

**Winchester-Frederick County MPO
Policy Board Meeting
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
September 20, 2017 - 10:00 a.m.**

1. ADMINISTRATIVE ITEMS (10 minutes)

- A. Adoption of Agenda
- B. Election of FY2018 Chairman and Vice-Chairman
- C. Welcome and Introductions
- D. Review and approval of the Draft Minutes of the May 17, 2017 Policy Board Meeting **(Attached)**
- E. Financial Report **(Emailed prior to meeting)**
- F. Draft September 5, 2017 Technical Advisory Committee Meeting Minutes **(Attached)**

2. Public Comment Period

3. Cancellation of North Winchester Area Study (10 minutes) – John Madera, NSVRC

Action: Motion to approve cancellation.

4. A Look at the MPO Project Pipeline, from Planning to Programming (report) (10 Minutes) – John Madera, NSVRC

Action: None requested.

5. Adoption of Statewide Safety Performance Targets (10 minutes) – John Madera, NSVRC

Action: Motion to Adopt.

6. I-81 Presentation – Terry Short, VDOT

Action: None requested.

7. SMART SCALE Changes – Terry Short, VDOT

Action: None requested.

8. Upcoming Meeting Schedule (5 minutes) (all meetings held at Frederick County Administrative Offices)

- Project Steering Committee: TBD
- Technical Advisory Committee: Tuesday, October 3, 2017
- Policy Meeting: Wednesday, October 18, 2017

9. Other Business (5 minutes)

10. Adjournment

Glossary of Acronyms on Next Page

Glossary of Acronyms

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CLRP – Constrained Long Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

FHWA - Federal Highway Administration - Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

FTA - Federal Transit Administration- With in the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

FTA Section 5303 Funds - This program supports transit planning expenses to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan planning areas.

FTA Section 5310 - Transportation for Elderly Persons and Persons with Disabilities - The goal of the Section 5310 Program is to provide assistance in meeting the special transportation needs of elderly persons and persons with disabilities. The program is designed to supplement other FTA or assistance programs by funding transportation projects for elderly person and persons with disabilities in all areas – urbanized, small urban, and rural.

LRTP- Long Range Transportation Plan- Developed and approved by the MPO, the LRTP is a regional plan that includes all transportation projects and programs that the MPO realistically anticipates can be implemented over the next 25 years. LRTP's may include a VISION PLAN, which is a list of all projects (a “wish list”), but must also include a CLRP. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

MAP-21 - Transportation Reauthorization Bill, Moving Ahead For Progress In The 21st Century Act (MAP-21).

MPO - Metropolitan Planning Organization - Federal transportation laws and regulations require the establishment of an MPO in every urbanized area of the U.S. with a population over 50,000. MPOs are responsible for meeting the federal metropolitan planning regulations for transportation.

STP Funds - STP funds are Federal Funds disbursed through State DOT's for Surface Transportation projects.

TAC- Technical Advisory Committee- Serves in an advisory capacity to the Policy Board of the MPO. The TAC works with MPO staff to formulate the UPWP, the LRTP, and provides technical review and assistance on numerous MPO projects undertaken as called out in the UPWP.

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UPWP – Unified Planning Work Program- MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1st and ends the following June 30th.

VDOT - Virginia Department of Transportation – The Agency responsible for statewide transportation facility planning, construction, and maintenance. VDOT is separate from the Virginia Department of Rail and Public Transportation (VDRPT).

VDRPT - Virginia Department of Rail and Public Transportation – The Agency under the Virginia Secretary of Transportation (as is VDOT) provides technical and financial assistance to Virginia's public transit.

**Winchester-Frederick County MPO
Draft Policy Board Meeting Minutes
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA
May 17, 2017 - 10:00 a.m.**

1. ADMINISTRATIVE ITEMS

- A. Adoption of Agenda – A motion was made by Mr. DeHaven approving the agenda as presented; motion seconded by Mr. Hill. Motion carried.
- B. Welcome and Introductions – Chairman Willingham welcomed everyone to the meeting.
- C. Review and approval of the Draft Minutes of the March 15, 2017 Policy Board Meeting – A motion was made by Mr. DeHaven approving the minutes; seconded by Mr. Hill. Motion carried.
- D. Financial Report – Report provided for information only.
- E. Draft May 2, 2017 Technical Advisory Committee Meeting Minutes – Minutes provided for information only.

2. Public Comment Period – None reported.

3. Overview of the draft 2040 Metropolitan Long Range Transportation Plan

Mr. Madera presented the draft 2040 Metropolitan Long Range Transportation Plan to the Board. Following Mr. Madera's presentation, discussion continued in regards to I-81. Chairman Willingham stated that a resolution to the State Delegates regarding continuing a discussion on I-81 may be a good idea. The Board requested that Mr. Short provide an I-81 presentation at the next meeting. There was also a consensus to add 37East as a dotted line on the plan's map. Following discussion, **a motion was made by Mr. Dehaven approving forwarding the draft document to the 20 day public comment period and pending public comments received, final approval. Motion seconded by Ms. Freeman. Motion carried.**

4. VDOT/DRPT Updates – None reported.

5. Staff Updates – Mr. Madera provided an update on the Frederick County Residential Cut-Thru Study.

6. Upcoming Meeting Schedule (all meetings held at Frederick County Administrative Offices)

- Project Steering Committee: TBD
- Technical Advisory Committee: Tuesday, June 6, 2017
- Policy Meeting: Wednesday, June 21, 2017

7. Other Business – None reported.

Meeting adjourned at 11:05 a.m.

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WinFred METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City



400 Kendrick Lane, Suite E, Front Royal, Virginia 22630
 Phone: 540-636-8800
 www.winfredmpo.org

Technical Advisory Committee Draft Minutes: September 5, 2017 @ 10 a.m.

**Frederick County Administrative Offices
 107 North Kent Street, Winchester, VA
 First Floor Conference Room**

Member Jurisdiction Representatives					
	Frederick County		VDRPT		Staff
✓	Patrick Barker		Tim Roseboom	✓	Brandon Davis
✓	John Bishop	✓	Todd Horsley	✓	John Madera
✓	Mike Ruddy		Winchester Airport	✓	Karen Taylor
✓	Kris Tierney		Serena 'Renny' Manuel		
	Stephens City		Winchester Transit		Others
	Mike Majher	✓	Renee Wells	✓	Jeff Lineberry, VDOT
	VDOT		Winchester		
✓	Terry Short		Perry Eisenach		
	Non-Voting		Tom Hoy		
	Mack Frost, FHWA	✓	Tim Youmans		
	Tony Cho, FTA				
	Rusty Harrington, VA Dept. of Aviation				

**Winchester Frederick County (WinFred) MPO
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting Minutes
September 5, 2017 - 10:00 a.m.
Frederick County Administrative Offices - First Floor Conference Room
107 N. Kent Street, Winchester, VA**

1. Administrative Items:

- a) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting followed by a roundtable of introductions.
- b) Review and approval of the Draft May 2, 2017 Technical Advisory Committee Meeting Minutes – Tabled due to no quorum.

2. Public Comment Period – None reported.

3. Statewide Safety Performance Targets – John Madera

Mr. Madera presented a PPT of the Statewide Safety Performance Targets to the committee. Following the presentation, a brief discussion continued, with a consensus to forward of approval to the Policy Board.

4. VDOT I-81 Presentation

Mr. Jeff Lineberry with VDOT presented a PPT of I-81 data. The presentation with edits will be presented to the Policy Board on September 20, 2017.

5. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices):

- Project Steering Meeting: TBA
- Policy Board: September 20, 2017 @ 10 a.m.
- Technical Advisory Committee: October 3, 2017 @ 10 a.m.

6. VDOT/DRPT Updates

- Mr. Short presented a PPT on SMART SCALE updates which will be presented at the Policy Board meeting on September 20.
- Mr. Short announced the Fall transportation meeting will be held on October 10 at Weyer's Cave along with a SMART SCALE workshop at 1 p.m. that day.

7. Other Business – None reported.

8. Meeting adjourned at 11:00 a.m.

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CMAQ- Congestion Mitigation and Air Quality Improvement (CMAQ) Program was implemented to support surface transportation projects and other related efforts that contribute air quality improvements and provide congestion relief.

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HSIP - Highway Safety Improvement Program - The overall purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads through the implementation of infrastructure-related highway safety improvements.

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The FAST Act - On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94) into law—the first federal law in over a decade to provide long-term funding certainty for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains our focus on safety, keeps intact the established structure of the various highway-related programs we manage, continues efforts to streamline project delivery and, for the first time, provides a dedicated source of federal dollars for freight projects. With the enactment of the FAST Act, states and local governments are now moving forward with critical transportation projects with the confidence that they will have a federal partner over the long term.

NHPP- National Highway Performance Program - The NHPP provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure that investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State's asset management plan for the NHS.

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