

# WinFred Metropolitan Planning Organization (MPO)

Frederick County ❖ City of Winchester ❖ Town of Stephens City



**March 4, 2025- 10:00 a.m.**

**Meeting held via Teams**

<b>John Bishop, Chair</b>					
<b>Perry Eisenach, Vice Chair</b>					
<b>Member Jurisdiction Representatives</b>					
	<b>Frederick County</b>		<b>DRPT</b>		<b>NSVRC Staff</b>
✓	Patrick Barker		Amy Garbarini	✓	Brandon Davis
✓	John Bishop		Matthew Bewley	✓	Taryn Logan
✓	Wyatt Pearson		<b>Winchester Airport</b>	✓	Karen Taylor
	Jay Tibbs		Nick Sabo		
	<b>Stephens City</b>		<b>Winchester Transit</b>		<b>Others</b>
✓	Mike Majher	✓	Kenneth Johnson	✓	Matt Smith, VDOT
	<b>VDOT</b>		<b>Winchester</b>		
✓	Brad Reed	✓	Perry Eisenach		
✓	Adam Campbell	✓	Mike Ruddy		
	<b>Non-Voting</b>				
✓	Steve Minor, FHWA				
	Chelsea Beytas, FTA				
	Rusty Harrington, VA Dept. of Aviation				



**WinFred MPO Technical Advisory Committee  
(TAC) Meeting Minutes  
March 4, 2025 – 10:00 a.m.  
Location: Virtual Meeting**

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## **1. Administrative Items**

- **Adoption of Agenda** – Motion to adopt by Mr. Pearson, seconded by Mr. Ruddy; motion carried.
- **Review and Approval of December 3, 2024, Draft TAC Meeting Minutes** – Motion to adopt by Mr. Ruddy, seconded by Mr. Pearson; motion carried.
- **MPO Project Status Report** – Provided for information.
- **VDOT/DRPT Reports** – Provided for information.

## **2. Public Comment Period**

- No public comments were received.

## **3. WinFred MPO Metropolitan Planning Area Boundary Adjustment**

**Presenters: Taryn Logan (NSVRC) & Brad Reed (VDOT)**

- Ms. Logan and Mr. Reed presented background information on the proposed boundary adjustment and a map for visuals.
- A discussion followed the presentation.
- The committee agreed to table the item until the April TAC meeting for further review.

## **4. Draft FY26 Unified Planning Work Plan (UPWP) Discussion**

**Presenters: Karen Taylor & Taryn Logan (NSVRC)**

- Ms. Taylor and Ms. Logan presented the draft FY26 UPWP to the committee.
- Following the presentation and a brief discussion, Mr. Ruddy motioned to forward a recommendation from TAC to the Policy Board to approve the 20-day public comment period. Pending comments received during this period, final approval.

**5. Upcoming Meeting Schedule** (All MPO meetings are held at the Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, in the First Floor Conference Room unless otherwise noted. Meetings begin at 10 a.m. except for BPAC, which starts at 1 p.m.)

- **Policy Board:** March 19, 2025; **Technical Advisory Committee (TAC):** April 1, 2025; **BPAC:** TBD

## **6. Other Business**

- No additional business was reported.

**Meeting adjourned at 10:45 a.m.**