



## **WinFred MPO Policy Board Meeting Agenda**

**Meeting held via Teams**

**Wednesday, August 20, 2025 at 10 a.m.**

**[Teams Meeting Link](#)**

### **1. ADMINISTRATIVE ITEMS**

- Adoption of Agenda
- FY26 Election: Chair and Vice-Chair
- Review and approval of the Draft Minutes of June 18, 2025, Policy Board Meeting (Attached)
- Financial Report (Attached)
- MPO Staff Project Status Report (Attached)
- VDOT/DRPT Reports (Attached)

### **2. Public Comment Period**

### **3. Resolution of Support - TAP Applications for Winchester and TAP/Revenue Sharing Applications for Frederick County (Attached) – Taryn Logan, NSVRC**

Action: Motion to approve the Resolution of Support.

### **4. Upcoming Meeting Schedule**

- Technical Advisory Committee: September 2, 2025 @ 10 a.m.
- *Policy Board: September Meeting Canceled*
- BPAC: Bicycle Friendly Community Workshop: September 17, 2025, @ 9 a.m. and September 18, 2025, @ 8:30 a.m. at Shenandoah University, Brandt Student Center

### **5. Other Business**

### **6. Adjournment**

**A majority of the MPO voting members shall constitute a quorum (5 voting members)**

**[Click here for a glossary of acronyms](#)**



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## WinFred MPO Policy Board Meeting Minutes

**Date:** Wednesday, June 18, 2025

**Time:** 10:00 a.m.

**Location:** Virtual meeting via Microsoft Teams

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### 1. Administrative Items

- **Adoption of Agenda** – Agenda adopted as presented.
  - **Review and Approval of Minutes** – Minutes from the April 16, 2025, Policy Board meeting were approved as presented.
  - **Financial Report** – Presented and placed on file.
  - **MPO Staff Project Status Report** – Presented and placed on file.
  - **VDOT/DRPT Reports** – Presented and placed on file.
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### 2. Public Comment Period

No public comments were received.

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### 3. Highway TIP Amendments

Karen Taylor (NSVRC) and Adam Campbell (VDOT) reviewed the proposed Transportation Improvement Program (TIP) amendments.

**Action Taken:** Motion passed to forward the TIP amendments as presented to a 20-day public comment period. Final approval will be pending review of any comments received.

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### 4. Presentation: Apple Blossom Mall Study

Taryn Logan (NSVRC) and representatives from Pennoni presented the Apple Blossom Mall Study and confirmed the Scope of Work has been completed.

**Action Taken:** Motion passed confirming completion of the Scope of Work.

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### 5. Upcoming Meeting Schedule

(All meetings to be held at the Frederick County Administrative Offices, 107 N. Kent Street, Winchester VA, First Floor Conference Room, unless otherwise noted. BPAC meets at 1:00 p.m. Dates/times subject to change.)

- **Technical Advisory Committee:** August 5, 2025 – 10:00 a.m.
  - **Policy Board:** August 20, 2025 – 10:00 a.m.
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### 6. Other Business

No additional items were discussed.

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### 7. Adjournment

There being no further business, the meeting adjourned at 10:30 a.m.

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# AGENDA

**WIN-FRED MPO FYE 2026 UPWP**  
**Revenues & Fiscal Year to Date Expenses Summary by Task**  
July 1, 2025 through PPE 08/09/2025

| UPWP Tasks   | % Split<br>VDOT/<br>DRPT | Highway Funding         |                       |                       |                             | Transit Funding    |                       |                       |                             | Total 100%<br>MPO<br>Expenditures | UPWP<br>Funding<br>Remaining |
|--|--------------------------|-------------------------|-----------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------|-----------------------------|-----------------------------------|------------------------------|
|  |                          | FHWA<br>Planning<br>80% | State<br>Match<br>10% | Local<br>Match<br>10% | Subtotal<br>Highway<br>VDOT | FTA<br>5303<br>80% | State<br>Match<br>10% | Local<br>Match<br>10% | Subtotal<br>Transit<br>DRPT |                                   |                              |
| <b>Task 1: Program Management and Administration Revenue</b> | <b>50/50</b>             | \$ 40,000.00            | \$ 5,000.00           | \$ 5,000.00           | \$ 50,000.00                | \$ 40,000.00       | \$ 5,000.00           | \$ 5,000.00           | \$ 50,000.00                | \$ 100,000.00                     |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          | \$ (5,585.06)           | \$ (698.13)           | \$ (698.13)           | \$ (6,981.33)               | \$ (5,585.06)      | \$ (698.13)           | \$ (698.13)           | \$ (6,981.33)               | \$ (13,962.65)                    |                              |
| Consultant Expenses  |                          | \$ -                    | \$ -                  | \$ -                  | \$ -                        | \$ -               | \$ -                  | \$ -                  | \$ -                        |                                   |                              |
| T1 Revenue Balance Remaining                                 |                          | \$ 34,414.94            | \$ 4,301.87           | \$ 4,301.87           | \$ 43,018.68                | \$ 34,414.94       | \$ 4,301.87           | \$ 4,301.87           | \$ 43,018.68                | \$ 86,037.35                      |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 2: Transportation Improvement Program (TIP)</b>      | <b>95/5</b>              | \$ 1,520.00             | \$ 190.00             | \$ 190.00             | \$ 1,900.00                 | \$ 80.00           | \$ 10.00              | \$ 10.00              | \$ 100.00                   | \$ 2,000.00                       |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          | \$ -                    | \$ -                  | \$ -                  | \$ -                        | \$ -               | \$ -                  | \$ -                  | \$ -                        | \$ -                              |                              |
| T2 Revenue Balance Remaining                                 |                          | \$ 1,520.00             | \$ 190.00             | \$ 190.00             | \$ 1,900.00                 | \$ 80.00           | \$ 10.00              | \$ 10.00              | \$ 100.00                   | \$ 2,000.00                       |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 3: State/Federal Requested Work Tasks</b>            | <b>72.49/27.51</b>       | \$ 15,807.84            | \$ 1,976.10           | \$ 1,976.10           | \$ 19,760.05                | \$ 5,999.16        | \$ 749.90             | \$ 749.90             | \$ 7,498.95                 | \$ 27,259.00                      |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          | \$ (1,323.78)           | \$ (165.47)           | \$ (165.47)           | \$ (1,654.72)               | \$ (502.37)        | \$ (62.80)            | \$ (62.80)            | \$ (627.97)                 | \$ (2,282.69)                     |                              |
| T3 Revenue Balance Remaining                                 |                          | \$ 14,484.06            | \$ 1,810.63           | \$ 1,810.63           | \$ 18,105.33                | \$ 5,496.79        | \$ 687.10             | \$ 687.10             | \$ 6,870.98                 | \$ 24,976.31                      |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 4: Transit Planning</b>                              | <b>0/100</b>             |                         |                       |                       |                             | \$ 11,401.00       | \$ 1,425.00           | \$ 1,425.00           | \$ 14,251.00                | \$ 14,251.00                      |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          |                         |                       |                       |                             | \$ -               | \$ -                  | \$ -                  | \$ -                        | \$ -                              |                              |
| Consultant Expenses  |                          |                         |                       |                       |                             | \$ -               | \$ -                  | \$ -                  | \$ -                        | \$ -                              |                              |
| T4 Revenue Balance Remaining                                 |                          |                         |                       |                       |                             | \$ 11,401.00       | \$ 1,425.00           | \$ 1,425.00           | \$ 14,251.00                | \$ 14,251.00                      |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 5: Local Technical Assistance</b>                    | <b>70/30</b>             | \$ 8,400.00             | \$ 1,050.00           | \$ 1,050.00           | \$ 10,500.00                | \$ 3,600.00        | \$ 450.00             | \$ 450.00             | \$ 4,500.00                 | \$ 15,000.00                      |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          | \$ (1,308.04)           | \$ (163.50)           | \$ (163.50)           | \$ (1,635.05)               | \$ (560.59)        | \$ (70.07)            | \$ (70.07)            | \$ (700.73)                 | \$ (2,335.78)                     |                              |
| Consultant Expenses  |                          | \$ -                    | \$ -                  | \$ -                  | \$ -                        | \$ -               | \$ -                  | \$ -                  | \$ -                        |                                   |                              |
| T5 Revenue Balance Remaining                                 |                          | \$ 7,091.96             | \$ 886.50             | \$ 886.50             | \$ 8,864.95                 | \$ 3,039.41        | \$ 379.93             | \$ 379.93             | \$ 3,799.27                 | \$ 12,664.22                      |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 6: Bicycle &amp; Pedestrian Plan Development</b>     | <b>0/100</b>             |                         |                       |                       |                             | \$ 17,722.00       | \$ 2,215.00           | \$ 2,215.00           | \$ 22,152.00                | \$ 22,152.00                      |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          |                         |                       |                       |                             | \$ (2,123.44)      | \$ (265.43)           | \$ (265.43)           | \$ (2,654.30)               | \$ (2,654.30)                     |                              |
| Consultant Expenses  |                          |                         |                       |                       |                             | \$ -               | \$ -                  | \$ -                  | \$ -                        | \$ -                              |                              |
| T6 Revenue Balance Remaining                                 |                          |                         |                       |                       |                             | \$ 15,598.56       | \$ 1,949.57           | \$ 1,949.57           | \$ 19,497.70                | \$ 19,497.70                      |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 7: System Planning</b>                               | <b>93.15/6.85</b>        | \$ 212,057.84           | \$ 26,507.23          | \$ 26,507.23          | \$ 265,072.30               | \$ 15,594.16       | \$ 1,949.27           | \$ 1,949.27           | \$ 19,492.70                | \$ 284,565.00                     |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          | \$ (3,323.00)           | \$ (415.38)           | \$ (415.38)           | \$ (4,153.75)               | \$ (244.36)        | \$ (30.55)            | \$ (30.55)            | \$ (305.46)                 | \$ (4,459.21)                     |                              |
| Consultant Expenses  |                          | \$ -                    | \$ -                  | \$ -                  | \$ -                        | \$ -               | \$ -                  | \$ -                  | \$ -                        |                                   |                              |
| T7 Revenue Balance Remaining                                 |                          | \$ 208,734.83           | \$ 26,091.85          | \$ 26,091.85          | \$ 260,918.54               | \$ 15,349.80       | \$ 1,918.72           | \$ 1,918.72           | \$ 19,187.25                | \$ 280,105.79                     |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>Task 8: Long Range Planning, Modeling, GIS and Data</b>   | <b>90/10</b>             | \$ 21,600.00            | \$ 2,700.00           | \$ 2,700.00           | \$ 27,000.00                | \$ 2,400.00        | \$ 300.00             | \$ 300.00             | \$ 3,000.00                 | \$ 30,000.00                      |                              |
| NSVRC Administrative Expenses & Direct Costs                 |                          | \$ -                    | \$ -                  | \$ -                  | \$ -                        | \$ -               | \$ -                  | \$ -                  | \$ -                        | \$ -                              |                              |
| Consultant Expenses  |                          | \$ -                    | \$ -                  | \$ -                  | \$ -                        | \$ -               | \$ -                  | \$ -                  | \$ -                        | \$ -                              |                              |
| T8 Revenue Balance Remaining                                 |                          | \$ 21,600.00            | \$ 2,700.00           | \$ 2,700.00           | \$ 27,000.00                | \$ 2,400.00        | \$ 300.00             | \$ 300.00             | \$ 3,000.00                 | \$ 30,000.00                      |                              |
|  |                          |                         |                       |                       |                             |                    |                       |                       |                             |                                   |                              |
| <b>TOTAL BUDGETED REVENUES</b>                               |                          | \$ 299,385.68           | \$ 37,423.33          | \$ 37,423.33          | \$ 374,233.35               | \$ 96,796.32       | \$ 12,099.17          | \$ 12,099.17          | \$ 120,994.65               | \$ 495,228.00                     |                              |
| <b>TOTAL EXPENSES FISCAL YEAR TO DATE</b>                    |                          | \$ (11,539.88)          | \$ (1,442.48)         | \$ (1,442.48)         | \$ (14,424.85)              | \$ (9,015.83)      | \$ (1,126.98)         | \$ (1,126.98)         | \$ (11,269.78)              | \$ (25,694.63)                    |                              |
| <b>TOTAL BUDGETED REVENUES REMAINING</b>                     |                          | \$ 287,845.80           | \$ 35,980.85          | \$ 35,980.85          | \$ 359,808.50               | \$ 87,780.50       | \$ 10,972.19          | \$ 10,972.19          | \$ 109,724.87               | \$ 469,532.37                     |                              |

## AGENDA

### WinFred MPO Staff Report

For background information on studies and projects, please visit the individual project pages on the [WinFred MPO website](#).

### **July-August 2025**

#### **Task 1: Program Administration**

- Prepared agenda packets for August meetings, including compiling reports, coordinating with speakers, and ensuring all materials were distributed in advance.
- Updated the MPO website as needed, routinely every week, to provide the latest information on meetings, projects, and public participation opportunities.
- Prepared and submitted the 4th quarter invoice and progress report to VDOT and DRPT, ensuring accuracy and compliance with financial reporting standards.
- Managing the FY26 Unified Planning Work Program tasks by coordinating activities, tracking progress, and ensuring all deliverables are met on schedule.

#### **Task 1.1: Public Participation and Outreach**

- Continuously manage and maintain the Title VI and Public Participation Plans to ensure compliance with federal regulations and promote inclusiveness in regional planning.
- Ensuring the WinFred MPO website is updated with the latest meeting information and public document notices, improving transparency and public accessibility to MPO activities.
- Maintaining the social media Facebook page for the WinFred MPO with multiple weekly posts highlighting upcoming meetings, project updates, and public input opportunities.
- Conduct outreach efforts to engage underrepresented communities in planning through direct engagement, public workshops, and digital campaigns.

#### **Task 2: Transportation Improvement Program (TIP)**

Under 49 U.S.C. 5303(j), each MPO is required to develop a four-year Transportation Improvement Program (TIP) in cooperation with state and public transit providers. The TIP includes capital and non-capital surface transportation projects, bicycle and pedestrian facilities, safety projects, and other transportation enhancements. It must be fiscally constrained and align with the Metropolitan Transportation Plan (MTP).

- Maintaining the FY24-27 TIP and processing requested adjustments and amendments in collaboration with local jurisdictions, state agencies, and transit providers.
- Processed two highway TIP Amendments per VDOT request.

### **Task 3: Federal or State Requested Planning Work Program Items**

- Serving on the Board of the Virginia Association of Metropolitan Planning Organizations (VAMPO), providing regional perspectives on statewide planning initiatives.
- Attending all executive committee meetings, peer-to-peer meetings, and board meetings to stay informed on industry trends, legislative updates, and best practices.
- Serving as Secretary/Treasurer on the VAMPO Board, managing organizational finances, coordinating meetings, and facilitating strategic discussions.
- Collaborating with other MPOs to share resources, develop joint initiatives, and advocate for regional transportation funding.

### **Task 4: Transit Planning**

- Working with the Frederick County Transportation Committee, WinTran Staff, and the Frederick County BOS regarding the expansion of microtransit in the County, addressing service gaps and improving accessibility.

### **Task 5: Local Technical Assistance**

- Assisting local governments with transportation grant applications, data analysis, and project development to enhance regional mobility.

### **Task 6: Bicycle & Pedestrian Planning**

- The Bike and Pedestrian Committee meets monthly, bringing together local advocates, planners, and stakeholders to advance non-motorized transportation projects.
- Reviewing the current bike and pedestrian plan to assess progress and set priorities for FY25 and FY26 UPWP, ensuring alignment with community needs and funding availability.
- Identifying opportunities for new bike lanes, trails, and pedestrian infrastructure, leveraging federal and state funding sources.
- Promoting multimodal transportation options through public education campaigns and stakeholder engagement initiatives.
- Working with the Bicycle Friendly America organization to hold a Bicycle Friendly Community workshop on September 17-18, 2025, in Winchester for the MPO area.

### **Task 7: System Planning**

- **Exits 321-323 Improvements Study (Frederick County):**
  - Staff met with Frederick County and VDOT representatives regarding the project scope, refining objectives, and stakeholder feedback.
  - Frederick County staff has reviewed the project with its transportation committee and directed MPO staff to proceed.

- Project will carry over into FY26 UPWP, ensuring continued progress toward implementation.

#### **Task 8: Long-Range Planning, GIS, and Data**

- **WinFred Travel Demand Model Update:**

- Model completion in October following extensive data validation and calibration efforts.
- Model is ready for use, providing valuable insights for traffic forecasting, scenario planning, and infrastructure investment decisions.
- Collaborating with local and state partners to integrate model outputs into long-range planning initiatives.

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This report outlines the key activities and responsibilities undertaken by MPO staff during the reporting period. Ongoing projects and planning efforts continue to support regional transportation improvements, enhance public engagement, and foster data-driven decision-making for the future.

## The DRPT Agency Update – August 2025

### FY2026 DRPT Post-Award Webinar

DRPT hosted the FY26 Post-Award Webinar for all public transit, MPO, and commuter assistance grant recipients on July 23, 2025, at 11:00 AM. Each recipient organization was asked to have at least one representative attend the webinar.

The session covered the next important steps for DRPT grant recipients and included a Q&A segment. Topics will include an overview of grant administration procedures, grant agreements, DRPT oversight, performance data entry, reimbursement requirements, planned changes to DRPT programs, and more.

If you missed the webinar, you can access the recording link [here](#).

### NTI Course Offerings

DRPT is excited to announce we have been selected to host multiple in-person training courses with the National Transit Institute (NTI). All courses offered by NTI are free of charge and available to the public to register. Travel and attendance expenses are eligible for reimbursement under 5303, RTAP, or Small Urban Training Funds, pending your organization's eligibility. The next upcoming course is:

### State and Metropolitan Transportation Programming

**When:** September 15<sup>th</sup> – 16<sup>th</sup>

**Where:** PlanRVA HQ  
424 Hull Street, Suite 300, Richmond, VA

Registration is available [here](#), and spaces are limited  
Course description is available [here](#)

### SMART SCALE Round 7

If you anticipate applying for a SMART SCALE project that is primarily focused on rail or transit, you are **required** to meet with DRPT by **OCTOBER 31, 2025**.

This engagement is crucial for technical support and to meet the engagement requirement.

Projects that are roadway-based with a minor transit element are exempt from the DRPT engagement requirement.

Please email [Paige.Lazar@drpt.virginia.gov](mailto:Paige.Lazar@drpt.virginia.gov) to schedule a meeting with DRPT before **OCTOBER 31ST**.

## Commonwealth Corridor Study

DRPT's Rail Division is working diligently through the FRA's Corridor ID process and remains on target to enter Step 2: Service Development Planning in Early/Mid 2026. This phase is when stakeholder engagement takes place for service development.

### Corridor ID Funding—Development Stages

|                           | Development Stages  |   |   |  |  |
|---------------------------|---|---|---|--|--|
|                           | Expression of Interest  | Submission of Corridor Proposal   | Project Planning Step 1: SDP Scoping & Program Initiation   | Project Planning Step 2: Service Development Planning  | Project Development Step 3   |
| <b>Key Activities</b>     | <ul style="list-style-type: none"> <li>Submit expression of interest to docket</li> </ul> | <ul style="list-style-type: none"> <li>Submit corridor proposal in response to upcoming solicitation</li> </ul> | <ul style="list-style-type: none"> <li>Sponsor creates the capacity necessary to undertake the service planning effort</li> <li>Sponsor develops scope, schedule, and budget for planning effort</li> </ul> | <ul style="list-style-type: none"> <li>Sponsor, in collaboration with FRA, prepares service development plan for corridor</li> </ul> | <i>For a Phase of Implementing Corridor</i> <ul style="list-style-type: none"> <li>Sponsor completes environmental review</li> <li>Sponsor completes PE</li> </ul> |
| <b>Prerequisites</b>      | None  | None  | <ul style="list-style-type: none"> <li>Selection of Corridor</li> </ul>   | <ul style="list-style-type: none"> <li>Completion of Step 1</li> </ul>   | <ul style="list-style-type: none"> <li>Completion of Step 2</li> <li>Phase likely to be implemented</li> <li>Phase likely to benefit IPR Service</li> </ul>        |
| <b>Binding Commitment</b> | None  | None  | Delivery of scope and cost estimate for SDP   | Completion of SDP, approved by FRA   | Completion of PE / NEPA for phase  |
| <b>Funding</b>            | None  | None  | ~\$500k "seed money,"<br><b>0% match</b><br><i>(Unspent funds carry forward)</i>  | \$XX determined through scoping effort,<br><b>10% match</b>  | \$XX determined through SDP,<br><b>20% match</b>   |



## VDOT District Planning Report to WinFred MPO Policy Board

### August 2025

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**I-81 Corridor Improvement Plan:** VDOT, in partnership with the Office of Intermodal Planning and Investment (OIPI) and the Department of Rail and Public Transportation (DRPT), has initiated a study to develop a Corridor Improvement Plan (CIP) for the entire length of the Interstate 81 corridor in the Commonwealth of Virginia. The study team previously conducted a similar study, which was completed in 2018 and advanced 65 construction projects worth approximately \$3 billion. Those projects are now in development, and many have already been completed.

For the 2025 effort, the study team will again identify targeted improvements along I-81, focusing on segments that have the highest rate and severity of crashes, or the most significant traffic delays. The study excludes portions of the interstate where widenings or truck-climbing lanes were recently completed or are in development.

The first stage of the study was to identify possible issues along the corridor by combining traffic and safety data with virtual public engagement responses received in the recently closed survey. Public meetings were held in July to garner feedback on potential improvements. Presently, potential improvements are being prioritized using a SMART SCALE-like process, the results of which will be shared with the general public this fall.

The study team will present potential solutions during a second round of public outreach in summer 2025. This will take place during four in-person meetings spaced throughout the corridor. Meetings details and timing will be posted on [www.Improve81.org](http://www.Improve81.org) when ready.

The final round of corridor-wide public engagement is scheduled for fall 2025. They will help the study team refine their recommendations, which will be presented in late 2025 to the I-81 Advisory Committee and the Commonwealth Transportation Board.

**Project Pipeline:** The CTB took action at their March meeting to approve the next round of Project Pipeline study locations, including three studies in the WinFred region. Existing conditions meetings were held with stakeholders in May. Public surveys were available for each of the three studies from May 5-19. Survey participant counts were as follows: Route 7 East, 1,010; Route 522 Urban Segment, 444; Route 522 Rural Segment, 418.

1. **Route 7 East** – Running 2.2 miles from Greenwood Road to the eastern Frederick County limits, this effort would pick up at the limits of a previous STARS study to the west. This study would focus on crash reduction and identify treatments to reduce crashes on this high-speed segment of Route 7.
2. **US 522 West, Urban segment** – Running 1.7 miles from the northern city limits to Echo Lane, this study would focus on crash reduction and multimodal access in the urbanized segment of US 522 adjacent to the City of Winchester. Consideration will also be given to the long-term configuration of the Route 37 interchange.

3. **US 522 West, Rural segment** – Spanning 10 miles from Echo Lane to Red Oak Road, this study would focus on high-speed rural road safety and capacity preservation on US 522 west of Route 37. Considerations include high prevailing speeds and a roadway departure crash trend.

Background: Led by the Office of Intermodal Planning and Investment, [Project Pipeline](#) is a performance-based planning program to identify cost-effective solutions to multimodal transportation needs in Virginia. The objective of the program is to focus on the Commonwealth Transportation Board-adopted VTrans priority locations and corridors. This study program has been successfully used to help refine project scopes and enhance competitiveness in grant programs for several locations in WinFred.

**Revenue Sharing and Transportation Alternatives Applications:** The upcoming application cycle for the Revenue Sharing Program and the Transportation Alternatives Program began on April 1, 2025. Pre-applications and full applications for both Revenue Sharing funding and Transportation Alternatives funding will be submitted through SMART Portal.

VDOT Local Assistance Division hosted webinars for both the Revenue Sharing and Transportation Alternatives programs in March covering the application process, application submission timeline, and required documents for a successful application. The presentation slides have been posted on the [Revenue Sharing website](#) and [Transportation Alternatives website](#). All local government, consulting firm, and VDOT staff involved with creating, reviewing, or submitting funding applications are encouraged to review this information.

The full application submission window for both programs will be open August 15-September 15, 2025. Applicants were required to submit a pre-application by May 30, 2025.

**SMART SCALE:** At their May meeting, the CTB adopted the 'Consensus Scenario', the final selection of projects for inclusion in the SYIP. This scenario added one additional project in Frederick County, #3 below.

1. **Gateway Drive Extension and Intersection with Valley Mill Road** - Construct a single lane roundabout at the existing intersection of Valley Mill Road and Brookland Lane. Extend a new location roadway from the roundabout at Valley Mill Road 160 feet to the north to connect with a proffered road section being constructed by others to complete a contiguous connection from Route 7 at Gateway Drive to Valley Mill Road. In addition, a shared use path would tie into the proffered path that parallels the Gateway Drive extension and connections would be made to the existing sidewalk system in the immediate vicinity.
2. **Route 50/17/522 Partial Median U-turn** - Replace existing signalized intersection with a partial median U-turn intersection (MUT) at US 17/50 (Millwood Pike) and US 522 (Front Royal Pike)/NB I-81 on-ramp. This project is designed for implementation following construction of UPC 115717, I-81 Exit 313 bridge replacement, which involves realignment of US-50/17 and the intersection with the I-81N ramps and US-522 intersection. The MUT design will be complementary to the funded Smart Scale portion of the bridge project.
3. **US 50 & Hayfield Road Reduced Conflict Intersection (RCI)** - Installation of a Reduced Conflict Intersection (RCI), also known as a Restricted Crossing U-Turn (RCUT), at the intersection of US 50 and Hayfield Road (Route 600). This project was recommended in the recent Project Pipeline corridor study to target historical crash trends at the intersection.

WinFred Metropolitan  
Planning Organization  
400 Kendrick Lane, Suite E  
Front Royal, VA 22630

**Policy Board**

**Chair:**

**Judith McCann-Slaughter**  
*Frederick County*

**Vice-Chair:**

**Dan Hoffman**  
*City of Winchester*

**Secretary/ Treasurer:**

**Brandon Davis**  
*NSVRC*

**City of Winchester:**

\* **John Fox**  
*Council Member*  
\* **Richard Bell**  
*Council Member*  
\* **Dan Hoffman**  
*City Manager*

**Frederick County:**

\* **Judith McCann-Slaughter**  
*Board of Supervisors*  
\* **Josh Ludwig**  
*Board of Supervisors*  
\* **Michael Bollhoefer**  
*County Administrator*

**Stephens City:**

\* **Michael Majher**  
*Town Manager*

**VDOT:**

\* **Todd Stevens**  
*District Administrator*

**DRPT:**

**Amy Garbarini**  
*NOVA Transit Planner*

**FHWA:**

**Steven Minor**  
*Community Planner*

**FTA:**

**Laura Keeley**, *Director, Office of  
Planning & Program Development*

\* **Denotes Voting Members**

**AGENDA**



**MPO RESOLUTION**

**8/20/2025**

RESOLVED, that the WinFred Metropolitan Planning Organization supports the following Transportation Alternative Program and Revenue Sharing Program applications for Frederick County and the City of Winchester:

**Frederick County Applications**

Transportation Alternative Program Applications:

- Tasker Road Multiuse Path (Warrior Drive to Cross Keys)
- Westminster Canterbury Drive Pedestrian Cross at Route 522
- Abrams Creek Trail Phase II

Revenue Sharing Applications:

- Route 11 at Shawnee Drive
- Warrior Drive Extension and Brandy Lane upgrade
- Brucetown Road/Hopewell Road Alignment at Route 11
- Route 50 at Back Mountain Road RCI

**City of Winchester Applications**

Transportation Alternative Program Applications:

- North End Shared Use Path – Phase 1
- Amherst Street Shared Use Path

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This is to certify that the WinFred Metropolitan Planning Organization adopted the above resolution at its meeting held August 20, 2025.

BY:

WITNESS:

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Judith McCann-Slaughter  
Chair, WinFred MPO

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Brandon Davis  
Secretary-Treasurer, WinFred MPO