



WinFred MPO Policy Board Meeting Agenda
107 N Kent St., Winchester, VA 22601
1st Floor Conference Room
Wednesday, December 18, 2024 at 10 a.m.
[Virtual Meeting Link](#)

1. ADMINISTRATIVE ITEMS

- Welcome and Virtual Attendance Introductions
- Annual Election for Chair and Vice Chair
- Adoption of Agenda
- Review and approval of the Draft Minutes of the September 18, 2024 Policy Board Meeting (Attached)
- Financial Report (Attached)
- MPO Staff Project Status Report (Attached)
- VDOT/DRPT Reports (Attached)

2. Public Comment Period

3. Update on the Apple Blossom Mall Study- Doug Kennedy, Pennoni

4. VDOT Highway Safety Performance Targets for 2025 – Taryn Logan, NSVRC

Action requested: Motion that the MPO adopt the VDOT Highway Safety Performance Targets for 2025.

5. Update on VDOT Project Pipeline Studies Rt 7 East and Rt 522 West – Brad Reed, VDOT

6. Resolution in Support of I-81 Improvements through Frederick County – Taryn Logan, NSVRC

Action requested: Motion for the MPO to adopt the proposed resolution.

7. Electronic Meeting Policy Update – Karen Taylor, NSVRC

Action requested: Motion for the MPO to adopt the updated Electronic Meeting Policy.

8. Bike Ped Advisory Committee (BPAC) Update – Taryn Logan, NSVRC

9. Upcoming Meeting Schedule (All meetings are held at the Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, in the First Floor Conference Room at 10 a.m.; BPAC meets at 1 p.m. Meeting dates and times are subject to change)

- Policy Board: January 15, 2025 Potentially Canceled; February 4, 2025
- Technical Advisory Committee: January 7, 2025 Canceled; February 19, 2025
- BPAC: January 13, 2025

10. Other Business

11. Adjournment

A majority of the MPO voting members shall constitute a quorum (5 voting members)

[Click here for a glossary of acronyms](#)

DRAFT

BACK TO AGENDA



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

www.winfredmpo.org

**Chair Judith McCann-Slaughter
Policy Board Meeting Minutes September 18, 2024**

**WinFred MPO Policy Board
Member Jurisdiction Representatives**

	Frederick County		VDOT		Staff
✓	Josh Ludwig	✓	Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	✓	Karen Taylor
	Michael Bollhoefer		Steven Minor, FHWA	✓	Taryn Logan
			Kevin Jones, FHWA		
	Winchester		Tony Cho, FTA		Others
✓	John Hill	V	Amy Garbarini, DRPT	✓	Kenny Johnson, WinTran
V	Daniel Hoffman	V	Rusty Harrington, FAA	✓	Justin Hall, Winchester
✓	Phil Milstead		Alternates	V	Becky Sandretzky, NSVRC
	Stephens City		Perry Eisenach (Winchester)		
V	Mike Majher	✓	Ed Carter, (VDOT)	V	Adam Campbell, VDOT
		✓	Wyatt Pearson (Frederick)	V	Shane McCabe, VDOT
			Brad Reed (VDOT)	V	Mike Ruddy, Winchester
			Matt Smith (VDOT)	V	Feng Liu, VDOT Consultant

V= Denotes virtual attendance



WinFred MPO Policy Board Meeting Minutes

107 N Kent St., Winchester, VA 22601

1st Floor Conference Room

Wednesday, September 18, 2024 at 10 a.m.

[Virtual Meeting Link](#)

1. ADMINISTRATIVE ITEMS

- Welcome and Virtual Attendance Introductions – Virtual attendees introduced themselves.
- Adoption of Agenda – Motion to adopt was made by Mr. Milstead and seconded by Mr. Hill. Motion carried.
- Review and approval of the Draft Minutes of the August 21, 2024, Policy Board Meeting – Motion to approve made by Mr. Milstead and seconded by Mr. Hill. Motion carried.
- Financial Report – Report for information only; no action required.
- MPO Staff Project Status Report – Report for information only; no action required.
- VDOT/DRPT Reports - Report for information only; no action required.

2. Public Comment Period – None reported.

3. Discussion on Updated Travel Demand Model – Feng Liu, Consultant/Adam Campbell, VDOT/Taryn Logan, NSVRC

Mr. Liu gave an overview of the Travel Demand Model update. Following the overview, Mr. Pearson made a motion to approve using the updated MPO Travel Demand Model, which was seconded by Mr. Hill. The motion carried.

4. Highway TIP Amendment – Karen Taylor, NSVRC/Adam Campbell, VDOT

Mr. Stevens with VDOT gave an overview of the TIP amendment projects. Following the overview, Mr. Milstead made a motion to approve forwarding the amendment to the 20-day public comment period, pending comments received, final approval, and Mr. Hill seconded the motion. The motion carried.

5. Update on WinReady Microtransit Service – Kenny Johnson, Director of WinTran

Mr. Johnson gave an update on WinReady Microtransit. The service is going very well, and ridership is high.

6. Bike Ped Advisory Committee (BPAC) Update – Taryn Logan, NSVRC

Ms. Logan gave an update. She said she would begin looking into the Bicycle Friendly Workshop UPWP initiative.

7. Upcoming Meeting Schedule (All meetings are held at the Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, in the First Floor Conference Room at 10 a.m.; BPAC meets at 1 p.m. Meeting dates and times are subject to change)

- Policy Board: October 16, 2024 Potentially Canceled; November Potentially Canceled; December 18, 2024
- Technical Advisory Committee: October 1, 2024, Canceled; November meeting canceled due to State Holiday; December 3, 2024 (Virtual)
- BPAC: October 7, 2024, 1:00 PM

8. Other Business – None reported.

Meeting adjourned at 10:35 a.m.

BACK TO AGENDA

WIN-FRED MPO FYE 2025 UPWP
Revenues & Fiscal Year to Date Expenses Summary by Task
July 1, 2024 through PPE 11/30/2024

UPWP Tasks	% Split VDOT/ DRPT	Highway Funding				Transit Funding				Total 100% MPO Expenditures	UPWP Funding Remaining
		FHWA Planning 80%	State Match 10%	Local Match 10%	Subtotal Highway VDOT	FTA 5303 80%	State Match 10%	Local Match 10%	Subtotal Transit DRPT		
Task 1: Program Management and Administration Revenue	50/50	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 100,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (15,338.40)	\$ (1,917.30)	\$ (1,917.30)	\$ (19,173.00)	\$ (15,338.40)	\$ (1,917.30)	\$ (1,917.30)	\$ (19,173.00)	\$ (38,345.99)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T1 Revenue Balance Remaining		\$ 24,661.60	\$ 3,082.70	\$ 3,082.70	\$ 30,827.01	\$ 24,661.60	\$ 3,082.70	\$ 3,082.70	\$ 30,827.01	\$ 61,654.01	61.7%
Task 2: Transportation Improvement Program (TIP)	95/5	\$ 760.00	\$ 95.00	\$ 95.00	\$ 950.00	\$ 40.00	\$ 5.00	\$ 5.00	\$ 50.00	\$ 1,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (298.41)	\$ (37.30)	\$ (37.30)	\$ (373.02)	\$ (15.71)	\$ (1.96)	\$ (1.96)	\$ (19.63)	\$ (392.65)	
T2 Revenue Balance Remaining		\$ 461.59	\$ 57.70	\$ 57.70	\$ 576.98	\$ 24.29	\$ 3.04	\$ 3.04	\$ 30.37	\$ 607.35	60.7%
Task 3: State/Federal Requested Work Tasks	90/10	\$ 7,200.00	\$ 900.00	\$ 900.00	\$ 9,000.00	\$ 800.00	\$ 100.00	\$ 100.00	\$ 1,000.00	\$ 10,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T3 Revenue Balance Remaining		\$ 7,200.00	\$ 900.00	\$ 900.00	\$ 9,000.00	\$ 800.00	\$ 100.00	\$ 100.00	\$ 1,000.00	\$ 10,000.00	100.0%
Task 4: Transit Planning	0/100					\$ 4,000.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000.00	
NSVRC Administrative Expenses & Direct Costs						\$ (710.18)	\$ (88.77)	\$ (88.77)	\$ (887.73)	\$ (887.73)	
Consultant Expenses						\$ -	\$ -	\$ -	\$ -	\$ -	
T4 Revenue Balance Remaining						\$ 3,289.82	\$ 411.23	\$ 411.23	\$ 4,112.27	\$ 4,112.27	82.2%
Task 5: Local Technical Assistance	70/30	\$ 8,400.00	\$ 1,050.00	\$ 1,050.00	\$ 10,500.00	\$ 3,600.00	\$ 450.00	\$ 450.00	\$ 4,500.00	\$ 15,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (2,827.53)	\$ (353.44)	\$ (353.44)	\$ (3,534.41)	\$ (1,211.80)	\$ (151.47)	\$ (151.47)	\$ (1,514.75)	\$ (5,049.16)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T5 Revenue Balance Remaining		\$ 5,572.47	\$ 696.56	\$ 696.56	\$ 6,965.59	\$ 2,388.20	\$ 298.53	\$ 298.53	\$ 2,985.25	\$ 9,950.84	66.3%
Task 6: Bicycle & Pedestrian Plan Development	0/100					\$ 16,617.00	\$ 2,077.00	\$ 2,077.00	\$ 20,771.00	\$ 20,771.00	
NSVRC Administrative Expenses & Direct Costs						\$ (2,707.66)	\$ (338.46)	\$ (338.46)	\$ (3,384.57)	\$ (3,384.57)	
Consultant Expenses						\$ -	\$ -	\$ -	\$ -	\$ -	
T6 Revenue Balance Remaining						\$ 13,909.34	\$ 1,738.54	\$ 1,738.54	\$ 17,386.43	\$ 17,386.43	83.7%
Task 7: System Planning	90/10	\$ 230,400.00	\$ 28,800.00	\$ 28,800.00	\$ 288,000.00	\$ 25,600.00	\$ 3,200.00	\$ 3,200.00	\$ 32,000.00	\$ 320,000.00	
NSVRC Administrative Expenses & Direct Costs		\$ (16,059.69)	\$ (2,007.46)	\$ (2,007.46)	\$ (20,074.61)	\$ (1,784.41)	\$ (223.05)	\$ (223.05)	\$ (2,230.51)	\$ (22,305.12)	
Consultant Expenses		\$ (45,778.63)	\$ (5,722.33)	\$ (5,722.33)	\$ (57,223.29)	\$ (462.41)	\$ (57.80)	\$ (57.80)	\$ (578.01)	\$ (57,801.30)	
T7 Revenue Balance Remaining		\$ 168,561.68	\$ 21,070.21	\$ 21,070.21	\$ 210,702.11	\$ 23,815.59	\$ 2,976.95	\$ 2,976.95	\$ 29,769.49	\$ 239,893.58	75.0%
Task 8: Long Range Planning, Modeling, GIS and Data	40/60	\$ 3,387.00	\$ 423.00	\$ 424.00	\$ 4,234.00	\$ 5,080.00	\$ 635.00	\$ 635.00	\$ 6,350.00	\$ 10,584.00	
NSVRC Administrative Expenses & Direct Costs		\$ (2,646.53)	\$ (330.82)	\$ (330.82)	\$ (3,308.16)	\$ (2,646.53)	\$ (330.82)	\$ (330.82)	\$ (3,308.16)	\$ (6,616.32)	
Consultant Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
T8 Revenue Balance Remaining		\$ 740.47	\$ 92.18	\$ 93.18	\$ 925.84	\$ 2,433.47	\$ 304.18	\$ 304.18	\$ 3,041.84	\$ 3,967.68	37.5%
TOTAL BUDGETED REVENUES		\$ 290,147.00	\$ 36,268.00	\$ 36,269.00	\$ 362,684.00	\$ 95,737.00	\$ 11,967.00	\$ 11,967.00	\$ 119,671.00	\$ 482,355.00	
TOTAL EXPENSES FISCAL YEAR TO DATE		\$ (82,949.18)	\$ (10,368.65)	\$ (10,368.65)	\$ (103,686.48)	\$ (24,877.09)	\$ (3,109.64)	\$ (3,109.64)	\$ (31,096.36)	\$ (134,782.84)	
TOTAL BUDGETED REVENUES REMAINING		\$ 207,197.82	\$ 25,899.35	\$ 25,900.35	\$ 258,997.52	\$ 70,859.91	\$ 8,857.36	\$ 8,857.36	\$ 88,574.64	\$ 347,572.16	

FYTD Staff Hours: July 1, 2024 - November 30, 2024	TASK #1	TASK #2	TASK #3	TASK #4	TASK #5	TASK #6	TASK #7	TASK #8	TOTAL HOURS
Executive Director BD	40.50								40.50
Principal Planner TL	21.00			8.00	51.50	31.50	218.25	63.00	393.25
Director of Finance & Administration SO	23.00								23.00
Fiscal & Admin. Asst. TA	4.00							0.25	4.25
Regional Planner I AK									0.00
Program Coordinator BS									0.00
Sr. Project & Operations Manager KT	272.00								272.00
Fiscal Officer GH	1.00								1.00
TOTAL HOURS FYTD	361.50	0.00	0.00	8.00	51.50	31.50	218.25	63.25	734.00

WinFred MPO Staff Report

For background information on studies and projects, please visit the individual project pages on the [WinFred MPO website](#).

Task 1: Program Administration

- Prepared meeting agenda packets for the November TAC meeting.
- Update the MPO website as needed, routinely every week.
- Prepared and submitted the 4th quarter invoice and progress report to VDOT and DRPT.
- Prepared the FY24 Annual Report of the MPO
- Manage the FY25 Unified Planning Work Program tasks

Task 1.1: Public Participation and Outreach

- Staff continuously manages and maintains the Title VI and Public Participation Plans.
- Staff ensures that the WinFred MPO website is constantly updated with the latest meeting information and that notices of public documents are posted.
- Staff maintains the social media Facebook page for the WinFred MPO with several weekly posts.

Task 2: Transportation Improvement Program (TIP)

Each metropolitan planning organization (MPO) is required, under 49 U.S.C. 5303(j) , to develop a Transportation Improvement Program (TIP)—a list of upcoming transportation projects—covering four years. The TIP must be developed in cooperation with the state and public transit providers. The TIP should include capital and non-capital surface transportation projects, bicycle and pedestrian facilities and other transportation enhancements, Federal Lands Highway projects, and safety projects included in the State’s Strategic Highway Safety Plan. The TIP should consist of all regionally significant projects receiving FHWA or FTA funds or for which FHWA or FTA approval and non-federally funded projects consistent with the Metropolitan Transportation Plan (MTP) are required. Furthermore, the TIP must be fiscally constrained.

- Presented and prepared the Exits 312-318 TIP amendment
- Staff maintains the FY24-27 TIP

Task 3: Federal or State Requested Planning Work Program Items

- Staff continues to serve on the Board of the Virginia Association of Metropolitan Planning Organizations as the Treasurer and attends all executive committee meetings and peer-to-peer meetings of the organization.

Task 4: Transit Planning

- Staff contacted WinTran regarding an update on the Microtransit service, which was presented to the Policy Board in September. MPO staff has coordinated a meeting between the City and County in December to discuss future transit options.

Task 5: Local Technical Assistance

- Staff prepared and submitted three Smart-Scale applications for Frederick County. We are waiting for the recommended funding scenarios to be released from VDOT in January.

Task 6: Bicycle & Pedestrian Planning

- Staff wrote a Request for Proposals, including a detailed scope of services, for the proposed Winchester Bikeshare Program. Met with City Staff to review the program goals and submitted the draft RFP for review.
- The Committee will be reviewing the current bike and pedestrian plan to determine what has been accomplished and what priorities remain to be completed during FY25.

Task 7: System Planning

- Exits 321- 323 Improvements Study -- Frederick County- Staff met with Frederick County and VDOT representatives regarding the proposed scope for this project. Frederick County is reviewing the project with their transportation committee and will provide a recommendation in the near future regarding how to move forward.
- Apple Blossom Mall Study- Staff and the project team have been meeting monthly with the consultant, Pennoni. There will be a status update on the project at the TAC meeting and Policy Board meeting in December. The project is on schedule for completion in early 2025.

Task 8: Long Range Planning, GIS, and Data

WinFred Travel Demand Model Update

- Staff has been meeting monthly with VDOT representatives to update the MPO's travel demand model. The model was completed in October and staff attended a one-day training with VDOT representatives in early November to learn how to use the new model.

DRPT Report to WinFred MPO Policy Board November 20, 2024

DRPT Welcomes New Director

DRPT is excited to welcome Tiffany Robinson as Director. Tiffany brings a wealth of leadership experience in government administration, strategic operations, and policy oversight. Most recently, she served as Deputy Chief of Staff in the Governor's Office, where she has been a key partner to Virginia's transportation team since September 2023. Her portfolio has included critical sectors such as labor, health and human resources, administration, and agriculture.

Prior to joining Governor Glenn Youngkin's administration, Tiffany was the Labor Secretary for the State of Maryland, leading efforts to strengthen the workforce and enhance economic resilience during the global pandemic. In this role, she oversaw divisions including unemployment insurance, financial regulation, workforce development, and professional licensing, as well as the Maryland Horse Racing Commission.

Tiffany's career also includes roles as Deputy Chief of Staff in the Maryland Governor's Office and Assistant Secretary at the Maryland Department of Housing and Community Development, where she championed affordable housing and transit-oriented development. Additionally, she spent five years as a senior administrator for Harford County, Maryland, further developing her expertise in public policy, community development, and workforce initiatives.

DRPT Connects Communities Campaign

The "DRPT Connects Communities" initiative aims to enhance and promote the benefits of local transit agencies across VA. The campaign is focused on increasing awareness and usage of public transportation options, highlighting their role in creating connected and thriving communities!

Key messages

- Enhancing connectivity
- Economic benefits
- Accessibility
- Sustainability

Partner Toolkit: Customizable ads available for partners - password for marketing toolkit is CC24.

FY26 Grant Application Workshop

DRPT will host our annual grant application workshop on November 13th at 11am. Participants can register [here](#) and the FY26 Grant Application Cycle opens December 1, 2024.

TDP/TSP Agency Feedback Survey

DRPT is engaging all our transit agencies on their most recent TDP/TSP development process. From the collaboration to the usefulness of individual chapters, DRPT is seeking to enhance our planning requirements for our agencies. To take the survey you can follow the link here: <https://www.surveymonkey.com/r/TDP-TSPfeedback>

FY26 5310 Pre-Application Webinar

DRPT hosted pre-application webinars for our 5310 recipients on November 4th for both new and returning applicants. Webinar recordings and materials can be found below:

Returning applicants: [LINK](#)

New Applicants: [LINK](#)

Presentation Slides: [LINK](#)

Rail Annual Application Cycle

DRPT's Rail team will be opening annual applications December 1, 2024.

Localities should reach out to [Linda Balderson](#) for any Rail Industrial Access (RIA) needs or an introduction to the program.

VDOT District Planning Report to WinFred MPO Policy Board November 2024

SMART SCALE: Smart Scale application validation and scoring is well underway by OIPI, VDOT, and DRPT. Please keep an eye out for emails requesting action in the Smart Portal. OIPI will present the 'Staff Recommended Scenario' at the January CTB meeting, after which the CTB will make final project selections for inclusion in the SYIP in June.

Planning Study on US-50: Study complete. Smart Scale applications are being pursued for the following study recommendations: conversion of the US-50 & Rt 37 interchange to a diverging diamond (DDI) with crossover closure at the Livestock Exchange in the county; McDonald's directional median with capacity and safety improvements at the intersections of Campus Blvd and Meadow Branch Ave in the city.

Background: In coordination with VDOT, ATCS, the City of Winchester, Frederick County and the MPO, a [STARS](#) study is being conducted along the section of US 50 from Keating Drive in the city to the entrance of the VDOT Area Headquarters in the county to address safety and peak hour congestion issues.

Project Pipeline: Study efforts are complete at three locations, each of which produced Smart Scale applications in the county.

1. **Frederick-Stephens City Rt 277 at I-81 Exit 307** – Perform an interchange alternatives analysis to address congestion and safety issues.
2. **Frederick US-50 West safety enhancements** - Identify safety improvements to reduce crashes on the segment from Gore Rd to Wardensville Gr.
3. **Frederick US-50/US-522 at I-81 Exit 313** - Advance previous project pipeline recommendation (Partial Median U-Turn) through the formal FHWA Operations and Safety Analysis process to confirm the project alternative and reduce estimated costs, particularly those associated with potential right-of-way impacts.

Background: Led by the Office of Intermodal Planning and Investment, [Project Pipeline](#) is a performance-based planning program to identify cost-effective solutions to multimodal transportation needs in Virginia. The objective of the program is to focus on the Commonwealth Transportation Board-adopted VTrans priority locations and corridors. This study program has been successfully used to help refine project scopes and enhance competitiveness in grant programs for several locations in WinFred, including I-81 Exit 317, I-81 Exit 313, US-522 at Costello Dr, and US-11/Valley Ave.



MEMORANDUM

To: WinFred MPO Policy Board Members
From: Taryn Logan, Principal Planner
Date: December 18, 2024
Re: 2025 Safety Performance Targets

In 2016, the Federal Highway Administration (FHWA) established *National Performance Measures for Safety Performance* for the Highway Safety Improvement Program (HSIP) to assess fatalities and serious injuries on public roads. The FHWA annually requires MPOs to accept the State DOT safety targets or to establish safety targets specific to the MPO. By accepting the State's safety targets, the MPO agrees to plan and program projects so that they contribute towards the accomplishment of these targets.

The WinFred MPO must concur with this requirement by February 28, 2025. Targets must be set for each of the five safety measures including: number of fatalities, rate of fatalities per 100 million vehicle miles traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT, and number of non-motorized fatalities and serious injuries. There is no penalty for not meeting the targets.

The attached letter acknowledges the MPO's acceptance to support the VDOT statewide annual goal percent change for all five safety performance targets as presented.

Action requested: Motion to accept VDOT's Safety Performance Targets

12/19/2024

Mr. Stephen Read, P.E.
State Highway Safety Engineer
Traffic Operations Division
Virginia Department of Transportation
1401 East Broad Street
Richmond, VA 23219

Dear Mr. Read:

Winchester/Frederick County (WinFred) MPO submits this letter to the Virginia Department of Transportation (VDOT) to fulfill the March 2016 FHWA final rulemaking (23 CFR 490) for National Performance Measures for the Highway Safety Improvement Program (HSIP) target setting requirements. The Safety Performance rulemaking requires MPOs to agree to contribute to meeting the State DOT safety targets or to establish safety targets for each of the five safety measures including number of fatalities, rate of fatalities per 100 million vehicle miles traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT, and number of non-motorized fatalities and non-motorized serious injuries.

By establishing MPO safety targets, we agree to plan and program projects to contribute toward reducing fatalities and serious injuries on the transportation system.

Future Target Annual Percent Changes

The VDOT statewide annual goal percent changes and the projected change in VMT are provided in the following table. Indicate the MPO's plan to adopt the statewide annual goal percent changes to set safety targets or to establish a different methodology.

- The MPO plans to adopt the statewide annual goal percent changes
- The MPO chooses to set safety targets using a different methodology

Target Description	*Statewide Annual Goal Percent Change	If Different Methodology, Enter MPO Annual Goal Percent Change
Fatalities	0.00%	
Serious Injuries	0.00%	
Non-Motorized Fatalities and Serious Injuries	0.00%	
Vehicle Miles Traveled (VMT)	+2.4%	

*A positive value represents an increase, and a negative value represents a reduction in five-year averages each year from 2023 to 2025

Additional Information on Methodology

Enter data analysis and summary information here if the statewide annual percent changes are not adopted. Other options could include a non-trendline-based analysis or a trendline-based analysis using five-year rolling averages, three-year rolling averages, or annual values.

2025 Safety Performance Targets

The following five-year average target values were calculated using the MPO annual goal percent changes or other methodology:

Target Description	Target Value
Fatalities	8
Fatality Rate	0.786
Serious Injuries	54
Serious Injury Rate	5.603
Non-Motorized Fatalities and Serious Injuries	8

We acknowledge MPO targets are reported to VDOT and will be made available to FHWA upon request. Our 2025 safety targets are submitted for each performance measure on all public roads within 180 days after the VDOT reported its statewide targets, which falls on **February 28, 2025**.

For questions or comments, please contact me at bdavis@nsvregion.org and 540-636-8800 .

Respectfully,

Brandon Davis,
Secretary/Treasurer

400 Kendrick Lane, Suite E
Front Royal, VA 22630





MEMORANDUM

To: WinFred MPO Policy Board Members
From: Taryn Logan, Principal Planner
Date: December 16, 2024
Re: I-81 Resolution

At the request of CTB Member Thomas Lawson, I have attached an MPO resolution of support for the widening of I-81 North from Exit 317 to the West Virginia State Line.

Action requested: Motion to accept MPO Resolution 24-06 supporting future improvements to I-81 North in Frederick County, Virginia



WinFred Metropolitan Planning Organization
400 Kendrick Lane, Suite E
Front Royal, Virginia 22630
Phone: 540-636-8800
Website: www.winfredmpo.org

MPO RESOLUTION 24-06
12/18/2024

A RESOLUTION SUPPORTING FUTURE IMPROVEMENTS TO I-81 NORTH IN FREDERICK COUNTY, VIRGINIA

Policy Board

Chair:

Judith McCann-Slaughter
Frederick County

Vice-Chair:

Phil Milstead
City of Winchester

Secretary/ Treasurer:

Brandon Davis
NSVRC

City of Winchester:

***Dan Hoffman**

City Manager

***Phil Milstead**

Council Member

***John Hill**

Council Member

Frederick County:

***Judith McCann-Slaughter**

Board of Supervisors

***Josh Ludwig**

Board of Supervisors

***Michael Bollhoefer**

Board of Supervisors

Stephens City:

***Michael Majher**

Town Manager

VDOT:

***Todd Stevens**

District Administrator

Va. Dept. of Rail & Public Trans.:

Amy Garbarini

Transit Planning Manager

Federal Highway Administration:

Steven Minor

Community Planner

Federal Transit Administration:

Chelsea Beytas

Community Planner

* Denotes Voting Members

WHEREAS, Interstate 81 suffers the highest incident-related delay among interstates in Virginia due to the high percentage of trucks and the rolling terrain; and

WHEREAS, the Frederick County Board of Supervisors adopted a 2024/2025 Interstate Improvement Plan on June 12, 2024; and

WHEREAS, the widening of Interstate 81 in Frederick County from 0.5 miles north of Route 11, Exit 317 to the West Virginia State Line is listed as priority number 3 in the Interstate Improvement Plan; and

WHEREAS, the MPO Policy Board supports this priority and the concept of widening Interstate I-81 from Exit 317 to the West Virginia State Line and authorizes MPO Staff to assist with any studies that are conducted by VDOT for this project, public outreach regarding this project, and funding applications for this project; and

WHEREAS, the Winchester/Frederick County MPO is a relevant regional entity; and

NOW, THEREFORE, BE IT RESOLVED that the Winchester/Frederick County MPO supports the future widening efforts on I-81 North as mentioned above.

This is to certify that the Winchester/Frederick County Metropolitan Planning Organization adopted the above resolution at its meeting held December 18, 2024.

BY:

WITNESS:

Judith McCann-Slaughter
Chairman, WinFred MPO

Brandon Davis
Secretary-Treasurer, WinFred MPO



To: WinFred MPO Policy Board
From: Karen Taylor, NSVRC
Date: December 6, 2024
Re: Electronic Participation Policy Update

Summary:

In its most recent session, the Virginia General Assembly approved, and Governor Youngkin signed into law new provisions for virtual meetings that expand the flexibility of public bodies to hold electronic (“all-virtual”) meetings. These all-virtual provisions can now be used for:

- Two or 50 percent (formerly 25 percent) of the public body’s meetings per year, whichever is greater
- The body must now also at least annually re-adopt its policy on electronic participation

The code retains the same checklist of rules on public access that must be followed, and the body must still meet all other FOIA law requirements. This policy amendment does not impact electronic participation by members of the body when an in-person quorum is present.

The attached proposed updated policy and re-adoption request are intended to maintain compliance with the updated Virginia code. Nothing in this policy requires the MPO to hold any all-virtual meetings; instead, it retains organizational flexibility to do so if necessary.

Recommendation:

Staff recommends approval of the policy as presented.

Attachments:

Proposed Policy (for consideration on 12/18/2024)

Winchester-Frederick County MPO Electronic Participation Policy

April 20, 2022 (Enacted)
October 19, 2022 (Amended)
December 18, 2024 (Amended)

Authorization and Application: As authorized by Virginia Code § 2.2-3708.2 and § 2.2-3708.3, the Northern Shenandoah Valley Regional Commission (NSVRC) hereby establishes this policy allowing individual members to participate and vote in meetings of the Commission by means of electronic communication, and for the Commission and its committees to hold all-virtual public meetings in accordance with the limitations set forth herein. This policy shall apply to the entire membership, without regard to the identity of the member requesting remote participation, or the matters that will be considered or voted on at the meeting.

1. **Notification of Intent to Participate Remotely and Recordation of the Request:** On or before the day of a meeting, a member of the Commission requesting remote participation shall notify the Commission Chair or his/her designated appointee of his or her intent to participate remotely. Remote participation requests shall be approved or disapproved, and recorded in the minutes of the meeting in accordance with Virginia Code § 2.2-3708.3.
2. **Prerequisite Conditions to Enable Remote Participation Authorization:** Participation of a member from a remote location shall be authorized only if the following conditions are met:
 - a.) The Commission has, at least once annually, adopted a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation, subject to the express limitations imposed by the Virginia Code, and such policy is applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting;
 - b.) The Commission makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location; and
 - c.) A quorum of the Commission is physically assembled at one primary or central meeting location.
3. **All-Virtual Public Meetings:** The Commission and its committees may hold all-virtual meetings pursuant to § 2.2-3708.3 and in accordance with the following requirements:
 - a.) All-virtual public meetings are limited to two meetings per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, and may not be held consecutively with another all-virtual public meeting.
 - b.) There shall be no limit on the number of all-virtual public meetings for the purposes of gathering and sharing information, and for receiving public comment. However, Commission and Committees cannot take formal action or make formal recommendations without the meeting then counting toward the limitations set forth herein.
4. **Meetings During a Declared State of Emergency:** Nothing herein shall be construed to restrict the ability of the Commission or its committees to meet without a quorum physically assembled at one location during a state of emergency as may be authorized by law, including without limitation Virginia Code § 2.2.3708.2.