



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

www.winfredmpo.org

**Chair Judith McCann-Slaughter  
Policy Board Meeting Minutes March 19, 2025**

**WinFred MPO Policy Board  
Member Jurisdiction Representatives**

	<b>Frederick County</b>		<b>VDOT</b>		<b>Staff</b>
	Josh Ludwig		Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		<b>Non-Voting Members</b>	✓	Karen Taylor
	Michael Bollhoefer		Steven Minor, FHWA	✓	Taryn Logan
			Kevin Jones, FHWA		
	<b>Winchester</b>		Tony Cho, FTA		<b>Others</b>
	John Fox		Amy Garbarini, DRPT	✓	Mike Ruddy, Winchester
✓	Daniel Hoffman		Rusty Harrington, FAA	V	Shane McCabe, VDOT
✓	Richard Bell		<b>Alternates</b>	V	Bob Haas, Seniors First
	<b>Stephens City</b>		Perry Eisenach (Winchester)	V	Tony Wilson, Grafton
	Mike Majher	✓	Ed Carter, (VDOT)		
		✓	Wyatt Pearson (Frederick)		
			Brad Reed (VDOT)		
		✓	Matt Smith (VDOT)		

V= Denotes virtual attendance

## **WinFred MPO Policy Board Meeting Minutes**

107 N. Kent St., Winchester, VA 22601  
1st Floor Conference Room  
Wednesday, March 18, 2025 – 10:00 a.m.

### **1. Administrative Items**

Welcome and Virtual Attendance Introductions – The Chair welcomed everyone, followed by a roundtable of introductions.

Adoption of Agenda – Motion to adopt the agenda was made by Mr. Ruddy, seconded by Mr. Pearson. Motion carried unanimously.

Review and Approval of the Draft Minutes of the December 18, 2024 Policy Board Meeting – Motion to approve the minutes was made by Mr. Pearson, seconded by Mr. Ruddy. Motion carried.

Financial Report – Provided for information only.

MPO Staff Project Status Report – Provided for information only.

VDOT/DRPT Reports – Provided for information only.

Review and Endorsement of FTA Section 5310 Grant Assistance Requests – The Board reviewed requests from DRPT on behalf of Shenandoah Area on Aging (SAAA)/Seniors First and Grafton School. Motion to endorse both grant applications was made by Mr. Hoffman, seconded by Mr. Ruddy. Motion carried.

### **2. Public Comment Period**

No public comments were received.

### **3. Presentation of the Draft FY26 Unified Planning Work Program (UPWP)**

Presented by Karen Taylor and Taryn Logan, NSVRC

Ms. Taylor and Ms. Logan provided an overview of the Draft FY26 UPWP for Board consideration. Following the presentation:

Motion to approve the 20-day public comment period for the Draft FY26 UPWP (with final approval pending comments received) was made by Mr. Hoffman, seconded by Mr. Pearson. Motion carried.

### **4. Upcoming Meeting Schedule**

All meetings at Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, 1st Floor Conference Room, unless otherwise noted.

Meeting/Event | Date | Time

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Apple Blossom Mall Study – Public Input Meeting | March 19, 2025 | 4:00 PM – 6:00 PM

(Shenandoah University – Hazel Pruitt Armory)

Technical Advisory Committee | April 1, 2025 | 10:00 AM

Bicycle and Pedestrian Advisory Committee (BPAC) | April 14, 2025 | 1:00 PM

Policy Board | April 16, 2025 | 10:00 AM

Note: Meeting dates and times are subject to change.

## **5. Other Business**

No additional business was reported.

## **Adjournment**

There being no further business, the meeting adjourned at 10:20 a.m.