



## **WinFred MPO Policy Board Meeting Agenda**

**Meeting held via Teams**

**Wednesday, October 15, 2025 at 10 a.m.**

**[Teams Meeting Link](#)**

### **1. ADMINISTRATIVE ITEMS**

- Adoption of Agenda
- Review and approval of the Draft Minutes of August 20, 2025, Policy Board Meeting ([Attached](#))
- Financial Report ([Attached](#))
- MPO Staff Project Status Report ([Attached](#))
- VDOT/DRPT Reports ([Attached](#))

### **2. Public Comment Period**

### **3. Smart-scale project modifications for the DDI Improvements at Exit 317 – Brad Reed, VDOT/Taryn Logan, NSVRC**

Action: Motion to concur with the proposed smart-scale project modifications.

### **4. Highway TIP Amendment – Karen Taylor, NSVRC/Adam Campbell, VDOT**

Action: Motion to forward the TIP amendment to the 20-day public comment period, and pending public comments received, final approval.

### **5. Upcoming Meeting Schedule** (Most meetings are held via Teams; please check the MPO website for the most up-to-date meeting schedule).

- Technical Advisory Committee Canceled: November 4, 2025 @ 10 a.m. (*State Holiday*)
- Policy Board: November 19, 2025 @ 10 a.m.

### **6. Other Business**

### **7. Adjournment**

**A majority of the MPO voting members shall constitute a quorum (5 voting members)**

**[Click here for a glossary of acronyms](#)**

# DRAFT

## AGENDA



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

[www.winfredmpo.org](http://www.winfredmpo.org)

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**Chair Judith McCann-Slaughter**  
**Policy Board Meeting Minutes August 20, 2025**  
**Meeting held via Teams – no in-person**

**WinFred MPO Policy Board**  
**Member Jurisdiction Representatives**

	<b>Frederick County</b>		<b>VDOT</b>		<b>Staff</b>
✓	Josh Ludwig	✓	Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		<b>Non-Voting Members</b>	✓	Karen Taylor
✓	Michael Bollhoefer		Steven Minor, FHWA	✓	Taryn Logan
			Kevin Jones, FHWA		
	<b>Winchester</b>		Tony Cho, FTA		<b>Others</b>
✓	John Fox		Amy Garbarini, DRPT	✓	Kelly Henshaw, Winchester
✓	Daniel Hoffman		Rusty Harrington, FAA	✓	John Bishop, Fred Co
✓	Richard Bell		<b>Alternates</b>		
	<b>Stephens City</b>		Perry Eisenach (Winchester)		
✓	Mike Majher		Ed Carter (VDOT)		
			Wyatt Pearson (Frederick)		
		✓	Brad Reed (VDOT)		
		✓	Matt Smith (VDOT)		
		✓	Adam Campbell, VDOT		



## WinFred MPO Policy Board Meeting Minutes

Meeting held via Teams

Wednesday, August 20, 2025 at 10 a.m.

[Teams Meeting Link](#)

### 1. Administrative Items

- **Adoption of Agenda**

The agenda was presented for adoption.

*Motion:* Mr. Majher moved to adopt the agenda.

*Second:* Mr. Hoffman.

*Vote:* Motion carried unanimously.

- **FY26 Election: Chair and Vice-Chair**

Nominations were received for Chair and Vice-Chair.

*Chair:* Mr. Bell was elected.

*Vice-Chair:* Mr. Ludwig was elected.

- **Review and Approval of Draft Minutes – June 18, 2025, Policy Board Meeting**

The draft minutes of the June 18, 2025, meeting were reviewed.

*Motion:* Mr. Majher moved to approve the minutes.

*Second:* Mr. Bollhoefer.

*Vote:* Motion carried unanimously.

- **Financial Report**

Staff presented the attached financial report. No questions or concerns were raised.

- **MPO Staff Project Status Report**

Staff provided an update on current MPO projects.

- **VDOT/DRPT Reports**

Updates were provided by VDOT and DRPT representatives.

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### 2. Public Comment Period

No public comments were received.

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### 3. Resolution of Support – TAP Applications for Winchester and TAP/Revenue Sharing Applications for Frederick County

Ms. Logan presented the resolution of support for the City of Winchester's TAP applications and Frederick County's TAP/Revenue Sharing applications.

*Motion:* Mr. Hoffman moved to approve the resolution of support.

*Second:* Mr. Majher.

*Vote:* Motion carried unanimously.

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### 4. Upcoming Meeting Schedule

- **Technical Advisory Committee:** September 2, 2025 @ 10:00 a.m.
  - **Policy Board:** September meeting canceled.
  - **BPAC – Bicycle Friendly Community Workshop:**
    - September 17, 2025 @ 9:00 a.m.
    - September 18, 2025 @ 8:30 a.m.
    - Location: Shenandoah University, Brandt Student Center
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## **5. Other Business – None presented.**

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## **6. Adjournment**

There being no further business, the meeting was adjourned at 10:25 a.m.

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[Click here for a glossary of acronyms](#)

# AGENDA

WIN-FRED MPO FYE 2026 UPWP  
Revenues & Fiscal Year to Date Expenses Summary by Task  
July 1, 2025 through PPE 09/20/2025

UPWP Tasks	% Split VDOT/ DRPT	Highway Funding				Transit Funding				Total 100% MPO Expenditures	UPWP Funding Remaining
		FHWA Planning 80%	State Match 10%	Local Match 10%	Subtotal Highway VDOT	FTA 5303 80%	State Match 10%	Local Match 10%	Subtotal Transit DRPT		
<b>Task 1: Program Management and Administration Revenue</b>	<b>50/50</b>	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 100,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (14,708.49)	\$ (1,838.56)	\$ (1,838.56)	\$ (18,385.61)	\$ (14,708.49)	\$ (1,838.56)	\$ (1,838.56)	\$ (18,385.61)	\$ (36,771.22)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T1 Revenue Balance Remaining		\$ 25,291.51	\$ 3,161.44	\$ 3,161.44	\$ 31,614.39	\$ 25,291.51	\$ 3,161.44	\$ 3,161.44	\$ 31,614.39	\$ 63,228.78	
<b>Task 2: Transportation Improvement Program (TIP)</b>	<b>95/5</b>	\$ 1,520.00	\$ 190.00	\$ 190.00	\$ 1,900.00	\$ 80.00	\$ 10.00	\$ 10.00	\$ 100.00	\$ 2,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T2 Revenue Balance Remaining		\$ 1,520.00	\$ 190.00	\$ 190.00	\$ 1,900.00	\$ 80.00	\$ 10.00	\$ 10.00	\$ 100.00	\$ 2,000.00	
<b>Task 3: State/Federal Requested Work Tasks</b>	<b>72.49/27.51</b>	\$ 15,807.84	\$ 1,976.10	\$ 1,976.10	\$ 19,760.05	\$ 5,999.16	\$ 749.90	\$ 749.90	\$ 7,498.95	\$ 27,259.00	
NSVRC Administrative Expenses & Direct Costs		\$ (3,508.49)	\$ (438.56)	\$ (438.56)	\$ (4,385.62)	\$ (1,331.48)	\$ (166.43)	\$ (166.43)	\$ (1,664.34)	\$ (6,049.96)	
T3 Revenue Balance Remaining		\$ 12,299.35	\$ 1,537.54	\$ 1,537.54	\$ 15,374.43	\$ 4,667.69	\$ 583.46	\$ 583.46	\$ 5,834.61	\$ 21,209.04	
<b>Task 4: Transit Planning</b>	<b>0/100</b>					\$ 11,401.00	\$ 1,425.00	\$ 1,425.00	\$ 14,251.00	\$ 14,251.00	
NSVRC Administrative Expenses & Direct Costs						\$ -	\$ -	\$ -	\$ -	\$ -	
Consultant Expenses						\$ -	\$ -	\$ -	\$ -	\$ -	
T4 Revenue Balance Remaining						\$ 11,401.00	\$ 1,425.00	\$ 1,425.00	\$ 14,251.00	\$ 14,251.00	
<b>Task 5: Local Technical Assistance</b>	<b>70/30</b>	\$ 8,400.00	\$ 1,050.00	\$ 1,050.00	\$ 10,500.00	\$ 3,600.00	\$ 450.00	\$ 450.00	\$ 4,500.00	\$ 15,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (2,696.93)	\$ (337.12)	\$ (337.12)	\$ (3,371.17)	\$ (1,155.83)	\$ (144.48)	\$ (144.48)	\$ (1,444.79)	\$ (4,815.95)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T5 Revenue Balance Remaining		\$ 5,703.07	\$ 712.88	\$ 712.88	\$ 7,128.84	\$ 2,444.17	\$ 305.52	\$ 305.52	\$ 3,055.22	\$ 10,184.05	
<b>Task 6: Bicycle &amp; Pedestrian Plan Development</b>	<b>0/100</b>					\$ 17,722.00	\$ 2,215.00	\$ 2,215.00	\$ 22,152.00	\$ 22,152.00	
NSVRC Administrative Expenses & Direct Costs						\$ (6,861.08)	\$ (857.64)	\$ (857.63)	\$ (8,576.35)	\$ (8,576.35)	
Consultant Expenses						\$ (4,000.00)	\$ (500.00)	\$ (500.00)	\$ (5,000.00)	\$ (5,000.00)	
T6 Revenue Balance Remaining						\$ 6,860.92	\$ 857.37	\$ 857.36	\$ 8,575.65	\$ 8,575.65	
<b>Task 7: System Planning</b>	<b>93.15/6.85</b>	\$ 212,057.84	\$ 26,507.23	\$ 26,507.23	\$ 265,072.30	\$ 15,594.16	\$ 1,949.27	\$ 1,949.27	\$ 19,492.70	\$ 284,565.00	
NSVRC Administrative Expenses & Direct Costs		\$ (7,610.06)	\$ (951.26)	\$ (951.26)	\$ (9,512.57)	\$ (559.62)	\$ (69.95)	\$ (69.95)	\$ (699.53)	\$ (10,212.10)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T7 Revenue Balance Remaining		\$ 204,447.78	\$ 25,555.97	\$ 25,555.97	\$ 255,559.73	\$ 15,034.54	\$ 1,879.32	\$ 1,879.32	\$ 18,793.17	\$ 274,352.90	
<b>Task 8: Long Range Planning, Modeling, GIS and Data</b>	<b>90/10</b>	\$ 21,600.00	\$ 2,700.00	\$ 2,700.00	\$ 27,000.00	\$ 2,400.00	\$ 300.00	\$ 300.00	\$ 3,000.00	\$ 30,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (501.32)	\$ (62.67)	\$ (62.67)	\$ (626.65)	\$ (55.70)	\$ (6.96)	\$ (6.96)	\$ (69.63)	\$ (696.28)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T8 Revenue Balance Remaining		\$ 21,098.68	\$ 2,637.33	\$ 2,637.33	\$ 26,373.35	\$ 2,344.30	\$ 293.04	\$ 293.04	\$ 2,930.37	\$ 29,303.72	
<b>TOTAL BUDGETED REVENUES</b>		\$ 299,385.68	\$ 37,423.33	\$ 37,423.33	\$ 374,233.35	\$ 96,796.32	\$ 12,099.17	\$ 12,099.17	\$ 120,994.65	\$ 495,228.00	
<b>TOTAL EXPENSES FISCAL YEAR TO DATE</b>		\$ (29,025.29)	\$ (3,628.16)	\$ (3,628.16)	\$ (36,281.61)	\$ (28,672.20)	\$ (3,584.02)	\$ (3,584.02)	\$ (35,840.25)	\$ (72,121.86)	
<b>TOTAL BUDGETED REVENUES REMAINING</b>		\$ 270,360.39	\$ 33,795.17	\$ 33,795.17	\$ 337,951.73	\$ 68,124.13	\$ 8,515.14	\$ 8,515.14	\$ 85,154.41	\$ 423,105.14	

**FYTD Staff Hours: July 1, 2025 - Aug. 9, 2025**

Fiscal & Admin. Asst. TA	1.5
Executive Director BD	44.25
Fiscal Officer GH	1.00
GIS/ Regional Planner I ER	
Principal Planner TL	24.00
Director of Finance & Administration SO	26.25
Program Coordinator BS	
Sr. Project & Operations Manager KT	162.00
<b>TOTAL HOURS FYTD</b>	<b>259.00</b>

TASK #1	TASK #2	TASK #3	TASK #4	TASK #5	TASK #6	TASK #7	TASK #8	TOTAL HOURS
								1.50
								44.25
								1.00
								0.00
		51.00		41.50	72.50	88.00	6.00	283.00
								26.25
								0.00
								162.00
	0.00	51.00	0.00	41.50	72.50	88.00	6.00	518.00

# AGENDA

## **WinFred MPO Staff Report**

For background information on studies and projects, please visit the individual project pages on the [WinFred MPO website](#).

## **July-September 2025 (1<sup>st</sup> Quarter Progress Report)**

### **Task 1: Program Administration**

- Prepared agenda packets for August and October meetings, including compiling reports, coordinating with speakers, and ensuring all materials were distributed in advance.
- Updated the MPO website as needed, routinely every week, to provide the latest information on meetings, projects, and public participation opportunities.
- Prepared and submitted the 4th quarter invoice and progress report to VDOT and DRPT, ensuring accuracy and compliance with financial reporting standards.
- Managing the FY26 Unified Planning Work Program tasks by coordinating activities, tracking progress, and ensuring all deliverables are met on schedule.

### **Task 1.1: Public Participation and Outreach**

- Continuously manage and maintain the Title VI and Public Participation Plans to ensure compliance with federal regulations and promote inclusiveness in regional planning.
- Ensuring the WinFred MPO website is updated with the latest meeting information and public document notices, improving transparency and public accessibility to MPO activities.
- Maintaining the social media Facebook page for the WinFred MPO with multiple weekly posts highlighting upcoming meetings, project updates, and public input opportunities.
- Conduct outreach efforts to engage underrepresented communities in planning through direct engagement, public workshops, and digital campaigns.

### **Task 2: Transportation Improvement Program (TIP)**

Under 49 U.S.C. 5303(j), each MPO is required to develop a four-year Transportation Improvement Program (TIP) in cooperation with state and public transit providers. The TIP includes capital and non-capital surface transportation projects, bicycle and pedestrian facilities, safety projects, and other transportation enhancements. It must be fiscally constrained and align with the Metropolitan Transportation Plan (MTP).

- Maintaining the FY24-27 TIP and processing requested adjustments and amendments in collaboration with local jurisdictions, state agencies, and transit providers.

- Processed one highway TIP Amendment per VDOT request.

### **Task 3: Federal or State Requested Planning Work Program Items**

- Serving on the Board of the Virginia Association of Metropolitan Planning Organizations (VAMPO), providing regional perspectives on statewide planning initiatives.
- Attending all executive committee meetings, peer-to-peer meetings, and board meetings to stay informed on industry trends, legislative updates, and best practices.
- Serving as Secretary/Treasurer on the VAMPO Board, managing organizational finances, coordinating meetings, and facilitating strategic discussions.
- Collaborating with other MPOs to share resources, develop joint initiatives, and advocate for regional transportation funding. Attended MPO roundtable in Fishersville hosted by CSPDC.
- Attended all Project Pipeline Meetings, coordinated by VDOT, to provide representation and information for the MPO. Three studies are currently underway in Winchester/Frederick County.

### **Task 4: Transit Planning**

- Working with the Frederick County Transportation Committee, WinTran Staff, and the Frederick County BOS regarding the expansion of microtransit in the County, addressing service gaps and improving accessibility.

### **Task 5: Local Technical Assistance**

- Assisting local governments with transportation grant applications, data analysis, and project development to enhance regional mobility.

### **Task 6: Bicycle & Pedestrian Planning**

- The Bike and Pedestrian Committee meets monthly, bringing together local advocates, planners, and stakeholders to advance non-motorized transportation projects.
- Reviewing the current bike and pedestrian plan to assess progress and set priorities for FY26, ensuring alignment with community needs and funding availability.
- Identifying opportunities for new bike lanes, trails, and pedestrian infrastructure, leveraging federal and state funding sources.
- Promoting multimodal transportation options through public education campaigns and stakeholder engagement initiatives.
- A Bicycle Friendly Community Workshop, hosted by the Bicycle Friendly America program, was held on Wednesday, September 17<sup>th</sup> from 9AM-5PM and Thursday, September 18<sup>th</sup> from 8:30AM to 11:30AM at Shenandoah University, Brandt Student Center. The MPO sponsored

the event as part of the FY26 work program. Staff has set up a google group to remain in contact with workshop participants.

#### **Task 7: System Planning**

- **Exits 321-323 Improvements Study (Frederick County):**
  - Staff met with Frederick County and VDOT representatives regarding the project scope, refining objectives, and stakeholder feedback.
  - Frederick County staff has reviewed the project with its transportation committee and directed MPO staff to proceed.
  - Project will carry over into FY26 UPWP, ensuring continued progress toward implementation.
  - Staff will be seeking quotes for the project this month from the MPO's on-call consultant list.

#### **Task 8: Long-Range Planning, GIS, and Data**

- **WinFred Travel Demand Model Update:**
  - Model completion in October following extensive data validation and calibration efforts.
  - Model is ready for use, providing valuable insights for traffic forecasting, scenario planning, and infrastructure investment decisions.
  - Collaborating with local and state partners to integrate model outputs into long-range planning initiatives.

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This report outlines the key activities and responsibilities undertaken by MPO staff during the reporting period. Ongoing projects and planning efforts continue to support regional transportation improvements, enhance public engagement, and foster data-driven decision-making for the future.





## VDOT District Planning Report to WinFred MPO Policy Board October 2025

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**I-81 Corridor Improvement Plan:** The final round of corridor-wide public engagement is scheduled for October 2025 (details in the graphics below). These meetings will help the study team refine their recommendations, which will be presented in late 2025 to the I-81 Advisory Committee and the Commonwealth Transportation Board.

The first stage of the study was to identify possible issues along the corridor by combining traffic and safety data with virtual public engagement responses received in the recently closed survey. Public meetings were held in July to garner feedback on potential improvements. Potential improvements are being prioritized using a SMART SCALE-like process, the results of which will be shared with the public at these Fall meetings.

 Public Meeting Staunton District	 Public Meeting Staunton District
<b>Date:</b> Wednesday, October 29, 2025 <b>Time:</b> 5-7 p.m.	<b>Date:</b> Thursday, October 30, 2025 <b>Time:</b> 5-7 p.m.
<b>Location:</b> Blue Ridge Community College Robert E Plecker Workforce Center One College Lane Weyers Cave, VA 24486	<b>Location:</b> Shenandoah University Brandt Student Center 1460 University Drive Winchester, VA 22601

VDOT, in partnership with the Office of Intermodal Planning and Investment (OIPI) and the Department of Rail and Public Transportation (DRPT), has initiated a Corridor Improvement Plan (CIP) for the entire length of the Interstate 81 corridor in the Commonwealth of Virginia. The study team previously conducted a similar study, which was completed in 2018 and advanced 65 construction projects worth approximately \$3 billion. Those projects are now in development, and many have already been completed.

For the 2025 effort, the study team will again identify targeted improvements along I-81, focusing on segments that have the highest rate and severity of crashes, or the most significant traffic delays. The study excludes portions of the interstate where widenings or truck-climbing lanes were recently completed or are in development.

**Project Pipeline:** A second round of online surveys will go live in November to garner feedback on study recommendations at the following locations:

1. **Route 7 East** – Running 2.2 miles from Greenwood Road to the eastern Frederick County limits, this effort would pick up at the limits of a previous STARS study to the west. This study would focus on crash reduction and identify treatments to reduce crashes on this high-speed segment of Route 7.
2. **US 522 West, Urban segment** – Running 1.7 miles from the northern city limits to Echo Lane, this study would focus on crash reduction and multimodal access in the urbanized segment of US 522 adjacent to the City of Winchester. Consideration will also be given to the long-term configuration of the Route 37 interchange.
3. **US 522 West, Rural segment** – Spanning 10 miles from Echo Lane to Red Oak Road, this study would focus on high-speed rural road safety and capacity preservation on US 522 west of Route 37. Considerations include high prevailing speeds and a roadway departure crash trend.

Background: Led by the Office of Intermodal Planning and Investment, [Project Pipeline](#) is a performance-based planning program to identify cost-effective solutions to multimodal transportation needs in Virginia. The objective of the program is to focus on the Commonwealth Transportation Board-adopted VTrans priority locations and corridors. This study program has been successfully used to help refine project scopes and enhance competitiveness in grant programs for several locations in WinFred.

## DRPT Report to WinFred MPO Policy Board

October 15, 2025

### SMART SCALE Round 7

If you anticipate applying for a SMART SCALE project that is primarily focused on rail or transit, you are **required** to meet with DRPT by **OCTOBER 31, 2025**.

This engagement is crucial for technical support and to meet the engagement requirement.

Projects that are roadway-based with a minor transit element are exempt from the DRPT engagement requirement.

Please email [Paige.Lazar@drpt.virginia.gov](mailto:Paige.Lazar@drpt.virginia.gov) to schedule a meeting with DRPT before OCTOBER 31<sup>st</sup>.

### FY27 Grantee Application Workshop

DRPT will host our annual grant application workshop for FY27 grant opportunities on **November 19th**. Registration details will be sent via email closer to the event.

### Statewide Rail Plan Kickoff

DRPT has begun preparing for the update to our statewide rail plan. Engagement across the commonwealth will begin in early 2026! Reach out to your assigned planner with any questions, comments, or concerns you have ahead of engagement.

### 2025 CHSM Plan Update

DRPT is inviting all transportation providers and advocates to host a pop-up engagement event in September and October to gather feedback on the DRPT CHSM Plan. Rider input will help identify gaps, set priorities, and guide funding decisions that make mobility more equitable across the Commonwealth.

A do-it-yourself kit, which includes logistics guidance and sample questions, factsheet handout, and feedback forms, may be paired with a one-time or ongoing event, hosted

whenever convenient. To register to host an engagement event, you may click here [Coordinated Human Service Mobility Plan - DRPT](#).

The Plan update is anticipated to be complete by the end of 2025.

## FY27 Section 5310 Pre-Application Webinar

DRPT will host a pre-application workshop by early November. Please stay tuned for additional details in the coming weeks.

## FRA NOFO – Federal-State Partnership (FSP) for Intercity Passenger Rail

FRA has published a Notice of Funding Opportunity (NOFO) for the Federal-State Partnership for Intercity Passenger Rail (FSP) ([HERE](#)). This grant provides funding for capital projects that reduce state-of-good-repair backlogs, improve performance, or expand or establish new intercity passenger rail service. Over \$5 billion is available for award for this grant.

Applications are due by January 7th, 2026.

Please contact your assigned planner or Taylor Holden ([Taylor.Holden@drpt.virginia.gov](mailto:Taylor.Holden@drpt.virginia.gov)) with any questions or technical assistance applying for this funding opportunity.

## Commonwealth Corridor Study

DRPT's Rail Division is working diligently through the FRA's Corridor ID process and remains on target to enter Step 2: Service Development Planning in Early/Mid 2026. This phase is when stakeholder engagement takes place for service development.

Corridor ID Funding—Development Stages					
	Development Stages				
	Expression of Interest	Submission of Corridor Proposal	Project Planning Step 1: SDP Scoping & Program Initiation	Project Planning Step 2: Service Development Planning	Project Development Step 3
<b>Key Activities</b>	<ul style="list-style-type: none"> <li>Submit expression of interest to docket</li> </ul>	<ul style="list-style-type: none"> <li>Submit corridor proposal in response to upcoming solicitation</li> </ul>	<ul style="list-style-type: none"> <li>Sponsor creates the capacity necessary to undertake the service planning effort</li> <li>Sponsor develops scope, schedule, and budget for planning effort</li> </ul>	<ul style="list-style-type: none"> <li>Sponsor, in collaboration with FRA, prepares service development plan for corridor</li> </ul>	<i>For a Phase of Implementing Corridor</i> <ul style="list-style-type: none"> <li>Sponsor completes environmental review</li> <li>Sponsor completes PE</li> </ul>
<b>Prerequisites</b>	None	None	<ul style="list-style-type: none"> <li>Selection of Corridor</li> </ul>	<ul style="list-style-type: none"> <li>Completion of Step 1</li> </ul>	<ul style="list-style-type: none"> <li>Completion of Step 2</li> <li>Phase likely to be implemented</li> <li>Phase likely to benefit IPR Service</li> </ul>
<b>Binding Commitment</b>	None	None	Delivery of scope and cost estimate for SDP	Completion of SDP, approved by FRA	Completion of PE / NEPA for phase
<b>Funding</b>	None	None	~\$500k "seed money," <b>0% match</b> (Unspent funds carry forward)	\$XX determined through scoping effort, <b>10% match</b>	\$XX determined through SDP, <b>20% match</b>

## AGENDA



**To: Policy Board Members**  
**From: Karen Taylor, MPO Staff**  
**Date: October 7, 2025**  
**Re: FY24-27 Transportation Improvement Program (TIP) Amendments**

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### **Purpose of the TIP**

Federal regulations [49 U.S.C. § 5303(j) and 23 CFR 450.326] require that all Metropolitan Planning Areas develop and maintain a Transportation Improvement Program (TIP) to coordinate regional transportation planning, maximize resources, provide transparency in the investment of federal transportation funds, and make progress towards achieving state and regional performance targets. Additionally, federal regulations require the TIP to be compatible with the WinFred MPO's Long-Range (LRTP), the State's SYIP (Six-Year Improvement Program), the State's Transportation Improvement Plan (STIP), and that it be updated a minimum of every 4- years. This TIP identifies the investment plans for Highway and Transit.

### **Agenda Item Description and Action**

VDOT requests an amendment to the FY24-27 TIP for consideration by the WinFred MPO Policy Board:

- **EXIT 313 BRIDGE CAPACITY IMPROVEMENT**

**Action requested: Move to approve forwarding the TIP amendment as presented to the 20-day public comment period. Pending any comments received during that period, final approval will be granted.**

**ATTACHMENT: TIP Amendment Report**

**Staunton District**

## Interstate Projects

MPO	Winchester					
UPC NO	115717	SCOPE	Bridge Replacement W/ Added Capacity			
SYSTEM	Interstate	JURISDICTION	Frederick County		OVERSIGHT	NFO
PROJECT	#SMART20 I-81 EXIT 313 BRIDGE CAPACITY IMPROVMENT				ADMIN BY	VDOT
DESCRIPTION	FROM: Bridge Replacement over I-81 TO: And interchange Improvements (0.3900 MI)					
PROGRAM NOTE	TIP AMD - move \$5,264,400 (AC-Other) from FFY24 to FFY26 & add an addit'l \$3,968,837					
ROUTE/STREET	0081				TOTAL COST	\$9,233,237
	FUND SOURCE	MATCH	FY24	FY25	FY26	FY27
CN AC	Federal - AC OTHER	\$0	\$0	\$0	\$9,233,237	\$0

Federal funds include the use of soft match supported by approved toll credits unless otherwise indicated and/or matching funds are shown in the "Match" column. Non-federal fund sources are as noted in the "Program Note" and shown in the "Match" column, when applicable.