



Frederick County ❖ City of Winchester ❖ Town of Stephens City

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630

www.winfredmpo.org

**Chair Judith McCann-Slaughter
Policy Board Meeting Minutes February 21, 2024**

**WinFred MPO Policy Board
Member Jurisdiction Representatives**

	Frederick County		VDOT		Staff
✓	Josh Ludwig	✓	Todd Stevens	V	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	V	Amanda Kerns
	Michael Bollhoefer	V	Steven Minor, FHWA	✓	Karen Taylor
			Kevin Jones, FHWA	✓	Taryn Logan
	Winchester		Tony Cho, FTA		Others
✓	John Hill		Amy Garbarini, DRPT	V	Bob Haas, SAAA
V	Daniel Hoffman		Rusty Harrington, FAA	V	Elizabeth Colon, Grafton
✓	Phil Milstead		Alternates		
	Stephens City		Perry Eisenach (Winchester)		
V	Mike Majher	V	Tim Youmans (Winchester)	V	Adam Campbell, VDOT
			Wyatt Pearson (Frederick)	✓	Ed Carter, VDOT
		V	Brad Reed (VDOT)	✓	Mike Ruddy, Winchester
			Matt Smith (VDOT)		

V= Denotes virtual attendance



WinFred MPO Policy Board Meeting Minutes
107 N Kent St., Winchester, VA 22601
1st Floor Conference Room
Wednesday, February 21, 2024 at 10 a.m.
[Virtual Meeting Link](#)

1. ADMINISTRATIVE ITEMS

- Adoption of Agenda – Motion to adopt made by Mr. Milstead, seconded by Mr. Hill. Motion carried.
- Review and approval of the Draft Minutes of the December 20, 2023 Policy Board Meeting – Motion to adopt made by Mr. Milstead, seconded by Mr. Hill. Motion carried.
- Financial Report – Provided for information.
- Draft Minutes of the February 6, 2024 Technical Advisory Committee Minutes - Provided for information.
- MPO Staff Project Status Report - Provided for information.
- VDOT/DRPT Reports - Provided for information.
- Review and endorsement of a request for FTA Section 5310 Grant assistance from DRPT to Shenandoah Area on Aging (SAAA)/Seniors First and Grafton School—Mr. Stevens made a motion endorsing the grant applications from SAAA/Seniors First and Grafton School, seconded by Mr. Hoffman. The motion carried.

2. Public Comment Period – None reported.

3. Presentations for US-50 STARS study and Project Pipeline studies – Brad Reed, VDOT

Mr. Reed updated the board on the studies. Following Mr. Reed's update, the board requested that the PPT presentation, additional information on a Diverging Diamond Interchange, and the upcoming public meeting schedule for the studies be emailed to them.

4. Update on SmartScale – Brad Reed, VDOT

Mr. Reed gave a brief update on SmartScale and stated that pre-applications are due by April 1, 2024. Ms. Logan will be submitting applications on behalf of the MPO.

5. VDOT Highway Safety Performance Targets for 2024 – Taryn Logan, NSVRC

Ms. Logan presented the performance targets for the board's consideration. Mr. Milstead made a motion that the MPO accept VDOT's Highway Safety Performance Targets for 2024 as presented, seconded by Mr. Hill. Motion carried.

6. Development of the FY25 Unified Planning Work Program (UPWP) – Karen Taylor, NSVRC

Ms. Taylor stated that staff is developing the draft FY25 UPWP and will present it at the April meeting. The board requested that the current UPWP be emailed to them before the April meeting for reference.

7. Bike Ped Advisory Committee (BPAC) Update – Taryn Logan, NSVRC

Ms. Logan gave a brief update on the committee business.

8. Upcoming Meeting Schedule (All meetings are held at the Frederick County Administrative Offices, 107 N. Kent St., Winchester, VA, in the First Floor Conference Room at 10 a.m.; BPAC meets at 1 p.m. Meeting dates and times are subject to change)

- Project Steering Committee: Scheduled as Needed
- Policy Board: March 20, 2024 (Potentially Canceled)
- Technical Advisory Committee: March 5, 2024 (Potentially Canceled)
- BPAC: March 11, 2024 @ 1 p.m.

9. Other Business – Mr. Reed announced that the VDOT SYIP meeting will be held this Spring. More details to come at a future meeting.

Meeting adjourned at 11:02 a.m.

A majority of the MPO voting members shall constitute a quorum (5 voting members)

[Click here for a glossary of acronyms](#)