



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

www.winfredmpo.org

**Chair Judith McCann-Slaughter
Policy Board Meeting Minutes April 17, 2024**

**WinFred MPO Policy Board
Member Jurisdiction Representatives**

	Frederick County		VDOT		Staff
✓	Josh Ludwig		Todd Stevens	✓	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	✓	Amanda Kerns
	Michael Bollhoefer		Steven Minor, FHWA	✓	Karen Taylor
			Kevin Jones, FHWA	✓	Taryn Logan
	Winchester		Tony Cho, FTA		Others
✓	John Hill		Amy Garbarini, DRPT	✓	Mike Ruddy, Winchester
V	Daniel Hoffman		Rusty Harrington, FAA	✓	Kayla Peloquin, Fred Co
✓	Phil Milstead		Alternates	✓	Alexandra Castrechini, McCormick-Taylor
	Stephens City		Perry Eisenach (Winchester)		
V	Mike Majher		Tim Youmans (Winchester)		
			Wyatt Pearson (Frederick)		
		✓	Brad Reed (VDOT)		
		✓	Matt Smith (VDOT)		
		✓	Ed Carter (VDOT)		
		✓	Adam Campbell, VDOT		

V= Denotes virtual attendance



WinFred MPO Policy Board Meeting Minutes
107 N Kent St., Winchester, VA 22601
1st Floor Conference Room
Wednesday, April 17, 2024, at 10 a.m.

1. ADMINISTRATIVE ITEMS

- Adoption of Agenda – Motion to adopt agenda made by Mr. Milstead, 2nd by Mr. Carter. Motion carried.
- Review and approval of the Draft Minutes of the February 21, 2024 Policy Board Meeting – Motion to approve minutes made by Mr. Milstead, 2nd by Mr. Carter. Motion carried.
- Financial Report – Provided for information.
- Draft Minutes of the April 2, 2024 Technical Advisory Committee Minutes – Provided for information.
- MPO Staff Project Status Report - Provided for information.
- VDOT/DRPT Reports - Provided for information.

2. Public Comment Period – None reported.

3. Presentation - Draft FY25 Unified Planning Work Program (UPWP) – Karen Taylor/Taryn Logan, NSVRC

Ms. Taylor and Ms. Logan presented the Draft FY25 UPWP for the Board’s consideration. Following the presentation, Mr. Ludwig made a motion to forward the Draft FY25 UPWP to the 20-day public comment period, pending public comments received, final approval of the document, 2nd by Mr. Hill. Motion carried.

4. Presentation – Safe Streets for All Action Plan – Alexandra Castrechini, McCormick Taylor / Taryn Logan, NSVRC

Ms. Castrechini and Ms. Logan presented the Safe Streets for All Action Plan for the Board’s consideration. Following the presentation, Mr. Ludwig made a motion for the MPO Policy Board to approve the Safe Streets for All Action Plan, 2nd by Mr. Milstead. Motion carried.

Chair McCann-Slaughter requested that Ms. Logan email the crash map and the remedies offered to the Policy Board members.

5. Resolution – Acceptance of the Department of Transportation’s Vision Zero Goal for the Safe Streets for All Action Plan – Taryn Logan, NSVRC

Ms. Logan presented the DOT's Vision Zero Goal for the Safe Streets for All Action Plan resolution for the Board's consideration. Mr. Hill made a motion for the MPO Policy Board to accept the resolution, 2nd, by Mr. Milstead. Motion carried.

6. Bike Ped Advisory Committee (BPAC) Update – Taryn Logan/Amanda Kerns, NSVRC

Ms. Logan provided a brief update. She stated that high school students have been working on a bike rack design for the City. Recommendations will be presented at a public meeting at a later date.

7. Upcoming Meeting Schedule (All meetings are held at the Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, in the First Floor Conference Room at 10 a.m.; BPAC meets at 1 p.m. Meeting dates and times are subject to change)

- Project Steering Committee: Scheduled as Needed
- Policy Board: May 15, 2024
- Technical Advisory Committee: May 7, 2024
- BPAC: May 13, 2024 @ 1 p.m.
- **VDOT 2024 Spring Draft Six-Year Improvement Plan (SYIP) Meeting: April 24, 2024, at Laurel Ridge Community College from 4 p.m. – 6 p.m.**

8. Other Business – Mr. Carter reported that this is Work Zone Awareness Week.

Adjournment at 10:40 a.m.

[Click here for a glossary of acronyms](#)