

# Win-Fred Metropolitan Planning Organization (MPO)

Frederick County ❖ City of Winchester ❖ Town of Stephens City



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## Technical Advisory Committee Minutes: March 3, 2020 @ 10 a.m.

Frederick County Administrative Offices  
 107 N. Kent Street, Winchester, VA  
 First Floor Conference Room

Member Jurisdiction Representatives					
	<b>Frederick County</b>		<b>DRPT</b>		<b>Staff</b>
	Patrick Barker		Ciara Williams	✓	Brandon Davis
✓	John Bishop		Todd Horsley	✓	John Madera
✓	Mike Ruddy		<b>Winchester Airport</b>	✓	Karen Taylor
	Jay Tibbs	✓	Nick Sabo	✓	Amanda Kerns
	<b>Stephens City</b>		<b>Winchester Transit</b>		<b>Others</b>
	Mike Majher	✓	Renee Wells	✓	Matt Smith, VDOT
	<b>VDOT</b>		<b>Winchester</b>		
✓	Terry Short – Call In	✓	Perry Eisenach		
		✓	Justin Hall		
	<b>Non-Voting</b>	✓	Tim Youmans		
	Richard Duran, FHWA		Shawn Hershberger		
	Tony Cho, FTA				
	Rusty Harrington, VA Dept. of Aviation				

**Winchester Frederick County (WinFred) MPO  
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting Minutes  
March 3, 2020 - 10:00 a.m.  
Frederick County Administrative Offices – First Floor Conference Room  
107 N. Kent Street, Winchester, VA**

**1. Administrative Items:**

- a) Adoption of Agenda – Motion to adopt agenda made by Mr. Bishop; seconded by Ms. Wells. Motion carried.
- b) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting.
- c) Review and approval of the January 7, 2020 Technical Advisory Committee Meeting Minutes – Motion made by Mr. Ruddy approving the minutes; seconded by Ms. Wells. Motion carried.

**2. Public Comment Period – None reported.**

**3. Draft FY21 Unified Planning Work Program (UPWP)– Karen Taylor/John Madera**

Ms. Taylor and Mr. Madera reviewed the document with the Committee. Following the review, the committee members discussed and agreed upon updates and edits to be made to the document primarily under System Planning. Following discussion, a motion was made by Mr. Ruddy recommending approval to the Policy Board to forward to the 20 day public comment period, pending comments received, final approval of the document; motion seconded by Ms. Wells. Motion carried.

**4. System Planning Update – John Madera; Terry Short, VDOT**

- North Winchester Area Study Phase II. Began February 2019. Last PSC meeting on 10/16/19: increasing capacity of NB 11 to NB 81 movement is key, but it won't be cheap. The Kimley-Horn team continues to refine alternatives. K-H contract addendum for IMR to be completed before SS deadline. \$30,000?
- Millwood Avenue/Mall Blvd. Project kickoff on January 24. Consultant: Prime Architects & Engineers. Includes direct outreach to university, affected commercial landowners, public information meeting. To be completed by mid-October.
- Route 50/522 Realignment Study. Project kickoff on February 10. Consultant: VHB. Two phases. This is the first phase and will yield an alignment suitable for the County's Comp Plan. It will focus on qualitative analysis and will not include traffic operations analysis or roadway design. Phase 2: Second phase will provide right-of-way requirements, cost estimates, evaluation of independent utility, and may include reports which could form the basis of a future Smart Scale application. Public input via MetroQuest survey. Airport represented on project steering committee. City will be invited to future steering committee meetings. Review alternatives in a week or two. Phase 1 to be completed before the end of the FY in June. Phase 2 to be included in FY '21 UPWP.
- STARS: Pleasant Valley Road. PSC met on February 6 to review draft alternatives. (Includes Millwood, Jubal Early intersections.) 500+ respondents to MetroQuest. Expect revisions with estimates late next week. 2nd survey to vet concepts; council, public meeting in April.
- STARS: Route 7. The firm Michael Baker has been assigned the study. work underway – 3/18 steering committee to review conditions, alternatives.

5. **SmartScale Round 4** – The Committee discussed potential applications.
6. **Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices but may be subject to change):**
  - Project Steering Meeting: March 18<sup>th</sup> immediately following the Policy Board Meeting
  - Policy Board: March 18, 2020
  - Technical Advisory Committee: April 7, 2020
7. **VDOT/DRPT/Staff Updates** – Covered under agenda items 4 and 5.
8. **Other Business** – None reported.

**Adjourned at 10:45 a.m.**

**A meeting quorum shall be established by two (2) members of the CITY, two (2) members of the COUNTY and one (1) member of the STATE**

**Definition of Acronyms on next page**

### Glossary of Acronyms

**CAC-** Citizen Advisory Committee- Serves as an advisory committee to the MPO Policy Board to solicit public input and provide citizen perspective on MPO projects. Conducts public hearings and public input sessions on selected projects at the direction of the Policy Board.

**CLRP** – Constrained Long-Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

**CMAQ-** Congestion Mitigation and Air Quality Improvement (CMAQ) Program was implemented to support surface transportation projects and other related efforts that contribute air quality improvements and provide congestion relief.

**FHWA** - Federal Highway Administration - Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

**FTA** - Federal Transit Administration- within the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

**FTA Section 5303 Funds** - This program supports transit planning expenses to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan planning areas.

**FTA Section 5310** - Transportation for Elderly Persons and Persons with Disabilities - The goal of the Section 5310 Program is to help in meeting the special transportation needs of elderly persons and persons with disabilities. The program is designed to supplement other FTA or assistance programs by funding transportation projects for elderly person and persons with disabilities in all areas – urbanized, small urban, and rural.

**HSIP** - Highway Safety Improvement Program - The overall purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads through the implementation of infrastructure-related highway safety improvements.

**LRTP-** Long Range Transportation Plan- Developed and approved by the MPO, the LRTP is a regional plan that includes all transportation projects and programs that the MPO realistically anticipates can be implemented over the next 25 years. LRTP's may include a VISION PLAN, which is a list of all projects (a "wish list") but must also include a CLRP. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

**The FAST Act** - On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94) into law—the first federal law in over a decade to provide long-term funding certainty for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains our focus on safety, keeps intact the established structure of the various highway-related programs we manage, continues efforts to streamline project delivery and, for the first time, provides a dedicated source of federal dollars for freight projects. With the enactment of the FAST Act, states and local governments are now moving forward with critical transportation projects with the confidence that they will have a federal partner over the long term.

**NHPP-** National Highway Performance Program - The NHPP provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure that investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State's asset management plan for the NHS.

**STP Funds** – Surface Transportation Program funds are Federal Funds disbursed through State DOT's for Surface Transportation projects.

**TAC-** Technical Advisory Committee- Serves in an advisory capacity to the Policy Board of the MPO. The TAC works with MPO staff to formulate the UPWP, the LRTP, and provides technical review and assistance on numerous MPO projects undertaken as called out in the UPWP.

**TIP** - Transportation Improvement Program - Approved by the MPO Policy Board, it is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long-Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

**UPWP** – Unified Planning Work Program- MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1<sup>st</sup> and ends the following June 30th.

**VDOT - Virginia Department of Transportation** - Agency responsible for statewide transportation facility planning, construction, and maintenance. VDOT is separate from the Virginia Department of Rail and Public Transportation (VDRPT).