



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

www.winfredmpo.org

**Chair Judith McCann-Slaughter
Policy Board Meeting Minutes August 20, 2025
Meeting held via Teams – no in-person**

**WinFred MPO Policy Board
Member Jurisdiction Representatives**

	Frederick County		VDOT		Staff
✓	Josh Ludwig	✓	Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	✓	Karen Taylor
✓	Michael Bollhoefer		Steven Minor, FHWA	✓	Taryn Logan
			Kevin Jones, FHWA		
	Winchester		Tony Cho, FTA		Others
✓	John Fox		Amy Garbarini, DRPT	✓	Kelly Henshaw, Winchester
✓	Daniel Hoffman		Rusty Harrington, FAA	✓	John Bishop, Fred Co
✓	Richard Bell		Alternates		
	Stephens City		Perry Eisenach (Winchester)		
✓	Mike Majher		Ed Carter (VDOT)		
			Wyatt Pearson (Frederick)		
		✓	Brad Reed (VDOT)		
		✓	Matt Smith (VDOT)		
		✓	Adam Campbell, VDOT		



WinFred MPO Policy Board Meeting Minutes

Meeting held via Teams

Wednesday, August 20, 2025 at 10 a.m.

[Teams Meeting Link](#)

1. Administrative Items

- **Adoption of Agenda**

The agenda was presented for adoption.

Motion: Mr. Majher moved to adopt the agenda.

Second: Mr. Hoffman.

Vote: Motion carried unanimously.

- **FY26 Election: Chair and Vice-Chair**

Nominations were received for Chair and Vice-Chair.

Chair: Mr. Bell was elected.

Vice-Chair: Mr. Ludwig was elected.

- **Review and Approval of Draft Minutes – June 18, 2025, Policy Board Meeting**

The draft minutes of the June 18, 2025, meeting were reviewed.

Motion: Mr. Majher moved to approve the minutes.

Second: Mr. Bollhoefer.

Vote: Motion carried unanimously.

- **Financial Report**

Staff presented the attached financial report. No questions or concerns were raised.

- **MPO Staff Project Status Report**

Staff provided an update on current MPO projects.

- **VDOT/DRPT Reports**

Updates were provided by VDOT and DRPT representatives.

2. Public Comment Period

No public comments were received.

3. Resolution of Support – TAP Applications for Winchester and TAP/Revenue Sharing Applications for Frederick County

Ms. Logan presented the resolution of support for the City of Winchester's TAP applications and Frederick County's TAP/Revenue Sharing applications.

Motion: Mr. Hoffman moved to approve the resolution of support.

Second: Mr. Majher.

Vote: Motion carried unanimously.

4. Upcoming Meeting Schedule

- **Technical Advisory Committee:** September 2, 2025 @ 10:00 a.m.
 - **Policy Board:** September meeting canceled.
 - **BPAC – Bicycle Friendly Community Workshop:**
 - September 17, 2025 @ 9:00 a.m.
 - September 18, 2025 @ 8:30 a.m.
 - Location: Shenandoah University, Brandt Student Center
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5. Other Business – None presented.

6. Adjournment

There being no further business, the meeting was adjourned at 10:25 a.m.

[Click here for a glossary of acronyms](#)