANDUM

**To:** WinFred MPO Policy Board Members  
**From:** Taryn Logan, Principal Planner  
**Date:** December 17, 2025  
**Re:** 2026 Safety Performance Targets

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In 2016, the Federal Highway Administration (FHWA) established *National Performance Measures for Safety Performance* for the Highway Safety Improvement Program (HSIP) to assess fatalities and serious injuries on public roads. The FHWA annually requires MPOs to accept the State DOT safety targets or to establish safety targets specific to the MPO. By accepting the State's safety targets, the MPO agrees to plan and program projects so that they contribute towards the accomplishment of these targets.

The WinFred MPO must concur with this requirement by February 28, 2026. Targets must be set for each of the five safety measures including: number of fatalities, rate of fatalities per 100 million vehicle miles traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT, and number of non-motorized fatalities and serious injuries. There is no penalty for not meeting the targets.

The attached letter acknowledges the MPO's acceptance to support the VDOT statewide annual goal percent change for all five safety performance targets as presented.

**Action requested: Motion to accept VDOT's Safety Performance Targets**



12/18/2025

Mr. Stephen Read, P.E.  
State Highway Safety Engineer  
Traffic Operations Division  
Virginia Department of Transportation  
1401 East Broad Street  
Richmond, VA 23219

Dear Mr. Read:

Winchester/Frederick County (WinFred) MPO submits this letter to the Virginia Department of Transportation (VDOT) to fulfill the March 2016 FHWA final rulemaking (23 CFR 490) for National Performance Measures for the Highway Safety Improvement Program (HSIP) target setting requirements. The Safety Performance rulemaking requires MPOs to agree to contribute to meeting the State DOT safety targets or to establish safety targets for each of the following five safety measures: number of fatalities, rate of fatalities per 100 million vehicle miles traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT, and number of the non-motorized fatalities and serious injuries.

By establishing MPO safety targets, we agree to plan and program projects to contribute toward reducing fatalities and serious injuries on the transportation system.

### Future Target Annual Percent Changes

The VDOT statewide annual goal percent changes and the projected change in VMT are provided in the table below. Please check a box to indicate if your MPO plans to adopt the statewide annual percent targets or to establish your own. If the MPO elects to use a different methodology, provide the percent changes in the table and describe the methodology in the section below.

☒ The MPO plans to adopt the statewide annual goal percent changes

☐ The MPO chooses to set safety targets using a different methodology

Target Description	*Statewide Annual Goal Percent Change	If Different Methodology, Enter MPO Annual Goal Percent Change
Fatalities	-1.31%	
Serious Injuries	-1.31%	
Non-Motorized Fatalities and Serious Injuries	-0.96%	
Vehicle Miles Traveled (VMT)	+2.51%	

\*A positive value represents an increase, and a negative value represents a reduction in five-year averages each year from 2024 to 2026



### Additional Information on Methodology

Enter data analysis and summary information here if the statewide annual percent changes are not adopted. Other options could include a non-trendline-based analysis or a trendline-based analysis using five-year rolling averages, three-year rolling averages, or annual values..

### 2026 Safety Performance Targets

The following five-year average target values were calculated using the MPO annual goal percent changes or other methodology:

Target Description	Target Value
Fatalities	6
Fatality Rate	0.634
Serious Injuries	53
Serious Injury Rate	5.316
Non-Motorized Fatalities and Serious Injuries	8

We acknowledge MPO targets are reported to VDOT and will be made available to FHWA upon request. Our 2026 safety targets are submitted for each performance measure on all public roads within 180 days after the VDOT reported its statewide targets, which falls on **February 28, 2026**.

For questions or comments, please contact me at [bdavis@nsvregion.org](mailto:bdavis@nsvregion.org) and 540-636-8800 .

Respectfully,

Brandon Davis  
Secretary/Treasurer

400 Kendrick Lane, Suite E  
Front Royal, VA 22630

# Metropolitan Planning Organization Safety Performance Measures Fact Sheet

## Safety Performance Measures

The Safety Performance Management Measures regulation supports the Highway Safety Improvement Program (HSIP) and requires State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs) to set HSIP targets for 5 safety performance measures. This document highlights the requirements specific to MPOs and provides a comparison of MPO and State DOT responsibilities.

## How do MPOs establish HSIP targets?

Coordination is the key for all stakeholders in setting HSIP targets. Stakeholders should work together to share data, review strategies and understand outcomes. MPOs must work with the State DOT. MPOs should also coordinate with the State Highway Safety Office, transit operators, local governments, the FHWA Division Office, National Highway Transportation Safety Administration (NHTSA) Regional Office, law enforcement and emergency medical services agencies, and others. By working together, considering and integrating the plans and programs of various safety stakeholders, MPOs will be better able to understand impacts to safety performance to establish appropriate HSIP targets. Coordination should start with the Strategic Highway Safety Plan (SHSP). More information on the SHSP is available at <http://safety.fhwa.dot.gov/hsip/shsp/>.

HSIP Safety Targets Established by MPOs	
1	Number of fatalities
2	Rate of fatalities
3	Number of serious injuries
4	Rate of serious injuries
5	Number of non-motorized fatalities and non-motorized serious injuries

### MPOs establish HSIP targets by either:

1. agreeing to plan and program projects so that they contribute toward the accomplishment of the State DOT HSIP target or
2. committing to a quantifiable HSIP target for the metropolitan planning area.

To provide MPOs with flexibility, MPOs may support all the State HSIP targets, establish their own specific numeric HSIP targets for all of the performance measures, or any combination. MPOs may support the State HSIP target for one or more individual performance measures and establish specific numeric targets for the other performance measures.

If an MPO agrees to support a State HSIP target, the MPO would ...	If an MPO establishes its own HSIP target, the MPO would...
<ul style="list-style-type: none"><li>■ Work with the State and safety stakeholders to address areas of concern for fatalities or serious injuries within the metropolitan planning area</li><li>■ Coordinate with the State and include the safety performance measures and HSIP targets for all public roads in the metropolitan area in the MTP (Metropolitan Transportation Plan)</li><li>■ Integrate into the metropolitan transportation planning process, the safety goals, objectives, performance measures and targets described in other State safety transportation plans and processes such as applicable portions of the HSIP, including the SHSP</li><li>■ Include a description in the TIP (Transportation Improvement Program) of the anticipated effect of the TIP toward achieving HSIP targets in the MTP, linking investment priorities in the TIP to those safety targets</li></ul>	<ul style="list-style-type: none"><li>■ Establish HSIP targets for all public roads in the metropolitan planning area in coordination with the State</li><li>■ Estimate vehicles miles traveled (VMT) for all public roads within the metropolitan planning area for rate targets</li><li>■ Include safety (HSIP) performance measures and HSIP targets in the MTP</li><li>■ Integrate into the metropolitan transportation planning process, the safety goals, objectives, performance measures and targets described in other State safety transportation plans and processes such as applicable portions of the HSIP, including the SHSP</li><li>■ Include a description in the TIP of the anticipated effect of the TIP toward achieving HSIP targets in the MTP, linking investment priorities in the TIP to those safety targets</li></ul>



**Volumes for HSIP Rate Targets:** MPOs that establish fatality rate or serious injury rate HSIP targets must report the VMT estimate used for such targets, and the methodology used to develop the estimate, to the State DOT. For more information on volumes for HSIP rate targets, see [http://www.fhwa.dot.gov/planning/processes/tools/technical\\_guidance/index.cfm](http://www.fhwa.dot.gov/planning/processes/tools/technical_guidance/index.cfm).

**Roads addressed by MPO HSIP Targets:** HSIP targets cover all public roadways within the metropolitan planning area boundary regardless of ownership or functional classification, just as State HSIP targets cover all public roads in the State.

## How do MPOs with multi-State boundaries establish HSIP targets?

MPOs with multi-State boundaries must coordinate with all States involved. If an MPO with multi-State boundaries chooses to support a State HSIP target, it must do so for each State. For example, an MPO that extends into two States would agree to plan and program projects to contribute to two separate sets of HSIP targets (one for each State). If a multi-State MPO decides to establish its own HSIP target, the MPO would establish the target for the entire metropolitan planning area.

## When do MPOs need to establish these targets?

States establish HSIP targets and report them for the upcoming calendar year in their HSIP annual report that is due August 31 each year. MPOs must establish HSIP targets within 180 days of the State establishing and reporting its HSIP targets. Since FHWA deems the HSIP reports submitted on August 31, MPOs must establish HSIP targets no later than February 27 of each year.

Top 5 Things to Know about MPO HSIP Safety Performance Targets	
✓	All MPOs must set a target for each of the 5 HSIP Safety Performance Measures
✓	MPOs may adopt and support the State's HSIP targets, develop their own HSIP targets, or use a combination of both
✓	MPOs must establish their HSIP targets by February 27 of the calendar year for which they apply
✓	MPO HSIP targets are reported to the State DOT
✓	MPO HSIP targets are not annually assessed for significant progress toward meeting targets; State HSIP targets are assessed annually

## Where do MPOs report targets?

While States report their HSIP targets to FHWA in their annual HSIP report, MPOs do not report their HSIP targets directly to FHWA. Rather, the State(s) and MPO mutually agree on the manner in which the MPO reports the targets to its respective DOT(s). MPOs must include baseline safety performance, HSIP targets and progress toward achieving HSIP targets in the system performance report in the MTP.

Whether an MPO agrees to support a State HSIP target or establishes its own HSIP target the MPO would include in the MTP a systems performance report evaluating the condition and performance of the transportation system with respect to the safety performance targets described in the MTP including progress achieved by the MPO in achieving safety performance targets

## Assessment of Significant Progress

While FHWA will determine whether a State DOT has met or made significant progress toward meeting HSIP targets, it will not directly assess MPO progress toward meeting HSIP targets. However, FHWA will review MPO performance as part of ongoing transportation planning process reviews including the Transportation Management Area certification review and the Federal Planning Finding associated with the approval of the Statewide Transportation Improvement Program.

