

**Winchester Frederick County (WinFred) MPO
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting**

May 1, 2018 - 10:00 a.m.

**Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA**

1. Administrative Items:

- a) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting. Mr. Bishop voted to move the North Winchester Interchange Alternatives Analysis Report (IAAR) to item 5; this was seconded by Mr. Ruddy. Motion Carried.
- b) Review and approval of the April 3, 2018 Technical Advisory Committee Meeting Minutes – Motion to approve minutes made by Mr. Ruddy; seconded by Mr. Eisenach. Motion carried.

2. Public Comment Period

None reported.

3. Draft FY19 Unified Planning Work Program (UPWP)

Ms. Taylor presented the updated UPWP with a few changes from last month's review. Ms. Taylor changed the budget in work task 5. This gives \$50,000 to the Technical Assistance for the fiscal year. Mr. Madera made changes to The North Winchester Area Plan recommended by Mr. Bishop and Mr. DeHaven. Staff and the committee reviewed the program at length. The committee recommended the following updates:

North Winchester Study – Mr. Bishop addressed item 3. Interchange Justification Report (Optional) Route 37 and Lenoir Drive extension, providing access to Stonewall Industrial Park. He suggested changing the word *optional* to *analysis* sufficient to meet Smart Scale requirements. Mr. Bishop also stated that he believes it is important to note that we are studying the closure of Welltown Road at Martinsburg Pike, with re-routing of traffic via Crown Lane and a new roadway link to Welltown Road as an alternative. Mr. Youmans noticed that there is access to and from Lenoir Drive from southbound Route 37.

Ms. Taylor presented the UPWP to the policy board last month. Mr. Bishop made a motion that we recommend to the policy board that they forward the UPWP for the 20-day public comment period with the clarifications noted earlier in the discussion. This motion was seconded by Mr. Eisenach. Motion carried.

4. Update on the Bicycle & Pedestrian Planning Implementation Project

Mr. Madera presented that a few years ago the Bicycle & Pedestrian Master Plan was updated for the MPO, this year they have been working with the consultant and the City to begin implementing some of the recommendations from that Plan. He presented the upcoming public workshop that will take place on May 23, 2018 from 6 - 7:30 PM at Our Health, Inc. The consultant will be presenting their initial concepts of the north south bikeway, stretching from Jubal Early and Valley Avenue all the way up to Brooke Road. They are looking to establish a safe and comfortable route for bicycling. They are also looking at developing a system of signage for the Green Circle Trail.

5. North Winchester Interchange Alternative Analysis Report (IAAR)

Mr. Short discussed the Kimley Horn contract. He stated that the North bound on and off ramp at 81 to Old Charlestown Road is an initial segment of the corridor that we would like to apply for Smart Scale Application for this round. To help facilitate this we already have this open opportunity with Kimley Horn and we could modify and do a break out subtask that would compliment the larger area plan that we have discussed for the upcoming fiscal year; using dollars that are already programmed in the UPTWP. Mr. Bishop stated that this has applicability for potential HSIP applications for next year. Chairman Youmans stated that the title should be changed. Mr. Madera changed the name to **North Winchester Area Plan Phase 1**.

Mr. Bishop made a motion for approval; the motion was seconded by Mr. Ruddy. Motion carried.

6. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices):

- Project Steering Meeting: TBA
- Policy Board: May16, 2018
- Technical Advisory Committee: June 5, 2018

7. VDOT/DRPT/Staff Updates

Mr. Short presented the following updates:

Memorandum of understanding – has to be updated every 4 years, staff is working to have it finalized and brought to the next meeting for the chairman’s approval. The policy board will have to give authorization for the chairman to sign it on the MPO’s behalf.

The deadline to submit Smart Scale Pre-Applications is June 1st.

SYIP meeting is Thursday, May 3rd in Staunton.

I-81Update - there will be two meetings held in the district in the month of June, with a highly inclusive public process. One meeting will be held at Lord Fairfax Community College and the other will be held at Blue Ridge Community College. The study is on tolling, economic impacts of freight, and project identifications. November 30th is VDOT’s deadline to get this to the CTB.

Regarding the Route 11 North study, Mr. Short had a long discussion with WSP and they would like to schedule a July 10th citizen information meeting for the STARS study. Mr. Short wants to get the CIM done in advance before the August 1st application.

Mr. Short presented the STARS discussion and quickly reviewed the STARS recommendations of refinement from the last steering committee meeting that was held and make sure there were no aversions that needed to be made before finalization. The committee discussed this and made changes as needed.

8. Other Business - None reported.

Meeting adjourned at 11:00 a.m.

Definition of Acronyms on next page

Glossary of Acronyms

CAC- Citizen Advisory Committee- Serves as an advisory committee to the MPO Policy Board to solicit public input and provide citizen perspective on MPO projects. Conducts public hearings and public input sessions on selected projects at the direction of the Policy Board.

CLRP – Constrained Long Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

CMAQ- Congestion Mitigation and Air Quality Improvement (CMAQ) Program was implemented to support surface transportation projects and other related efforts that contribute air quality improvements and provide congestion relief.

FHWA - Federal Highway Administration - Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

FTA - Federal Transit Administration- within the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

FTA Section 5303 Funds - This program supports transit planning expenses to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan planning areas.

FTA Section 5310 - Transportation for Elderly Persons and Persons with Disabilities - The goal of the Section 5310 Program is to provide assistance in meeting the special transportation needs of elderly persons and persons with disabilities. The program is designed to supplement other FTA or assistance programs by funding transportation projects for elderly person and persons with disabilities in all areas – urbanized, small urban, and rural.

HSIP - Highway Safety Improvement Program - The overall purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads through the implementation of infrastructure-related highway safety improvements.

LRTP- Long Range Transportation Plan- Developed and approved by the MPO, the LRTP is a regional plan that includes all transportation projects and programs that the MPO realistically anticipates can be implemented over the next 25 years. LRTP's may include a VISION PLAN, which is a list of all projects (a "wish list"), but must also include a CLRP. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

The FAST Act - On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94) into law—the first federal law in over a decade to provide long-term funding certainty for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains our focus on safety, keeps intact the established structure of the various highway-related programs we manage, continues efforts to streamline project delivery and, for the first time, provides a dedicated source of federal dollars for freight projects. With the enactment of the FAST Act, states and local governments are now moving forward with critical transportation projects with the confidence that they will have a federal partner over the long term.

NHPP- National Highway Performance Program - The NHPP provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure that investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State's asset management plan for the NHS.

STP Funds – Surface Transportation Program funds are Federal Funds disbursed through State DOT's for Surface Transportation projects.

TAC- Technical Advisory Committee- Serves in an advisory capacity to the Policy Board of the MPO. The TAC works with MPO staff to formulate the UPWP, the LRTP, and provides technical review and assistance on numerous MPO projects undertaken as called out in the UPWP.

TIP - Transportation Improvement Program - Approved by the MPO Policy Board, it is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

UPWP – Unified Planning Work Program- MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1st and ends the following June 30th.

VDOT - Virginia Department of Transportation - Agency responsible for statewide transportation facility planning, construction, and maintenance. VDOT is separate from the Virginia Department of Rail and Public Transportation (VDRPT).