



Technical Advisory Committee (TAC) Agenda

Tuesday, December 2, 2025 - 10:00 a.m.

Location: [Join Virtual Teams Meeting](#)

1. Administrative Items:

- Adoption of agenda
- Review and approval of April 1, 2025, Draft TAC Meeting Minutes
- MPO Project Status Report
- VDOT/DRPT Reports

2. Public Comment Period

3. Presentation: Draft FY27-30 Transit TIP – Amy Garbarini, DRPT

Action Requested: Motion to recommend approval of the document to the Policy Board.

4. Upcoming Meeting Schedule:

- Policy Board: Wednesday, December 17, 2025
- Technical Advisory Committee: January meeting canceled; February 3, 2026

5. Other Business

**A meeting quorum shall be established by two (2) members of the CITY,
two (2) members of the COUNTY and one (1) member of the STATE**

[Click here for a glossary of acronyms](#)

AGENDA

WinFred Metropolitan Planning Organization (MPO)

Frederick County ❖ City of Winchester ❖ Town of Stephens City



Frederick County Administrative Offices

107 N Kent Street, Winchester, VA

First Floor Conference Room

April 1, 2024 - 10:00 a.m.**Meeting held via Zoom**

John Bishop, Chair Perry Eisenach, Vice Chair					
Member Jurisdiction Representatives					
	Frederick County		DRPT		NSVRC Staff
	Patrick Barker		Amy Garbarini	✓	Brandon Davis
✓	John Bishop		Matthew Bewley	✓	Taryn Logan
✓	Wyatt Pearson		Winchester Airport	✓	Karen Taylor
	Jay Tibbs		Nick Sabo		
	Stephens City		Winchester Transit		Others
	Mike Majher	✓	Kenneth Johnson	✓	Matt Smith, VDOT
	VDOT		Winchester	✓	Shane McCabe, VDOT
✓	Brad Reed		Perry Eisenach		
✓	Adam Campbell	✓	Mike Ruddy		
	Non-Voting		Justin Hall		
	Steve Minor, FHWA				
	Laura Keeley, FTA				
	Rusty Harrington, VA Dept. of Aviation				

WinFred MPO Technical Advisory Committee (TAC) Meeting Minutes

Date: April 1, 2025

Time: 10:00 a.m.

Location: TEAMS

1. Administrative Items

A. Adoption of Agenda

The meeting was called to order, and the agenda was reviewed. A motion to adopt the agenda was made and seconded. The agenda was approved unanimously.

B. Review and Approval of March 4, 2025, Draft TAC Meeting Minutes

The draft minutes from the previous meeting were reviewed. A motion to approve the minutes as presented was made and seconded. The motion carried unanimously.

C. MPO Project Status Report

NSVRC staff provided an overview of current MPO projects. Updates were shared on ongoing transportation studies, funding allocations, and coordination efforts with local jurisdictions and VDOT.

D. VDOT/DRPT Reports

Representatives from VDOT and DRPT presented updates on current and upcoming transportation initiatives, including project timelines, funding opportunities, and planning coordination with the MPO.

2. Public Comment Period

No members of the public provided comment.

3. WinFred MPO Metropolitan Planning Area Boundary Adjustment

Presenters: Taryn Logan (NSVRC) and Brad Reed (VDOT)

Ms. Logan and Mr. Reed presented the proposed adjustments to the Metropolitan Planning Area (MPA) boundary to align with updated Census data and federal requirements. The proposed boundary reflects regional growth and ensures continued eligibility for federal transportation funding.

Action: A motion was made and seconded to recommend Policy Board approval of the updated MPO Metropolitan Planning Area Boundary. The motion passed unanimously.

4. Update: Project Pipeline Studies

Presenter: Brad Reed, NSVRC

Mr. Reed provided an update on ongoing Project Pipeline studies, including current progress, public engagement efforts, and coordination with localities. He noted that draft recommendations are being developed and will be shared at upcoming meetings.

5. Upcoming Meeting Schedule

- Policy Board: April 16, 2025
- Technical Advisory Committee: May 6, 2025 (potentially canceled)
- BPAC: TBD (meeting will begin at 1:00 p.m.)

6. Other Business

There were no additional items or announcements.

Adjournment:

There being no further business, the meeting was adjourned.

AGENDA

WinFred MPO Staff Report

For background information on studies and projects, please visit the individual project pages on the [WinFred MPO website](#).

October-November 2025 (2nd Quarter Progress Report)

Task 1: Program Administration

- Prepared agenda packets for October and November meetings, including compiling reports, coordinating with speakers, and ensuring all materials were distributed in advance.
- Updated the MPO website as needed, routinely every week, to provide the latest information on meetings, projects, and public participation opportunities.
- Prepared and submitted the 4th quarter invoice and progress report to VDOT and DRPT, ensuring accuracy and compliance with financial reporting standards.
- Managing the FY26 Unified Planning Work Program tasks by coordinating activities, tracking progress, and ensuring all deliverables are met on schedule.

Task 1.1: Public Participation and Outreach

- Continuously manage and maintain the Title VI and Public Participation Plans to ensure compliance with federal regulations and promote inclusiveness in regional planning.
- Ensuring the WinFred MPO website is updated with the latest meeting information and public document notices, improving transparency and public accessibility to MPO activities.
- Maintaining the social media Facebook page for the WinFred MPO with multiple weekly posts highlighting upcoming meetings, project updates, and public input opportunities.
- Conduct outreach efforts to engage underrepresented communities in planning through direct engagement, public workshops, and digital campaigns.

Task 2: Transportation Improvement Program (TIP)

Under 49 U.S.C. 5303(j), each MPO is required to develop a four-year Transportation Improvement Program (TIP) in cooperation with state and public transit providers. The TIP includes capital and non-capital surface transportation projects, bicycle and pedestrian facilities, safety projects, and other transportation enhancements. It must be fiscally constrained and align with the Metropolitan Transportation Plan (MTP).

- Maintaining the FY24-27 TIP and processing requested adjustments and amendments in collaboration with local jurisdictions, state agencies, and transit providers.

- Drafted the FY27_30 Transit Transportation Improvement Program (ITP) for presentation and consideration of approval.

Task 3: Federal or State Requested Planning Work Program Items

- Serving on the Board of the Virginia Association of Metropolitan Planning Organizations (VAMPO), providing regional perspectives on statewide planning initiatives.
- Attending all executive committee meetings, peer-to-peer meetings, and board meetings to stay informed on industry trends, legislative updates, and best practices.
- Serving as Secretary/Treasurer on the VAMPO Board, managing organizational finances, coordinating meetings, and facilitating strategic discussions.
- Collaborating with other MPOs to share resources, develop joint initiatives, and advocate for regional transportation funding. Attended MPO roundtable in Fishersville hosted by CSPDC.
- Attended all Project Pipeline Meetings, coordinated by VDOT, to provide representation and information for the MPO. Three studies are currently underway in Winchester/Frederick County.

Task 4: Transit Planning

- Working with the Frederick County Transportation Committee, WinTran Staff, and the Frederick County BOS regarding the expansion of microtransit in the County, addressing service gaps and improving accessibility.

Task 5: Local Technical Assistance

- Assisting local governments with transportation grant applications, data analysis, and project development to enhance regional mobility.

Task 6: Bicycle & Pedestrian Planning

- The Bike and Pedestrian Committee meets monthly, bringing together local advocates, planners, and stakeholders to advance non-motorized transportation projects.
- Reviewing the current bike and pedestrian plan to assess progress and set priorities for FY26, ensuring alignment with community needs and funding availability.
- Identifying opportunities for new bike lanes, trails, and pedestrian infrastructure, leveraging federal and state funding sources.
- Promoting multimodal transportation options through public education campaigns and stakeholder engagement initiatives.

Task 7: System Planning

- **Exits 321-323 Improvements Study (Frederick County):**
 - Staff met with Frederick County and VDOT representatives regarding the project scope, refining objectives, and stakeholder feedback.
 - Frederick County staff has reviewed the project with its transportation committee and directed MPO staff to proceed.
 - Project is a carryover into FY26 UPWP, ensuring continued progress toward implementation.
 - Staff will be seeking quotes for the project this month from the MPO's on-call consultant list.

Task 8: Long-Range Planning, GIS, and Data

- **WinFred Travel Demand Model Update:**
 - Model completion in October following extensive data validation and calibration efforts.
 - Model is ready for use, providing valuable insights for traffic forecasting, scenario planning, and infrastructure investment decisions.
 - Collaborating with local and state partners to integrate model outputs into long-range planning initiatives.

This report outlines the key activities and responsibilities undertaken by MPO staff during the reporting period. Ongoing projects and planning efforts continue to support regional transportation improvements, enhance public engagement, and foster data-driven decision-making for the future.

AGENDA

VDOT District Planning Report to WinFred MPO Policy Board December 2025

I-81 Corridor Improvement Plan: The [I-81 Corridor Improvement Plan](#) is evaluating future improvements to the interstate corridor. The plan recently completed the third round of public engagement in October, which included receiving public input on the draft list of prioritized projects. VDOT is now considering all comments received and will present the recommended projects for Commonwealth Transportation Board (CTB) in December, and the CTB will consider approving the Plan in January 2026. Notable prioritized projects in our region include future I-81 widening projects that compliment current widening projects. Round 1 of public engagement included identifying the main issues along the corridor, and Round 2 included identification of potential solutions.

Project Pipeline: A second round of online surveys will go live in November and December to garner feedback on study recommendations at the following locations:

1. **Route 7 East – *SURVEY LIVE THROUGH NOVEMBER 26***. Running 2.2 miles from Greenwood Road to the eastern Frederick County limits, this effort would pick up at the limits of a previous STARS study to the west. This study would focus on crash reduction and identify treatments to reduce crashes on this high-speed segment of Route 7.
2. **US 522 West, Urban segment – *SURVEY RELEASE EARLY DECEMBER***. Running 1.7 miles from the northern city limits to Echo Lane, this study would focus on crash reduction and multimodal access in the urbanized segment of US 522 adjacent to the City of Winchester. Consideration will also be given to the long-term configuration of the Route 37 interchange.
3. **US 522 West, Rural segment – *SURVEY LIVE THROUGH NOVEMBER 26***. Spanning 10 miles from Echo Lane to Red Oak Road, this study would focus on high-speed rural road safety and capacity preservation on US 522 west of Route 37. Considerations include high prevailing speeds and a roadway departure crash trend.

Background: Led by the Office of Intermodal Planning and Investment, [Project Pipeline](#) is a performance-based planning program to identify cost-effective solutions to multimodal transportation needs in Virginia. The objective of the program is to focus on the Commonwealth Transportation Board-adopted VTrans priority locations and corridors. This study program has been successfully used to help refine project scopes and enhance competitiveness in grant programs for several locations in WinFred.

DRPT Agency Update – December 2025

FFY26 5303 Funding

FY26 5303 grants are currently being reviewed internally and will be distributed to MPOs as they become available. Please review and approve your agencies contract as soon as they become available.

FY27 Grantee Workshops

DRPT hosted out annual grantee workshops and recordings are available on our YouTube channel at the link below.

[Virginia DRPT - YouTube](#)

FY27 Grant Applications

DRPT will begin accepting grant applications for the FY27 grant cycle in WebGrants on December 1st. Key dates are as follows:

- **October 1, 2025:** Pre-Application Available for all Major Expansion (MAJ) projects
- **December 1, 2025:** Pre-Application Deadline for all Major Expansion (MAJ) projects
- **February 1, 2026:** Full Application Deadline for all Major Expansion (MAJ) projects and all other State Transit Programs

Reach out to your DRPT contact with any additional questions as early as possible to avoid delays.

FFY27-30 S/TIP Development

Thank you to all of our MPOs cooperation in our STIP kick-off calls during the month of October. Please continue to submit your finalized draft project lists, comments, and questions over the next few weeks as we continue to finalize the draft list of projects for MPO consideration. We anticipate a final draft list of projects by the end of December.

Statewide Rail Plan Kickoff

DRPT has begun preparing for the update to our statewide rail plan. Engagement across the commonwealth will begin in early 2026! Reach out to your assigned planner with any questions, comments, or concerns you have ahead of engagement.

2025 CHSM Plan Update

DRPT is inviting all transportation providers and advocates to host a pop-up engagement event in September and October to gather feedback on the DRPT CHSM Plan. Rider input will help identify gaps, set priorities, and guide funding decisions that make mobility more equitable across the Commonwealth.

A do-it-yourself kit, which includes logistics guidance and sample questions, factsheet handout, and feedback forms, may be paired with a one-time or ongoing event, hosted whenever convenient. To register to host an engagement event, you may click here [Coordinated Human Service Mobility Plan - DRPT](#).

We are accepting comments on our open survey available [\[here\]](#) through December 5th

The Plan update is anticipated to be complete by the end of 2025.

FRA NOFO – Federal-State Partnership (FSP) for Intercity Passenger Rail

FRA has published a Notice of Funding Opportunity (NOFO) for the Federal-State Partnership for Intercity Passenger Rail (FSP) ([HERE](#)). This grant provides funding for capital projects that reduce state-of-good-repair backlogs, improve performance, or expand or establish new intercity passenger rail service. Over \$5 billion is available for award for this grant.

Applications are due by January 7th, 2026.

Please contact your assigned planner or Taylor Holden (Taylor.Holden@drpt.virginia.gov) with any questions or technical assistance applying for this funding opportunity.

Obligation Summary by STIP ID

MPO

Win-Fred-MPO

STIP_ID	Project Title	Fund	2027	2028	2029	2030	Sum of Years
DRPT1010	Acquisition of Accessible Vehicles	FTA 5310	114	126	138	152	530
		Local	29	31	35	38	133
DRPT1010 Total			143	157	173	190	663
WIN0001	Operating Assistance	FTA 5307	1062	1370	1237	1274	4944
		Local	969	998	1028	1059	4055
		State	440	453	467	481	1840
WIN0001 Total			2471.04	2821.31	2732.18	2814.15	10838.68
WIN1001	Revenue Vehicles-Replacement	FTA 5307	88	97		176	361
		Local	13	14		25	52
		State	215	237		428	880
WIN1001 Total			316	348		629	1293
WIN2001	Revenue Vehicles-Expansion	FTA 5307	44	49	53		146
		Local	6	7	8		21
		State	107	118	130		355
WIN2001 Total			157	174	191		522
WIN4001	Rehab/Renovation of Maint Facility	FTA 5307			280		280
		Local			40		40
		State			680		680
WIN4001 Total					1000		1000
WIN5001	Support Vehicles-Replacement	FTA 5307	18		18		36
		Local	3		3		6
		State	44		44		88
WIN5001 Total			65		65		130
WIN5002	Support Vehicles-Expansion	FTA 5307	18				18
		Local	3				3
		State	44				44
WIN5002 Total			65				65
WIN6001	ADP Hardware	FTA 5307				336	336

STIP_ID	Project Title	Fund	2027	2028	2029	2030	Sum of Years
WIN6001	ADP Hardware	Local				48	48
		State				816	816
WIN6001 Total						1200	1200
Grand Total			3217	3500	4161	4833	15712

Obligation Summary by Transit Agency

MPO

Win-Fred-MPO

Transit Agency	Fund	2027	2028	2029	2030	Sum of Years
Department of Rail and Public Transportation	FTA 5310	114	126	138	152	530
	Local	29	31	35	38	133
Department of Rail and Public Transportation Tot		143	157	173	190	663
WinTran	FTA 5307	1230	1516	1588	1786	6121
	Local	994	1019	1079	1132	4225
	State	850	808	1321	1725	4703
WinTran Total		3074	3343	3988	4643	15049
Grand Total		3217	3500	4161	4833	15712

Transit Agency	Fund	2027	2028	2029	2030	Sum of Years
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