



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

www.winfredmpo.org

**Chair Judith McCann-Slaughter
Policy Board Meeting Minutes May 15, 2024**

**WinFred MPO Policy Board
Member Jurisdiction Representatives**

	Frederick County		VDOT		Staff
✓	Josh Ludwig	✓	Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	✓	Karen Taylor
✓	Michael Bollhoefer	V	Steven Minor, FHWA	✓	Taryn Logan
			Kevin Jones, FHWA		
	Winchester		Tony Cho, FTA		Others
✓	John Hill		Amy Garbarini, DRPT	V	Kayla Peloquin, FC
	Daniel Hoffman		Rusty Harrington, FAA	V	Lib Rood, KFH
✓	Phil Milstead		Alternates	V	John Bishop, FC
	Stephens City	✓	Perry Eisenach (Winchester)		
	Mike Majher	✓	Tim Youmans (Winchester)	V	Adam Campbell, VDOT
			Wyatt Pearson (Frederick)		
		V	Brad Reed (VDOT)		
			Matt Smith (VDOT)		
			Ed Carter (VDOT)		

V= Denotes virtual attendance



WinFred MPO Policy Board Meeting Minutes
107 N Kent St., Winchester, VA 22601
1st Floor Conference Room
Wednesday, May 15, 2024 at 10 a.m.

1. ADMINISTRATIVE ITEMS

- Adoption of Agenda – Mr. Milstead motioned to adopt and seconded by Mr. Ludwig. Motion carried.
- Review and approve the Draft Minutes of the April 17, 2024, Policy Board Meeting – Mr. Milstead motioned to adopt as presented and seconded by Mr. Bollhoefer. Motion carried.
- Financial Report – Presented for information.
- Draft Minutes of the May 7, 2024 Technical Advisory Committee Minutes – Presented for information.
- MPO Staff Project Status Report – Presented for information.
- VDOT/DRPT Reports - Presented for information.

2. Public Comment Period – None reported.

3. Presentation: Final Draft Report MPO Transit Feasibility Study – Lib Rood, KFH/Karen Taylor, NSVRC

Ms. Taylor introduced Ms. Rood with KFH. Ms. Rood presented the final draft report of the MPO Transit Feasibility Study. Following a brief discussion, Mr. Bollhoefer motioned that the project scope of work has been fulfilled by KFH Group and seconded by Mr. Milstead. Motion carried.

4. TIP Amendment: Additional Funding for Preventative Maintenance for Bridges Districtwide – Karen Taylor, NSVRC

Ms. Taylor reviewed the Highway TIP Amendment requested from VDOT. Following Ms. Taylor's review, Mr. Bollhoefer motioned to forward the TIP Amendment to the 20-day public comment period, pending public comments received, final approval, and seconded by Mr. Hill. Motion carried.

5. Support for FY26 SMART SCALE applications (Resolution Attached) – Taryn Logan, NSVRC

Ms. Logan introduced the FY26 SMART SCALE application resolution for the Board's consideration. Mr. Hill motioned to approve the resolution and seconded by Mr. Bollhoefer. Motion carried.

6. Bike Ped Advisory Committee (BPAC) Update – Taryn Logan/Amanda Kerns, NSVRC

Ms. Logan provided a brief update.

7. **Upcoming Meeting Schedule (All meetings are held at the Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, in the First Floor Conference Room at 10 a.m.; BPAC meets at 1 p.m. Meeting dates and times are subject to change)**
 - Policy Board: *June meeting potentially canceled*; Technical Advisory Committee: *June meeting potentially canceled*; BPAC: July 8, 2024 @ 1 p.m.

8. **Other Business** – VDOT announced that the July CTB meeting will be held in Winchester at the George Washington Hotel.

Meeting adjourned at 10:40 a.m.