

WIN-FRED METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City
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400 Kendrick Lane, Suite E, Front Royal, Virginia 22630
 Phone: 540-636-8800
 www.winfredmpo.org

**WinFred Metropolitan Planning Organization
 Chairman Charles DeHaven, Jr.
 Policy Board Meeting Minutes - March 20, 2019**

**Frederick County Administrative Offices
 First Floor Conference Room
 107 North Kent Street, Winchester, Virginia**

WinFred MPO Policy Board Member Jurisdiction Representatives					
	Frederick County		VDOT		Staff
✓	Charles DeHaven, Jr.	✓	Randy Kiser	✓	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	✓	John Madera
✓	Kris Tierney		Mack Frost, FHWA	✓	Karen Taylor
	Winchester		Tony Cho, FTA		Others
	John Hill		Ciara Williams, DRPT	✓	Josh Janney, Winchester Star
✓	Eden Freeman		Rusty Harrington, FAA		
	Bill Wiley		Alternates		
			John Willingham (Winchester)		
	Stephens City	✓	Perry Eisenach (Winchester)		
	Mike Majher	✓	Tim Youmans (Winchester)		
		✓	Mike Ruddy (Frederick)		
		✓	Terry Short (VDOT)		
			Matt Dana (VDOT)		
		✓	Ed Carter (VDOT)		
			Brad Reed (VDOT)		



**Policy Board Meeting Minutes
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
March 20, 2019 - 10:00 a.m.**

1. ADMINISTRATIVE ITEMS

- A. Adoption of Agenda – Motion to adopt made by Ms. Freeman, seconded by Ms. McCann-Slaughter. Motion carried.
- B. Welcome and Introductions – Chairman DeHaven welcomed everyone to the meeting followed by a roundtable of introductions.
- C. Review and approval of the Draft Minutes of the December 19, 2018 Policy Board Meeting – Motion to approve made by Ms. McCann-Slaughter, seconded by Mr. Tierney. Motion carried.
- D. Financial Report – Provided for information only.
- E. Draft March 5, 2019 Technical Advisory Committee Meeting Minutes – Provided for information only.
- F. Review and endorsement of a request for FTA Section 5310 Grant assistance from the Shenandoah Area Agency on Aging (SAAA) - A representative from SAAA will give a brief presentation on the request. Mr. Bob Haas gave a brief transportation report and an overview of the grant application. Following Mr. Haas’s report, Mr. Tierney made a motion for the MPO to endorse the grant application, seconded by Ms. Freeman. Motion carried.

2. Public Comment Period – None reported.

3. Presentation on VDOT’s Connected & Automated Vehicle Program – Virginia Lingham, VDOT

Ms. Lingham gave a PowerPoint presentation on VDOT’s Connected & Automated Vehicle Program. Following the presentation, Ms. Lingham announced that VDOT will be holding an Automated Vehicle Workshop on April 15th at Blue Ridge Community College.

4. Update on I-81 Legislation – Terry Short, VDOT

Mr. Short gave an update on I-81 legislation. He stated that 2.2 billion dollars in regards to projects have been identified. A fund has been established but no funding resources have been allocated. Mr. Davis reported that an I-81 committee has been established by the Chambers of Commerce in the region; he will be serving on this committee. He stated that 2-3 meetings will be held over the next year. These meetings will try to identify local ideas for viable funding alternatives for the 2020 General Assembly session.

5. Consideration of Letter to CTB Member Mr. Dixon Whitworth Regarding Bridge Replacement Funds at Exit 313

Mr. Davis stated that on March 5, 2019 the WinFred MPO TAC took action to request consideration by the Policy Board for approval of a letter encouraging Mr. Whitworth’s efforts to secure the remaining +/- \$5M for the capacity improvements as part of the exit 313 bridge replacement project on I-81. Following Mr. Davis’ review of the letter, a motion was made by Ms. McCann-Slaughter approving the letter to Mr. Whitworth, seconded by Ms. Freeman. Motion carried.

6. Upcoming Meeting Schedule

- A. Project Steering Committee: TBD
- B. Technical Advisory Committee: Tuesday, April 2, 2019 @ 10 a.m.
- C. Policy Board: Wednesday, April 17, 2019 @ 10 a.m.

7. VDOT/DRPT/Staff Updates

- Draft FY2020 Unified Planning Work Program Tasks – Ms. Taylor handed out and reviewed a list of the draft FY20 UPWP tasks. She stated that staff will present the draft FY20 UPWP at the April meeting.
- VDOT SYIP Upcoming Public Meetings – Mr. Madera reported on the upcoming meetings.
- MTP Project Prioritization – Mr. Madera stated that Terry Short and Brad Reed met with Tim Youmans, John Bishop and himself in regards to prioritizing projects in the Long Range Transportation Plan. The projects will be screened, scored and ranked to create a constrained long range plan. He stated that this process is designed to promote projects that fair well with Smart Scale.
- North Winchester Area Study Update- Mr. Short stated that signal count data has been provided and that he plans to give a robust update to the TAC in April.
- Route 7 STARS Study – Mr. Short stated that signal data has been completed and the existing conditions report will be done within the next 60 days.
- Mr. Davis brought up for discussion a possibility of hiring additional MPO staff. He stated that with the upcoming workload in FY20 there may be a need for an additional project manager for MPO projects.

Motion to adjourn at 11 a.m. made by Ms. McCann-Slaughter, seconded by Mr. Youmans. Motion carried.

Glossary of Acronyms on Next Page

Glossary of Acronyms

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CLRP – Constrained Long Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

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FTA Section 5303 Funds - This program supports transit planning expenses to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan planning areas.

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LRTP- Long Range Transportation Plan- Developed and approved by the MPO, the LRTP is a regional plan that includes all transportation projects and programs that the MPO realistically anticipates can be implemented over the next 25 years. LRTP's may include a VISION PLAN, which is a list of all projects (a “wish list”), but must also include a CLRP. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

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**WinFred Metropolitan Planning Organization
 Chairman Charles DeHaven, Jr.
 Policy Board Meeting Minutes - April 17, 2019**

**Frederick County Administrative Offices
 First Floor Conference Room
 107 North Kent Street, Winchester, Virginia**

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	Frederick County		VDOT		Staff
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Policy Board Meeting Minutes
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
April 17, 2019 - 10:00 a.m.

1. ADMINISTRATIVE ITEMS

- A. Adoption of Agenda – Motion to adopt agenda made by Ms. Freeman; seconded by Ms. McCann-Slaughter. Motion carried.
- B. Welcome and Introductions – Chairman Dehaven welcomed everyone to the meeting.
- C. Review and approval of the Draft Minutes of the March 20, 2019 Policy Board Meeting – Motion to approve made by Ms. McCann-Slaughter; seconded by Mr. Kiser. Motion carried.
- D. Financial Report – Provided for information.
- E. Draft April 2, 2019 Technical Advisory Committee Meeting Minutes – Provided for information.
- F. Review and endorsement of a request for FTA Section 5310 Grant assistance from Northwestern Community Services Board – A representative from NWCS will gave a brief report on the request- Motion to approve endorsement of grant made by Mr. Tierney; motion seconded by Ms. Freeman. Motion carried.

2. Public Comment Period – None reported.

3. Review of the Draft FY20 Unified Planning Work Program (UPWP) – John Madera, NSVRC

Following a review of the Draft FY20 UPWP, a motion made by Mr. Tierney to forward the Draft FY20 UPWP to the 20 day public comment period, pending no comments received, final approval of the document; motion seconded by Mr. Youmans. Motion carried.

4. I-81 Funding Update – Terry Short, VDOT

Mr. Short provided an update on I-81 in regards to the approved Governor’s Tax Solution. The solution creates an I-81 corridor improvement fund, a standing committee consisting of 5 PDC chairs, 4 Delegates, 3 Senators, 3 CTB members, Commissioner of VDOT and Director of DRPT are ex officio. Regional tax of 2.1% on gas will support I-81 fund and other statewide funds increases will be split. Discussion ensued confirming a desire to keep funds raised locally to be spent locally.

5. Upcoming Meeting Schedule

- A. Project Steering Committee: TBD
- B. Technical Advisory Committee: Tuesday, May 7, 2019 @ 10 a.m.
- C. Policy Board: Wednesday, May 15, 2019 @ 10 a.m.

6. VDOT/DRPT/Staff Updates – None reported.

Meeting adjourned at 10:40 a.m.

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Policy Board Meeting Minutes
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
June 19, 2019 - 10:00 a.m.

1. ADMINISTRATIVE ITEMS

- A. Adoption of Agenda – Motion to adopt agenda made by Ms. McCann-Slaughter; seconded by Mr. Kiser. Motion carried.
- B. Welcome and Introductions – Chairman DeHaven welcomed everyone to the meeting.
- C. Review and approval of the Draft Minutes of the April 17, 2019 Policy Board Meeting – Motion to approve made by Ms. McCann-Slaughter; seconded by Mr. Hill. Motion carried.
- D. Financial Report – Provided for information only.
- E. Draft June 4, 2019 Technical Advisory Committee Meeting Minutes – Provided for information only.

2. Public Comment Period – None reported.

3. SmartScale Presentation – John Bishop, Frederick County

Mr. Bishop presented a PPT on SmartScale (attached). He stated that Frederick County has drafted a resolution regarding the SmartScale process of project selection. Following Mr. Bishop’s presentation several members expressed their concern and frustration with the selection process. Mr. Kiser stated that the CTB is looking for feedback but stated that nothing is going to change mid-stream but possibly in the future. Ms. McCann-Slaughter requested direction from someone at the State level with issues that were pointed out in Mr. Bishop’s presentation – preferably in writing. Mr. Kiser stated that the resolution will get a response. He stated that VDOT will work with Mr. Whitworth on this.

4. I-81 Update – Terry Short, VDOT

Mr. Short gave an update on I-81. Following the update, a brief discussion ensued. No action requested.

5. Upcoming Meeting Schedule

- A. Project Steering Committee: TBD; Technical Advisory Committee: July Meeting Cancelled; August 6, 2019; Policy Board: July Meeting Cancelled; August 21, 2019

6. VDOT/DRPT/Staff Updates - VDOT – STARS Pleasant Valley study kick-off meeting is scheduled for tomorrow afternoon. North Winchester Study- working with consultant to vet travel demand modeling output and forecast. STARS Route 7 study- existing conditions report is finished, and Terry will send out to TAC by Monday to get feedback.

Staff- Mr. Madera stated that staff will be ready to begin work on the Mall Blvd. project beginning July.

Meeting adjourned at 11 a.m.

A majority of the MPO voting members shall constitute a quorum (5 voting members)

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SmartScale Legislation

“The prioritization process shall be based on an objective and quantifiable analysis that considers, at a minimum, the following factors relative to cost...”



SmartScale Process

- **Round 3 of SmartScale**
 - \$389 Million in *District Grants*
 - \$26.1 Staunton District
 - \$389 Million in *Statewide High Priority*
 - SmartScale competition based on area type
 - Key Scoring Factor in Frederick County – Economic Development



SmartScale Process

- **Step 1 – Allocation of District Grants – \$26.1 M**
 - All applications qualifying for *District Grants* must be considered
 - Result is that localities best scoring projects are competing in the smallest funding pool
 - 15 Staunton District Projects Funded in this round.
 - None in Frederick County, 1 in Winchester



SmartScale Process

- **Step 2 – Allocation of *Statewide High Priority funds*—
\$389 M**
- SmartScale Scoring used
- Gatekeeper, lowest scoring *District Grant* project
 - Staunton District 6.359 (Other districts as low as 1.79)
- 11 projects funded statewide
 - 1 in Staunton District (4 districts received none)
- Lowest SmartScale Score awarded funding 2.7 - Fredericksburg
- Total used: \$81.6 M (21% of available funds)



App Id	Area Type	District	Organization Name	Project Title	Project Benefit Score	Total Project \$	SMART SCALE Request \$	SMART SCALE Score	State Rank	District Rank
4129	A	Northern Virginia	DASH Alexandria Transit Company	Citywide TSP on Major Corridors	10.35	\$ 2,230,000.00	\$ 2,110,000.00	49.07	5	1
3903	A	Northern Virginia	Arlington Transit	Crystal City Potomac Yard Transitway Southern Extension	19.51	\$ 8,426,694.00	\$ 6,611,694.00	29.51	10	2
3713	B	Richmond	Greater Richmond Transit Company (GRTC)	A Scott's Addition BRT Station Pedestrian Safety/Streetscape	3.66	\$ 1,612,000.00	\$ 1,612,000.00	22.70	15	4
3692	A	Hampton Roads	Williamsburg Area Transit Authority (WATA)	WATA Bus Stop Pull Offs	0.57	\$ 255,000.00	\$ 255,000.00	22.17	17	6
3685	A	Fredericksburg	Fredericksburg Regional Transit	FRED Transit-Shelters and Benches	0.20	\$ 256,000.00	\$ 218,500.00	9.17	42	2
3726	B	Richmond	Greater Richmond Transit Company (GRTC)	C Rvrfont/Orleans BRT Station Pedestrian Safety/Streetscape	1.63	\$ 2,057,000.00	\$ 2,057,000.00	7.91	49	11
3675	D	Lynchburg	Danville Metropolitan Planning Organization	Southern Virginia Mega Site at Berry Hill Connector Road	24.00	\$ 33,456,704.00	\$ 30,931,704.00	7.76	52	3
4947	A	Hampton Roads	Hampton Roads Transit	Newport News Shipyard - Gloucester MAX Service	0.90	\$ 1,200,000.00	\$ 1,200,000.00	7.52	57	11
4224	C	Staunton	Win-Fred Metropolitan Planning Organization	I-81 Exit 317 Accel/Decel Lane Extensions	2.26	\$ 3,209,056.00	\$ 3,209,056.00	7.05	62	14
3706	B	Richmond	Richmond Regional Transportation Planning Organization	Route 60 Corridor Solution Set and Pedestrian Facilities	4.44	\$ 6,920,000.00	\$ 6,920,000.00	6.42	70	17
3905	D	Staunton	Staunton-Augusta-Waynesboro Metropolitan Planning Organization	I-81 Mt. Sidest Rest Area NB Acceleration Lane Extension	2.39	\$ 3,787,466.00	\$ 3,787,466.00	6.30	74	17
4326	C	Staunton	BRITE Transit	Bus Stop Improvements on US 250 at Sangers Lane/Brand Road	1.48	\$ 2,521,999.00	\$ 2,521,999.00	5.85	80	20
3601	D	Staunton	Northern Shenandoah Valley Regional Commission	Linden Park and Ride Lot Extension	1.39	\$ 2,406,633.00	\$ 2,406,633.00	5.78	81	21
3930	A	Northern Virginia	Arlington Transit	Crystal City Metro East Entrance	29.03	\$ 90,765,000.00	\$ 52,900,000.00	5.49	83	9
4555	A	Fredericksburg	Fredericksburg Regional Transit	New Commuter Parking Lot on Route 3	2.58	\$ 7,455,000.00	\$ 5,055,000.00	5.11	91	5
4027	C	Staunton	Harrisonburg-Rockingham Metropolitan Planning Organization	US 33 (Market Street) and I-81 Exit 247 Improvements	3.53	\$ 47,870,806.00	\$ 7,634,231.00	4.63	101	27
4134	A	Northern Virginia		DASH Zero Emission Fleet Expansion	10.68	\$ 35,063,000.00	\$ 23,129,839.00	4.62	102	11
4028	C	Staunton	Harrisonburg-Rockingham Metropolitan Planning Organization	Mount Crawford Park and Ride Lot Improvements	1.36	\$ 3,069,962.00	\$ 3,069,962.00	4.43	103	28
5086	D	Salem	Roanoke Valley-Alleghany Regional Commission	U.S. 220 and Route 697/Wirtz Rd. Intersection Improvements	4.96	\$ 11,240,000.00	\$ 11,240,000.00	4.42	104	6
4237	C	Staunton	Win-Fred Metropolitan Planning Organization	I-81 Exit 313 Bridge Capacity Improvement	2.27	\$ 34,114,400.00	\$ 5,264,400.00	4.31	109	29
3725	B	Richmond	Greater Richmond Transit Company (GRTC)	B Shockoe Bottom BRT Station Pedestrian Safety/Streetscape	1.97	\$ 4,900,000.00	\$ 4,900,000.00	4.02	117	27
4128	C	Staunton	Northern Shenandoah Valley Regional Commission	Route 11 South Corridor Enhancements	3.10	\$ 8,006,185.00	\$ 8,006,185.00	3.88	120	31
3470	A	Hampton Roads	Hampton Roads Transportation Planning Organization	Hampton Roads Bridge-Tunnel Widening/I-64 Expansion	74.16	\$ 3,662,372,004.00	\$ 200,000,000.00	3.71	130	17
4116	B	Culpeper	Thomas Jefferson Planning District Commission	Barracks Road Turn Lane and Sidewalk	1.42	\$ 4,600,000.00	\$ 4,600,000.00	3.09	148	16
3878	A	Fredericksburg	George Washington Regional Commission	Route 3 STARS Study Improvements	1.72	\$ 7,420,000.00	\$ 6,374,139.00	2.70	163	8
3880	A	Fredericksburg	George Washington Regional Commission	Rt 3 STARS Study and I-95 off-ramp imp.	2.47	\$ 11,500,000.00	\$ 9,454,139.00	2.62	167	9
3881	A	Fredericksburg	George Washington Regional Commission	US 17 Bus. STARS Study Improvements and New PNR Lot	5.27	\$ 21,835,000.00	\$ 21,835,000.00	2.42	174	10
3839	C	Salem	New River Valley Metropolitan Planning Organization	I-81/Route 8 (Exit 114) Park & Ride Lot	1.12	\$ 4,731,000.00	\$ 4,731,000.00	2.37	178	16
4049	B	Culpeper	Charlottesville-Albemarle Metropolitan Planning Organization	US 29 and Fontaine Avenue Interchange Improvements	5.10	\$ 21,900,000.00	\$ 21,900,000.00	2.33	183	21
4174	C	Staunton	Win-Fred Metropolitan Planning Organization	I-81 Winchester Shoulder Improvement Project	4.44	\$ 19,975,027.00	\$ 19,975,027.00	2.22	193	38

SmartScale Process

- **Step 3 – Allocation of REMAINING Statewide High Priority funds– \$389 M**
 - Rule Change: Benefit Score used, not SmartScale Score
 - Exception: must exceed the Median Smartscale score
 - Approximately 1.9
 - 3 projects funded totaling \$280.9 M
 - Remaining Funds \$27.4 M



SmartScale Process

- **Projects Recommended for funding in Round 3**
 - Hampton Roads Bridge Tunnel - \$200 M
 - SmartScale Score: 3.71
 - Southern VA Mega Site (Lynchburg) - \$30.9 M
 - SmartScale Score: 7.76
 - Richmond Highway (Fairfax) - Bus Rapid Transit - \$50 M
 - SmartScale Score: 2.99



SmartScale Process

- Step 4?
 - \$27.4 M
 - Maneuvering that resulted in Exit 313 funding



SmartScale Process

- **Additional Important Observations**

- On the surface, significant outside funding does not appear to result in significant increase in scoring
- The most costly Staunton District project recommended in the OIPI Staff recommendation was \$3.5 million.
- 7 of the 16 projects initially recommended for funding were projects that do not add or improve roadway capacity.
- Staunton District had 13 projects with SmartScale scores higher than the Hampton Roads Bridge Tunnel that were not considered for funding



SmartScale Process

- **Conclusion**

- While the original SmartScale legislation did not specifically reference issues such as SmartScale score vs Benefit Score, it is the opinion of staff that the program is not operating in the manner envisioned by its adopters.



SmartScale Process

- Where are the key issues?

- Equity

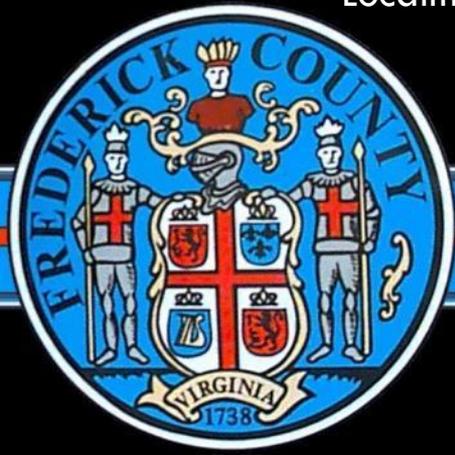
- The limiting factor for consideration in Step 2 based on lowest scoring Step 1 projects leads to worthy projects not being considered and is a built in advantage to districts that already have larger District Grant allocations
 - Rule changes mid process that appear to benefit certain projects or areas to the detriment of others statewide are wrong.

- Transparency

- There are many elements of scoring that localities cannot predict. In a quantitative process this should not be true.

- Flexibility

- Localities should have the freedom to choose which pots of money they apply for



WIN-FRED METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City
 ❖❖❖❖❖❖❖❖❖❖❖❖❖❖❖❖

400 Kendrick Lane, Suite E, Front Royal, Virginia 22630
 Phone: 540-636-8800
 www.winfredmpo.org

**WinFred Metropolitan Planning Organization
 Chairman Charles DeHaven, Jr.
 Policy Board Meeting Minutes September 18, 2019**

**Frederick County Administrative Offices
 First Floor Conference Room**

107 North Kent Street, Winchester, Virginia WinFred MPO Policy Board Member Jurisdiction Representatives					
	Frederick County		VDOT		Staff
✓	Charles DeHaven, Jr.		Randy Kiser	✓	Brandon Davis
	Judith McCann-Slaughter		Non-Voting Members	✓	John Madera
✓	Kris Tierney		Richard Duran, FHWA	✓	Karen Taylor
	Winchester		Tony Cho, FTA		Others
✓	John Hill		Ciara Williams, DRPT	✓	John Bishop, Frederick Co
✓	Eden Freeman		Rusty Harrington, FAA		
✓	Bill Wiley		Alternates		
			John Willingham (Winchester)		
	Stephens City	✓	Perry Eisenach (Winchester)		
	Mike Majher	✓	Tim Youmans (Winchester)		
		✓	Mike Ruddy (Frederick)		
		✓	Terry Short (VDOT)		
			Matt Dana (VDOT)		
		✓	Ed Carter (VDOT)		
			Brad Reed (VDOT)		



**Policy Board Meeting Minutes
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
September 18, 2019 - 10:00 a.m.**

1. ADMINISTRATIVE ITEMS

- A. Adoption of Agenda – A motion was made by Ms. McCann-Slaughter to amend the agenda, seconded by Ms. Freeman. Motion carried. Additional items are as follows:
 - i. Mr. Eisenach requested a letter of support for the City’s application of TAP funds. Motion made by Mr. Tierney approving the request, seconded by Ms. McCann-Slaughter. Motion carried.
 - ii. Mr. Short stated that the Museum of the Shenandoah Valley trail connection is at risk of rescission due to the timing and accounting for the funds as a stand alone project. In order to avoid this, the Federal Government is allowing for a STIP amendment as to not lose the funds, moving it from stand alone to a grouping. Motion made by Mr. Tierney approving the motion, seconded by Mr. Wiley. Motion carried.
- B. Welcome and Introductions – Chairman DeHaven welcomed everyone to the meeting.
- C. Review and approval of the Draft Minutes of the June 19, 2019 Policy Board Meeting – A motion was made by Ms. McCann-Slaughter approving the minutes, seconded by Mr. Short. Motion carried.
- D. Financial Report – Provided for information; no action requested.
- E. Draft September 3, 2019 Technical Advisory Committee Meeting Minutes – Provided for information only; no action requested.

2. Public Comment Period – None reported.

3. WinFred CLRP Amendment Request for I-81 Projects – Terry Short, VDOT

Mr. Short updated the group on the I-81 meeting and discussed anticipated topic of priority setting. Widening project included in I-81 plan must be included in the CLRP in order for VDOT to move the project forward should it be funded. This is a proactive request to send it to the 20 day public comment period, pending no public comment, it will stand approved. Ms. McCann-Slaughter made the motion to approve the request, motion seconded by Mr. Wiley. Motion carried.

4. System Planning Update – Terry Short, VDOT

North Winchester Area Plan is underway. Counts have been taken and now working with County staff to inform projections. Substantial growth is expected. They are working to confirm that the growth projections are realistic and defensible. Discussion ensued regarding Greystone warehousing development for inclusion and raised concerns regarding existing conditions with multiple stoplights and intersections. Asked about Red Bud realignment as a potential option to remove one of the stoplights. Mr. Short confirmed that eliminating one of the signals is suggested in a phase 1 plan, but it won’t solve the problem on its own. Further improvements are required in order to have significant impacts. Discussion continued regarding small scale short-term

improvements and large-scale long-term improvements. Mr. Bishop suggested that there may be an opportunity to use Apple Valley leftover funds to do some signal upgrades in this area. Exit 317 to 321 – Ms. McCann-Slaughter requested advocacy for this section as well. Submit letter regarding potential cost savings by conglomerating projects in the area and taking advantage of planning that the MPO is performing. Motion made by Mr. Short and seconded by Ms. McCann-Slaughter approving the draft the letter.

Work progressing on Route 7 STARS – existing conditions report received.

Pleasant Valley Road STARS – recent presentation was made to Winchester City Council. Existing conditions counts complete. Amending study per input from Council. Received new framework document based on changes.

Mr. Madera updated on Millwood and Mall Blvd redesign. Prime AE has been selected. Scoping meeting has been held. Planning level 30% design will be included in the project.

522 Relocation Study – Mr. Madera will meet with Mr. Sabo with the Winchester Airport to receive feedback. Scope and fee meeting will follow.

CLRP Update- Mr. Madera stated that the project is coming along and will have projects for review by TAC and Policy Board over the next few months.

VDOT Fall Meeting Date 10/28 at 3pm at BRCC

5. Upcoming Meeting Schedule

- A. Project Steering Committee: TBD
- B. Technical Advisory Committee: October 1, 2019
- C. Policy Board: October 16, 2019

6. VDOT/DRPT/Staff Updates – None reported.

Adjourned at 10:38 a.m.

A majority of the MPO voting members shall constitute a quorum (5 voting members)

Glossary of Acronyms on Next Page

Glossary of Acronyms

CAC- Citizen Advisory Committee- Serves as an advisory committee to the MPO Policy Board to solicit public input and provide citizen perspective on MPO projects. Conduct public hearings and public input sessions on selected projects at the direction of the Policy Board.

CLRP – Constrained Long Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

FHWA - Federal Highway Administration - Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

FTA - Federal Transit Administration- With in the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

FTA Section 5303 Funds - This program supports transit planning expenses to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan planning areas.

FTA Section 5310 - Transportation for Elderly Persons and Persons with Disabilities - The goal of the Section 5310 Program is to provide assistance in meeting the special transportation needs of elderly persons and persons with disabilities. The program is designed to supplement other FTA or assistance programs by funding transportation projects for elderly person and persons with disabilities in all areas – urbanized, small urban, and rural.

LRTP- Long Range Transportation Plan- Developed and approved by the MPO, the LRTP is a regional plan that includes all transportation projects and programs that the MPO realistically anticipates can be implemented over the next 25 years. LRTP's may include a VISION PLAN, which is a list of all projects (a “wish list”), but must also include a CLRP. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

MPO - Metropolitan Planning Organization - Federal transportation laws and regulations require the establishment of an MPO in every urbanized area of the U.S. with a population over 50,000. MPOs are responsible for meeting the federal metropolitan planning regulations for transportation.

STP Funds - STP funds are Federal Funds disbursed through State DOT's for Surface Transportation projects.

TAC- Technical Advisory Committee- Serves in an advisory capacity to the Policy Board of the MPO. The TAC works with MPO staff to formulate the UPWP, the LRTP, and provides technical review and assistance on numerous MPO projects undertaken as called out in the UPWP.

TIP - Transportation Improvement Program - Approved by the MPO Policy Board, it is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

UPWP – Unified Planning Work Program- MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1st and ends the following June 30th.

VDOT - Virginia Department of Transportation – The Agency responsible for statewide transportation facility planning, construction, and maintenance. VDOT is separate from the Virginia Department of Rail and Public Transportation (VDRPT).

VDRPT - Virginia Department of Rail and Public Transportation – The Agency under the Virginia Secretary of Transportation (as is VDOT) provides technical and financial assistance to Virginia's public transit.