

WIN-FRED METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City



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**WinFred Metropolitan Planning Organization
 Chairman John Willingham
 Policy Board Meeting Minutes
 May 16, 2018**

**Frederick County Administrative Offices
 First Floor Conference Room
 107 North Kent Street, Winchester, Virginia**

WinFred MPO Policy Board Member Jurisdiction Representatives					
	Frederick County		VDOT		Staff
✓	Charles DeHaven, Jr.	✓	Randy Kiser	✓	Brandon Davis
✓	Judith McCann-Slaughter		Non-Voting Members	✓	John Madera
✓	Kris Tierney		Mack Frost, FHWA		
	Winchester		Tony Cho, FTA		Others
	John Hill		Todd Horsley, DRPT	✓	John Bishop
✓	Eden Freeman		Rusty Harrington, FAA		
	John Willingham		Alternates		
		✓	Bill Wiley (Winchester)		
	Stephens City	✓	Perry Eisenach (Winchester)		
	Mike Majher	✓	Tim Youmans (Winchester)		
		✓	Mike Ruddy (Frederick)		
		✓	Terry Short (VDOT)		
			Terry Jackson (VDOT)		
		✓	Ed Carter (VDOT)		
			Brad Reed (VDOT)		

**Winchester-Frederick County MPO
Policy Board Meeting Minutes
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
May 16, 2018 - 10:00 a.m.**

1. ADMINISTRATIVE ITEMS

- A. Adoption of Agenda – A motion was made by Ms. McCann-Slaughter approving the agenda, seconded by Mr. Kiser. Motion carried.
- B. Welcome and Introductions – Vice-chairman DeHaven welcomed everyone to the meeting.
- C. Review and approval of the Draft Minutes of the April 18, 2018 Policy Board Meeting -- A motion was made by Mr. Wiley approving the minutes; seconded by Mr. Tierney. Motion carried.
- D. Financial Report – Report provided for information only.
- E. Draft May 1, 2018 Technical Advisory Committee Meeting Minutes – Provided for information only.

2. Public Comment Period – No comments were made.

3. Draft FY19 Unified Planning Work Program (UPWP)

Mr. Davis briefed the Board on the process by which the UPWP was drafted. The Technical Advisory Committee reviewed the document during their May meeting. The Committee has forwarded a recommendation approving the 20-day public comment period, pending any public comments received, final approval of the FY19 UPWP.

Mr Tierney motioned to forward the FY19 UPWP to the 20-day public comment period, and, pending any public comments received, approve the FY19 UPWP. Seconded by Mr. Kiser. Motion carried.

4. Review and approval of the FY19 Transit TIP

Ms. McCann-Slaughter motioned to forward the FY19 Transit TIP to the 20-day public comment period, and, pending any public comments received, approve the FY19 Transit TIP. Seconded by Ms. Freeman. Motion carried.

5. Review and approval of the revised Memorandum of Understanding

Following a brief by Mr. Short, Ms. McCann-Slaughter motioned for approval of the revised Memorandum of Understanding and authorization for the Chairman to sign. Seconded by Mr. Wiley. Motion carried.

6. Upcoming Meeting Schedule

- Project Steering Committee: TBD
- Technical Advisory Committee: June 5, 2018
- Policy Meeting: June 20, 2018

7. VDOT/DRPT/Staff Updates

Mr Short gave an overview of the implementation of Senate Bill 971, signed by the Governor, which calls for the CTB to develop an I-81 Corridor Improvement Plan. VDOT will conduct a series of public meetings along the corridor, one of which will be held on June 12 at Strasburg High School. A briefing for local officials will start at 4 p.m., followed by an open public meeting from 5 to 7 p.m.

Mr. Short also listed the projects which are currently being considered for SMART SCALE applications by the MPO:

- Teardrop roundabouts on Route 277 at the I-81 ramp intersections (Exit 307);

- Bridge replacement with additional capacity, Routes 17/50/522 over I-81 (Exit 313), supplemented with State of Good Repair funds;
- I-81 Exit 317 ramp extensions;
- Intersection improvements, Route 11 at Shawnee Drive and Opequon Church Lane; and
- Hard-running shoulder, I-81 northbound between mileposts 314 and 316.9.

8. Other Business – none reported.

9. Adjournment – motioned by Ms. Freeman, seconded by Mr. Tierney, so moved.