

Win-Fred Metropolitan Planning Organization (MPO)

Frederick County ❖ City of Winchester ❖ Town of Stephens City



400 Kendrick Lane, Suite E, Front Royal, Virginia 22630
 Phone: 540-636-8800
 www.winfredmpo.org

Technical Advisory Committee Minutes: January 7, 2020 @ 10 a.m.

Frederick County Administrative Offices
 107 N. Kent Street, Winchester, VA
 First Floor Conference Room

Member Jurisdiction Representatives					
	Frederick County		DRPT		Staff
✓	Patrick Barker		Ciara Williams	✓	Brandon Davis
✓	John Bishop		Todd Horsley	✓	John Madera
✓	Mike Ruddy		Winchester Airport	✓	Karen Taylor
	Jay Tibbs	✓	Nick Sabo		
	Stephens City		Winchester Transit		Others
	Mike Majher	✓	Renee Wells		
	VDOT		Winchester		
✓	Terry Short	✓	Perry Eisenach		
			Justin Hall		
	Non-Voting	✓	Tim Youmans		
	Richard Duran, FHWA		Shawn Hershberger		
	Tony Cho, FTA				
	Rusty Harrington, VA Dept. of Aviation				

**Winchester Frederick County (WinFred) MPO
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting Minutes
January 7, 2020 - 10:00 a.m.
Frederick County Administrative Offices – First Floor Conference Room
107 N. Kent Street, Winchester, VA**

1. Administrative Items:

- a) Adoption of Agenda – Motion to adopt agenda by Mr. Ruddy; seconded by Ms. Wells. Motion carried.
- b) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting.
- c) Review and approval of the December 3, 2019 Technical Advisory Committee Meeting Minutes – Motion made by Mr. Ruddy approving the minutes; seconded by Mr. Short. Motion carried.

2. Public Comment Period – None reported.

3. Draft Long Range Transportation Plan – John Madera, WinFred MPO

This item was tabled from last month; a few updates needed to be made. Mr. Madera emailed the updated list of projects to the TAC prior to the meeting for review. A motion was made by Mr. Bishop approving the vision list of projects; motion seconded by Mr. Ruddy. Motion carried.

Mr. Madera stated that next steps will be high level screening on the projects in regard to VTRANS.

4. System Planning Update – John Madera; Terry Short, VDOT

North Winchester Area Study – Consultant is working on cost estimates in preparation for a Smart Scale application.

Route 7 STARS – Mr. Short has received draft SOW and is working with consultant on price. Will be under contract in a few weeks. This is not an MPO funded study; funded through VDOT STARS.

Millwood Avenue/Mall Boulevard – The Consultant, Prime AE is under contract. A kick-off meeting will be held soon.

Route 50/522 Study – The Project Steering Committee met with the Consultant, VHB to review the draft SOW.

Pleasant Valley Road STARS – The existing conditions have been completed and alternatives are being developed. There will be an online survey to receive public comments. A public workshop will be scheduled. This is not an MPO funded study; funded through VDOT STARS.

Ms. Taylor stated that MPO staff has created new maps for the WinTran User Guide; Ms. Wells is reviewing. A consultant has been selected for the City BikeShare Study and a kickoff meeting will be held in February. This is a four month study.

5. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices but may be subject to change):

Project Steering Meeting: January 7, 2020 (immediately following this meeting); Policy Board: January 15, 2020; Technical Advisory Committee: February 4, 2020

6. VDOT/DRPT/Staff Updates – Mr. Short gave an update on new/updated Smart Scale categorization primarily in regard to economic development. Following discussion, the TAC directed staff to draft a letter to Mr. Whitworth stating concerns with this change.

Meeting adjourned at 10:48 a.m.

Glossary of Acronyms

CAC- Citizen Advisory Committee- Serves as an advisory committee to the MPO Policy Board to solicit public input and provide citizen perspective on MPO projects. Conducts public hearings and public input sessions on selected projects at the direction of the Policy Board.

CLRP – Constrained Long-Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

CMAQ- Congestion Mitigation and Air Quality Improvement (CMAQ) Program was implemented to support surface transportation projects and other related efforts that contribute air quality improvements and provide congestion relief.

FHWA - Federal Highway Administration - Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

FTA - Federal Transit Administration- within the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

FTA Section 5303 Funds - This program supports transit planning expenses to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan planning areas.

FTA Section 5310 - Transportation for Elderly Persons and Persons with Disabilities - The goal of the Section 5310 Program is to help in meeting the special transportation needs of elderly persons and persons with disabilities. The program is designed to supplement other FTA or assistance programs by funding transportation projects for elderly person and persons with disabilities in all areas – urbanized, small urban, and rural.

HSIP - Highway Safety Improvement Program - The overall purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads through the implementation of infrastructure-related highway safety improvements.

LRTP- Long Range Transportation Plan- Developed and approved by the MPO, the LRTP is a regional plan that includes all transportation projects and programs that the MPO realistically anticipates can be implemented over the next 25 years. LRTP's may include a VISION PLAN, which is a list of all projects (a "wish list") but must also include a CLRP. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

The FAST Act - On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94) into law—the first federal law in over a decade to provide long-term funding certainty for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains our focus on safety, keeps intact the established structure of the various highway-related programs we manage, continues efforts to streamline project delivery and, for the first time, provides a dedicated source of federal dollars for freight projects. With the enactment of the FAST Act, states and local governments are now moving forward with critical transportation projects with the confidence that they will have a federal partner over the long term.

NHPP- National Highway Performance Program - The NHPP provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure that investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State's asset management plan for the NHS.

STP Funds – Surface Transportation Program funds are Federal Funds disbursed through State DOT's for Surface Transportation projects.

TAC- Technical Advisory Committee- Serves in an advisory capacity to the Policy Board of the MPO. The TAC works with MPO staff to formulate the UPWP, the LRTP, and provides technical review and assistance on numerous MPO projects undertaken as called out in the UPWP.

TIP - Transportation Improvement Program - Approved by the MPO Policy Board, it is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long-Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

UPWP – Unified Planning Work Program- MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1st and ends the following June 30th.

VDOT - Virginia Department of Transportation - Agency responsible for statewide transportation facility planning, construction, and maintenance. VDOT is separate from the Virginia Department of Rail and Public Transportation (VDRPT).